



# PHILIPPINE NATIONAL OIL COMPANY

Energy Center, Rizal Drive, BGC, Taguig City

## 2016 PNOC TRAINING SUMMARY

TRAINING/SEMINAR		TRAINING INSTITUTE/SPONSOR	DATE	NO. OF PARTICIPANTS
1	PNOC's Strategic Planning and Execution	Philippine National Oil Company - ICD	1/18-19/2016; 02/1-2/2016; 4/18/2016	25
2	Basic Internal Control Concepts and Internal Auditing Principles and Practices	Association of Government Internal Auditors (AGIA), Inc.	01/27-29/2016	1
3	Leadership in Action: Mastering EQ and Body Language	Center for Global Best Practices	02/17/2016	1
4	Maneho: Driver Education Workshop	Mentor Group Professional Consultants and Co.	02/17/2016	4
5	Best Leadership Practices for Fast and Effective Change Management	Center for Global Best Practices	02/18/2016	2
6	Effective Project Management	Guthrie-Jensen Consultants, Inc.	02/16-18/2016; 05/17-19/2016; 11/15-17/2016	5
7	Income Tax Return Preparations	Powermax Consulting Group, Inc.	02/24/2016	1
8	Real Estate Taxation, Updates on BIR Circulars and Rulings, and Taxpayers' Rights Relative to BIR Audit Assessment	Realty and Entrepreneur Academy Philippines	02/26/2016	1
9	Complaint Management	Guthrie-Jensen Consultants, Inc.	03/1-3/2016	1
10	Supervisory Development Course Track 1	Civil Service Commission	03/1-4/2016	1
11	The Dynamic Admin Professional: Essential for Support Professionals	Guthrie-Jensen Consultants, Inc.	03/8-10/2016	1
12	How to Implement 5S in the Workplace	BusinessCoach, Inc.	03/15/2016; 09/20/2016; 11/22/2016	5
13	Leadership Development Program: Servant Leadership	Civil Service Commission	03/16/2016	4
14	MCLE Lecture Series	Chan, Robles, Inc.	03/16-19/2016	1
15	ISO 9001:2015 Foundation Seminar	The Legend Villas	03/30/2016	1
16	Minute Takers Training Workshop	TUV Rheinland	04/1/2016; 04/5/2016	42
17	Managing Work Place Attitude	POAP	04/5-8/2016	2
18	Learning and Development Program	Civil Service Commission	04/7-8/2016	1
19	Best Practices Guide on Contract Law for Non-Lawyers	Center for Global Best Practices	04/08/2016	2
20	Process of Real Estate Management	Realty and Entrepreneur Academy Philippines	04/08/2016	2
21	Network and Information Security	Ateneo de Manila Univesity	04/15-16/2016	1

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22	38th GACPA Annual National Convention	GACPA	04/18/2016	8
23	Management Skills for New Leaders	Ateneo de Manila Univesity	04/18-19/2016	1
24	Ejecting Illegal Dwellers Effectively	Center for Global Best Practices	04/22/2016	1
25	Handling Squatted Properties and Effective Negotiation	Realty and Entrepreneur Academy Philippines	04/22/2016	2
26	Appreciative Leadership: Enhancing Employee Engagement	Ateneo Professional Schools Center for Continuing Education	04/26-27/2016	1
27	Unleashing The Strategic Leader	Guthrie-Jensen Consultants, Inc.	05/3-5/2016	1
28	Introductory Course to Information System Audit	Association of Government Internal Auditors (AGIA), Inc.	05/4-6/2016	1
29	Project Management	Asian Institute Management	05/16-20/2016	1
30	Supervisory Effectiveness for Improved Quality and Productivity	Philippine Trade Training Center	05/18-20/2016	2
31	ISO 9001:2015 Quality Management Systems Internal Audit Course	SGS Philippines	05/19-20/2016	1
32	Electronic Records Management	BusinessCoach, Inc.	05/23/2016	1
33	HR Symposium - Managing Transition Through Strategic HR and OD	Civil Service Commission	05/23-25/2016	2
34	Master Negotiations	Guthrie-Jensen Consultants, Inc.	05/31-06/02/2016; 12/6-8/2016	3
35	Creative Problem Solving and Decision Making	BusinessCoach, Inc.	6/1/2016; 9/23/2016	4
36	Professional Presence	European Chamber of Commerce of the Philippines	06/07/2016	1
37	The Philippine Bidding Documents	Association of Government Internal Auditors (AGIA), Inc.	06/8-10/2016	1
38	Inventory Control and Management	Powermax Consulting Group, Inc.	06/09/2016	2
39	Effective Office Administration	BusinessCoach, Inc.	06/13/2016	2
40	Negotiation and Assertiveness	BusinessCoach, Inc.	06/13/2016	2
41	Developing Assertiveness for Leaders	Ateneo Center for Continuing Education	06/16-17/2016	1
42	Certified International Human Resource	American Certification	06/21-25/2016	1
43	Managing for Results	Guthrie-Jensen Consultants, Inc.	06/21-23/2016	2
44	Enhanced Training on Appointments	Civil Service Commission	07/2-21/2016	1
45	Steering and Managing Public Financial Management / Governance in the Transition Year	Philippine Association for Government Budget Administration (PAGBA), Inc.	07/6-9/2016	2

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46	Effective Supervisory Skills	Personnel Officers Association of the Philippines (POAP)	07/12-15/2016	1
47	Accounting for Non-Accountants	Philippine Trade Training Center	07/14/2016	1
48	Effective Taxation and Business Compliance	Businessmaker Academy	07/19-20/2016	2
49	Moving up a Notch for Nation Building	Government Association of Certified Public Accountants	07/21/2016	7
50	Basic Supervisory Skills	BusinessCoach	07/23/2016	1
51	Government Procurement Reform Act (RA9184) and its Revised IRR and Updates	Association of Government Internal Auditors, Inc	07/27-29/2016	1
52	Information Security and Privacy	Information and Communications Technology Office	07/27-29/2016	1
53	QMS 101 Understanding and Appreciating ISO 9001:2015 and QMS 102 Risk Thinking with QOP Enhancements	Philippine National Oil Company	8/1-2/2016	38
54	Career Planning and Development	Personnel Officers Association of the Philippines (POAP)	08/9-12/2016	1
55	Documents and Records Control (QMS 103) and Risk Management	Philippine National Oil Company	08/9-11/2016	42
56	Powerful Presentation Skills	Guthrie-Jensen Consultants, Inc.	08/9-11/2016	1
57	Leave Administration Course for Effectiveness	Civil Service Commission	08/16-17/2016	1
58	Mid Year Economic Briefing - Positioning in the Economy of the 10 Point Duterte Agenda	Ateneo Graduate School of Business	08/18/2016	2
59	Local Government and Real Property Taxation	Center for Global Best Practices	08/19/2016	1
60	Job Testing and Interviewing Skills	Businessmaker Academy	08/17-18/2016	1
61	Local Government and Real Property Taxation	Center for Global Best Practices	08/19/2016	1
62	Work Attitude and Values Enhancement Program	BusinessCoach, Inc.	08/19/2016	1
63	18th Occupational Safety and Health Convention	Association of Safety Practitioner of the Philippines	08/24-26/2016	1
64	Techniques in Understanding and Reading Financial Statements	Philippine Institute of Certified Public Accountants	08/26/2016	1
65	Crisis Communication Planner	Apex Global	08/30-31/2016	1
66	The Leader in Me	League of Executive Assistants of the Philippines, Inc.	09/15-16/2016	1
67	The Exceptionally Effective Assistant	Pacific Management Forum	09/20/2016	3
68	Full IFRS/Full PFRS	Philippine Institute of Certified Public Accountants	09/21-22/2016	2
69	Risk Management and Leadership	Civil Service Commission	09/21/2016	1

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70	Super Memory Techniques for Executives and Professionals	Center for Global Best Practices	09/29-30/2016	1
71	Developing Effective Work Teams	Personnel Officers Association of the Philippines (POAP)	10/4-7/2016	4
72	Internal Audit Training	Philippine National Oil Company	10/-6/2016	19
73	Natural Gas 101	Philippine National Oil Company	10/25/2018	45
74	Best Tax Practice of Tax Practitioners or Tax Agents	Philippine Institute of Certified Public Accountants	10/27/2016	2
75	Root Cause Analysis with Effective Corrective Action	Philippine National Oil Company	10/27-28/2016	19
76	What You Need to Know About Procurement Law and its IRR	Center for Global Best Practices	10/27-28/2016	3
77	A Basic Course in Urban and Regional Planning	UP School of Urban and Regional Planning	11/14-18/2016	1
78	Mandatory Continuing Legal Education (MCLE)	University of the Philippines	11/14-17/2016	1
79	3rd PAGBA Quarterly Seminar and Meeting	Philippine Association for Government Budget Administration (PAGBA), Inc.	11/16-19/2016	2
80	Corporate Governance Orientation for Government - Owned or Controlled Corporations	Institute of Corporate Directors	11/21/2016	1

## 2016 PNOG TRAINING SUMMARY

	TRAINING/SEMINAR	TRAINING INSTITUTE/SPONSOR	DATE	NO. OF PARTICIPANTS
81	Essentials of Supervision	Ateneo de Manila Univesity	11/28-29/2016	1
82	Clean Coal Technology	Department of Energy	11/29/2016	1
83	Best Practices in Implementing Effective Business Controls	Center for Global Best Practices, Inc.	12/1-2/2016	1
84	Year - End Planning Strategies Plus Latest Tax Updates	Powermax Consulting Group, Inc.	12/02/2016	1