

Internal Control Office

Department Manager III

- Plans, organizes, develops/maintains and directs the implementation of the Company's internal audit program.
- Prepares the yearly objectives, functional areas programmed for planned visits, examination and staff assignments for the approval of the PNOC President.
- Submits periodic reports to the President summarizing the accomplishments of the Department.
- Reviews the objectives, audit coverage, areas of priorities, audit approaches and techniques of audit assignments and projects.
- Reviews and approves audit reports.
- Informs PNOC Management of deviations from the prescribed procedures as well as the weaknesses in the PNOC system so that corrective action can be taken to address the situation.
- Appraises the performance of the audit staff.
- Represents the Company in meetings pertaining to internal controls and fraud investigations.
- Acts as the over-all cost center administrator of the Department's operating expense and capital budget.