

REPUBLIC OF THE PHILIPPINES
PROCUREMENT SERVICE
PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM
PS Complex, Cristobal St., Paco Manila, Athena, Paco, Manila, Metro Manila

ACKNOWLEDGEMENT RECEIPT

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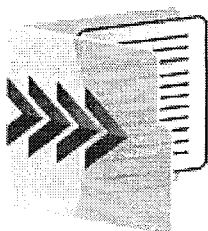
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ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Procurement System (MGPS).

Instructions:

1. Download the worksheet file APP-CSE 2021 FORM at www.ps-phileps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-phileps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
7. Once accomplished and finalized, the APP-CSE 2021 form should be:
 - a. Saved using this format: APP2021_ Name of Agency_Main or Regional Office (e.g. APP2021_ DBM_Central Office, APP2021_ DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at Phileps website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, Issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: Philippine National Oil Company

Region: NCR

Address: PNOC Bldg. 6, Energy Center, Rizal Drive, BGC, Taguig City

Mildred J. Sanchez

Contact Person:

AO II

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E-mail :

Telephone/Mobile Nos: 87897602

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT					
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can				0	0.00					0	0.00				0	0.00	0.00	139.36	0.00				
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	HAND SANITIZER, 500 ml	bottle				0	0.00					0	0.00				0	0.00	0.00	151.43	0.00				
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	199			199	8,672.42		167		167	7,277.86		196		196	8,541.68		158	6,885.64	720.00	43.58	31377.60		
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00		0	0.00	0.00	457.60	0.00		
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle				0	0.00				0	0.00				0	0.00		0	0.00	0.00	43.58	0.00		
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00		0	0.00	0.00	455.00	0.00		
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00		0	0.00	0.00	207.75	0.00		
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	24			24	756.48		8		8	252.16		14		14	441.28		7		7	220.64	53.00	31.52	1670.56
FILMS																										
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00				0	0.00		0	0.00	0.00	847.82	0.00		
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	3			3	663.00		2		2	442.00		2		2	442.00		3		3	663.00	10.00	221.00	2210.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00		0	0.00	0.00	208.52	0.00		
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTONNA, assorted colors	pack				0	0.00				0	0.00				0	0.00		0	0.00	0.00	83.72	0.00		
13	14111506-CF-I11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	6			6	5,295.30		6		6	5,295.30				0	0.00		0	0.00	12.00	882.55	10590.60		
14	14111506-CF-I12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00		0	0.00	0.00	1029.60	0.00		

	Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue	Total Amount for the Year					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
15		14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00						0	0.00			0.00	1528.80		0.00
16		14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box		6		6	5,438.16		6		6	5,438.16						0	0.00			12.00	906.36		10876.32
17		14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00						0	0.00			0.00	884.00		0.00
18		14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00						0	0.00			0.00	1508.00		0.00
19		14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00				0	0.00						0	0.00			0.00	794.96		0.00
20		14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad		73		73	2,705.38		34		34	1,260.04		43		43	1,593.58		28		28	1,037.68	178.00	37.06	6596.68
21		14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad		45		45	2,667.60		33		33	1,956.24		45		45	2,667.60		27		27	1,600.56	150.00	59.28	8892.00
22		14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad		48		48	2,291.04		39		39	1,861.47		38		38	1,813.74		32		32	1,527.36	157.00	47.73	7493.61
23		14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece		83		83	999.32		34		34	409.36		68		68	818.72		12		12	144.48	197.00	12.04	2371.88
24		14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams				0	0.00				0	0.00						0	0.00			0.00	170.56		0.00
25		14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams				0	0.00				0	0.00						0	0.00			0.00	181.42		0.00
26		14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams		705		705	93,849.60		642		642	85,463.04		627		627	83,466.24		429		429	57,108.48	2,403.00	133.12	319887.36
27		14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams		110		110	15,286.70		60		60	8,338.20		40		40	5,558.80		33		33	4,586.01	243.00	138.97	33769.71
28		14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (7 2mm)	pad				0	0.00				0	0.00						0	0.00			0.00	30.68		0.00
29		14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box				0	0.00				0	0.00						0	0.00			0.00	98.05		0.00
30		14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm71mm x 30m-0.3m	roll		15		15	834.60		8		8	445.12		11		11	612.04		8		8	445.12	42.00	55.64	2336.88
31		14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book		61		61	4,313.92		39		39	2,758.08		58		58	4,101.76		7		7	495.04	165.00	70.72	11668.80
32		14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book		38		38	3,872.96		5		5	509.60		9		9	917.28		4		4	407.68	56.00	101.92	5707.52
33		14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100%, recycled	pack				0	0.00				0	0.00						0	0.00			0.00	87.40		0.00
34		14111704-JP-P01	TISSUE, interfold paper towel	pack				0	0.00				0	0.00						0	0.00			0.00	34.84		0.00

BATTERIES AND CELLS AND ACCESSORIES

35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack		241		241		136		136	4,936.80			200		7,260.00		105		105	3,811.50	682.00	36.30	24756.60
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack		242		4,774.66		158		158	3,117.34			210		4,143.30		126		126	2,485.98	726.00	19.73	14921.28
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack		5		481.00				0	0.00			6		577.20				0	0.00	11.00	96.20	1055.20

MANUFACTURING COMPONENTS AND SUPPLIES

38	31201610-GI-J01	GLUE, all purpose, gross weight: 200 grams min	jar		29		1,800.90		7		7	434.70			16		993.60		5		5	310.50	57.00	62.10	3539.70
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box		22		434.72		24		24	474.24					0	0.00			0	0.00	46.00	19.76	908.96
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box		86		1,813.74		32		32	674.88			75		1,581.75		22		22	463.98	215.00	21.09	4534.35
41	31201503-TA-E01	TAPE, ELECTRICAL, 18mm x 164 mm	roll			0	0.00				0	0.00				0	0.00				0	0.00	0.00	18.67	0.00
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll		42		2,293.20		15		15	819.00			46		2,511.60		16		16	873.60	119.00	54.60	6497.40
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll		39		4,157.40		10		10	1,066.00			42		4,477.20		10		10	1,066.00	101.00	106.60	10766.60
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll		57		1,138.29		13		13	259.61			45		898.65		16		16	319.52	131.00	19.97	2616.07
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll		82		827.38		45		45	454.05			88		887.92		29		29	292.61	244.00	10.09	2461.96
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll		72		1,437.84		40		40	798.80			68		1,337.96		26		26	519.22	206.00	19.97	4113.82
47	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll		10		582.40				0	0.00			15		873.60				0	0.00	25.00	58.24	1456.00

HEATING AND VENTILATION AND AIR CIRCULATION

48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1109.68	0.00
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1389.68	0.00
50	40101604-EF-S01	ELECTRIC FAN, STRAND type, plastic blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	856.86	0.00
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit			0	0.00				0	0.00				0	0.00				0	0.00	0.00	674.96	0.00

MEDICAL THERMOMETERS AND ACCESSORIES

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year						
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT		
LIGHTING AND FIXTURES AND ACCESSORIES																							
52	41112224-TG-T01	THERMOGUN	piece				0	0.00					0	0.00				0	0.00	0.00	3068.00		0.00
53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS PRO SERIES	piece				0	0.00					0	0.00				0	0.00	0.00	205.82		0.00
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece				0	0.00					0	0.00				0	0.00	0.00	82.16		0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																							
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece				0	0.00					0	0.00				0	0.00	0.00	17.68		0.00
CLEANING EQUIPMENT AND SUPPLIES																							
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can				0	0.00					0	0.00				0	0.00	0.00	90.22		0.00
57	47131604-BR-S01	BROOM, soft (bambo)	piece				0	0.00					0	0.00				0	0.00	0.00	136.24		0.00
58	47131604-BR-T01	BROOM, STICK (TING-TING), useable length: 760mm min	piece				0	0.00					0	0.00				0	0.00	0.00	18.20		0.00
59	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0	0.00					0	0.00				0	0.00	0.00	41.60		0.00
60	47131805-CL-P01	CLEANER, SCOURING POWDER, 350g min/can	can				0	0.00					0	0.00				0	0.00	0.00	23.92		0.00
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece				0	0.00					0	0.00				0	0.00	0.00	9.03		0.00
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack				0	0.00					0	0.00				0	0.00	0.00	37.43		0.00
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0	0.00					0	0.00				0	0.00	0.00	128.96		0.00
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece				0	0.00					0	0.00				0	0.00	0.00	24.83		0.00
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon				0	0.00					0	0.00				0	0.00	0.00	131.25		0.00
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle				0	0.00					0	0.00				0	0.00	0.00	102.96		0.00
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00					0	0.00				0	0.00	0.00	309.76		0.00
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00					0	0.00				0	0.00	0.00	115.53		0.00
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00					0	0.00				0	0.00	0.00	2288.00		0.00
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00					0	0.00				0	0.00	0.00	145.60		0.00
71	47131619-MP-M01	MOPHEAD, made of rayon, weight: 400 grams min	piece				0	0.00					0	0.00				0	0.00	0.00	123.76		0.00
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle			17	17	914.94		55			55	2,960.10		59		59	3,175.38		131.00	53.82	7050.42
73	47131602-SC-M01	SCOURING PAD, 5 pieces per pack	pack				0	0.00					0	0.00				0	0.00	0.00	107.12		0.00
74	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack				0	0.00					0	0.00				0	0.00	0.00	134.68		0.00
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece				0	0.00					0	0.00				0	0.00	0.00	27.96		0.00
PERSONAL PROTECTIVE EQUIPMENT																							
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece				0	0.00					0	0.00				0	0.00	0.00	1144.00		0.00
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece				0	0.00					0	0.00				0	0.00	0.00	124.80		0.00
78	46181804-SG-G01	PROTECTIVE SAFETY GOGGLES	piece				0	0.00					0	0.00				0	0.00	0.00	156.00		0.00
79	42131601-PA-A01	Polyethylene Apron (50g)	piece				0	0.00					0	0.00				0	0.00	0.00	15.08		0.00
80	42131702-SG-01	SURGICAL GOWN	piece				0	0.00					0	0.00				0	0.00	0.00	299.52		0.00
81	42131711-HC-H01	HEAD COVER, disposable	piece				0	0.00					0	0.00				0	0.00	0.00	2.60		0.00
82	42131609-SC-S01	SHOE COVER, disposable	pair				0	0.00					0	0.00				0	0.00	0.00	8.32		0.00
83	42132203-MG-G01	NITRILE GLOVES	piece				0	0.00					0	0.00				0	0.00	0.00	3.07		0.00
84	42132203-MG-G02	PREMIUM LATEX GLOVES	piece				0	0.00					0	0.00				0	0.00	0.00	5.02		0.00
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece				0	0.00					0	0.00				0	0.00	0.00	14.04		0.00
86	46182008-KN-M01	KN95 FACE MASK	piece				0	0.00					0	0.00				0	0.00	0.00	104.00		0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																							

Am

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year					
			Q1												Q2											
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
127	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type		47		47	628.86		18		18	240.84		34		34	454.92		8		8	107.04	107.00	13.38	1431.66	
128	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece		43		43	575.34		18		18	240.84		35		35	468.30		8		8	107.04	104.00	13.38	1391.52
129	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece		24		24	321.12		15		15	200.70		17		17	227.46		5		5	66.90	61.00	13.38	816.18
130	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece		76		76	682.48		17		17	152.66		46		46	413.08		17		17	152.66	156.00	8.98	1400.88
131	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece		41		41	368.18		13		13	116.74		36		36	323.28		17		17	152.66	107.00	8.98	960.86
132	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece		25		25	224.50		7		7	62.86		20		20	179.60		7		7	62.86	59.00	8.98	529.82
133	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box		102		102	791.52		87		87	675.12		72		72	558.72		50		50	388.00	311.00	7.76	2413.36
134	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box		67		67	1,148.38		70		70	1,199.80		52		52	891.28		32		32	548.48	221.00	17.14	3787.94
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box		13		13	270.27		4		4	83.16		13		13	270.27		2		2	41.58	32.00	20.79	665.28
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle		19		19	4,556.01		13		13	3,117.27		16		16	3,836.64		13		13	3,117.27	61.00	239.79	14627.19
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box		14		14	1,533.00				0	0.00		4		4	438.00				0	0.00	18.00	109.50	1971.00
138	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.95	0.00
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece		11		11	163.02				0	0.00		13		13	192.66				0	0.00	24.00	14.82	355.66
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	33.43	0.00
141	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.96	0.00
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	202.80	0.00
143	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	131.96	0.00
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair				0	0.00				0	0.00				0	0.00				0	0.00	0.00	40.56	0.00
145	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	176.80	0.00
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	914.16	0.00
147	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	24.90	0.00
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	64.20	0.00
149	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9534.72	0.00
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	346.85	0.00
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5642.00	0.00
152	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9297.60	0.00
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5699.20	0.00

PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES

154	44103109-BR-D05	DRUM CART, BROTHER DR-3455	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6947.20	0.00
155	44103105-BR-B04	INK CART, BROTHER LC678, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	910.00	0.00
156	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1601.60	0.00
157	44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6760.00	0.00
158	44103103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5080.40	0.00
159	44103103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
160	44103103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
161	44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
162	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5116.80	0.00
163	44103105-CA-C04	INK CART, CANON CL-741, Col.	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	989.04	0.00
164	44103105-CA-C02	INK CART, CANON CL-811, Colored	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00
165	44103105-CA-B04	INK CART, CANON PG-740, Black	Cart		4		4	3,016.00		4		4	3,016.00		4		4	3,016.00		4		4	3,016.00	16.00	754.00	12064.00
166	44103105-CA-B02	INK CART, CANON PG-810, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	780.00	0.00

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the Year									
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT					
167	44103105-EP-B17 JNK CART, EPSON C131664100 (T6641), Black	cart		16		16	3,993.60		21		21	5,241.60			25		25	6,240.00		13		13	3,244.80	75.00	249.60	18720.00
168	44103105-EP-C17 JNK CART, EPSON C131664200 (T6642), Cyan	cart		9		9	2,246.40		14		14	3,494.40			16		16	3,993.60		6		6	1,497.60	45.00	249.60	11232.00
169	44103105-EP-M17 JNK CART, EPSON C131664300 (T6643), Magenta	cart		9		9	2,246.40		14		14	3,494.40			16		16	3,993.60		6		6	1,497.60	45.00	249.60	11232.00
170	44103105-EP-Y17 JNK CART, EPSON C131664400 (T6644), Yellow	cart		9		9	2,246.40		14		14	3,494.40			16		16	3,993.60		6		6	1,497.60	45.00	249.60	11232.00
171	44103105-HP-B40 JNK CART, HP C2P044A (HP62), Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	773.76	0.00
172	44103105-HP-T40 JNK CART, HP C2P066A (HP62), Tri-color	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	950.56	0.00
173	44103105-HP-B09 JNK CART, HP C93514A (HP21), Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	795.60	0.00
174	44103105-HP-T10 JNK CART, HP C93524A (HP22), Tri-color	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	920.40	0.00
175	44103105-HP-P48 Jnk Cartridge, HP C9397A (HP72), 69ml Photo Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1996.80	0.00
176	44103105-HP-C48 Jnk Cartridge, HP C9398A (HP72), 69ml Cyan	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1996.80	0.00
177	44103105-HP-M48 Jnk Cartridge, HP C9399A (HP72), 69ml Magenta	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1996.80	0.00
178	44103105-HP-Y48 Jnk Cartridge, HP C9400A (HP72), 69ml Yellow	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1996.80	0.00
179	44103105-HP-G48 Jnk Cartridge, HP C9401A (HP72), 69ml Gray	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1996.80	0.00
180	44103105-HP-B48 Jnk Cartridge, HP C9403A (HP72), 130ml Matte Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	3016.00	0.00
181	44103105-HP-B17 JNK CART, HP CCG404A (HP60), Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	769.60	0.00
182	44103105-HP-T17 JNK CART, HP CCG434A (HP60), Tri-color	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	915.20	0.00
183	44103105-HP-B35 JNK CART, HP CDB874A (HP703), Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	366.08	0.00
184	44103105-HP-T35 JNK CART, HP CDB884A (HP703), Tri-color	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	366.08	0.00
185	44103105-HP-C40 JNK CART, HP CD9724A (HP 920XL), Cyan	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	641.68	0.00
186	44103105-HP-M40 JNK CART, HP CD9734A (HP 920XL), Magenta	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	641.68	0.00
187	44103105-HP-Y40 JNK CART, HP CD9744A (HP 920XL), Yellow	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	641.68	0.00
188	44103105-HP-B40 JNK CART, HP CD9754A (HP 920XL), Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1269.84	0.00
189	44103105-HP-B20 JNK CART, HP CH5614A (HP61), Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	656.24	0.00
190	44103105-HP-T20 JNK CART, HP CH5624A (HP61), Tri-color	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	821.60	0.00
191	44103105-HP-B49 JNK CART, HP CH565A (HP82), Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1944.80	0.00
192	44103105-HP-C49 JNK CART, HP CH566A (HP82), Cyan	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1539.20	0.00
193	44103105-HP-M49 JNK CART, HP CH567A (HP82), Magenta	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1539.20	0.00
194	44103105-HP-Y49 JNK CART, HP CH568A (HP82), Yellow	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1539.20	0.00
195	44103105-HP-B43 JNK CART, HP C09454A (HP950XL), Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1570.40	0.00
196	44103105-HP-C43 JNK CART, HP C09464A (HP951XL), Cyan	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1165.84	0.00
197	44103105-HP-M43 JNK CART, HP C09474A (HP951XL), Magenta	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1165.84	0.00
198	44103105-HP-Y43 JNK CART, HP C09484A (HP951XL), Yellow	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	1165.84	0.00
199	44103105-HP-B36 JNK CART, HP C06924A (HP704), Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	366.08	0.00
200	44103105-HP-T36 JNK CART, HP C06934A (HP704), Tri-color	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	366.08	0.00
201	44103105-HP-B33 JNK CART, HP C21074A (HP67), Black	cart		6		6	2,196.48				0	0.00					0	0.00				0	0.00	6.00	366.08	2196.48
202	44103105-HP-T33 JNK CART, HP C21084A (HP67), Tri-color	cart		3		3	1,098.24				0	0.00					0	0.00				0	0.00	3.00	366.08	1098.24
203	44103105-HP-B42 JNK CART, HP C2121A (HP685A), Black	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	366.08	0.00
204	44103105-HP-C43 JNK CART, HP C2122A (HP685A), Cyan	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	249.60	0.00
205	44103105-HP-M43 JNK CART, HP C2123A (HP685A), Magenta	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	249.60	0.00
206	44103105-HP-Y43 JNK CART, HP C2124A (HP685A), Yellow	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	249.60	0.00
207	44103105-HP-T43 Jnk Cartridge, HP F6V264A (HP680), Tri-color	cart				0	0.00				0	0.00					0	0.00				0	0.00	0.00	405.60	0.00

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
			Jan	Feb	Mar	Q1 AMOUNT	Q1	April	May	June	Q2 AMOUNT	Q2	July	Aug				Sept	Q3 AMOUNT	Q3	Oct	Nov	Dec	Q4 AMOUNT	Q4	
208	44103105-HP-B43 Ink Cartridge, HP F9V27AA (HP660) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60	0.00	
209	44103105-HP-C30 Ink Cartridge, HP L0S51AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00	
210	44103105-HP-M50 Ink Cartridge, HP L0S54AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00	
211	44103105-HP-Y50 Ink Cartridge, HP L0S57AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	995.75	0.00	
212	44103105-HP-B50 Ink Cartridge, HP L0S60AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4956.60	0.00	
213	44103105-HX-C48 Ink Cartridge, HP L0S63AA (HP955X) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00	
214	44103105-HX-M48 Ink Cartridge, HP L0S66AA (HP955X) Magenta Origin	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00	
215	44103105-HX-Y48 Ink Cartridge, HP L0S69AA (HP955X) Yellow Origina	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00	
216	44103105-HX-B48 Ink Cartridge, HP L0S72AA (HP955X) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1644.24	0.00	
217	44103105-HP-C31 Ink Cartridge, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00	
218	44103105-HP-M51 Ink Cartridge, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00	
219	44103105-HP-Y51 Ink Cartridge, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00	
220	44103105-HP-B51 Ink Cartridge, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.28	0.00	
221	44103112-EP-R05 RIBBON CART, EPSON C135015516 (#8750) Black	cart		4		4	309.72				0	0.00		4		4	309.72				0	0.00	8.00	77.43	619.44	
222	44103112-EP-R07 RIBBON CART, EPSON C135015531 (S015086) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	736.32	0.00	
223	44103112-EP-R13 RIBBON CART, EPSON C135015632, Black, for LX-310	cart				0	0.00		12		12	935.28		12		12	935.28				0	0.00	24.00	77.94	1870.56	
224	44103103-BR-B03 TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28	0.00	
225	44103103-BR-B04 TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1892.80	0.00	
226	44103103-BR-B05 TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28	0.00	
227	44103103-BR-B09 TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3567.20	0.00	
228	44103103-BR-B11 TONER CART, BROTHER TN-3350, Black, for HL5450DN	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5002.40	0.00	
229	44103103-HP-B12 TONER CART, HP CE435A, Black	cart		8		8	27,040.00		5		5	16,900.00		4		4	13,520.00		4		4	0.00	13,520.00	21.00	3380.00	70980.00
230	44103103-HP-B14 TONER CART, HP CE540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3337.36	0.00	
231	44103103-HP-B18 TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7332.00	0.00	
232	44103103-HP-B21 TONER CART, HP CE276A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3952.00	0.00	
233	44103103-HP-B22 TONER CART, HP CE285A (HP95A), Black	cart		21		21	72,072.00		12		12	41,184.00		9		9	30,888.00		4		4	0.00	13,728.00	46.00	3432.00	157872.00
234	44103103-HP-B23 TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2360.80	0.00	
235	44103103-HP-C23 TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00	
236	44103103-HP-Y23 TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00	
237	44103103-HP-M23 TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00	
238	44103103-HP-B24 TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2916.16	0.00	
239	44103103-HP-C24 TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16	0.00	
240	44103103-HP-Y24 TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16	0.00	
241	44103103-HP-M24 TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16	0.00	
242	44103103-HP-B25 TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7856.16	0.00	
243	44103103-HP-B26 TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6900.40	0.00	
244	44103103-HP-C26 TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04	0.00	
245	44103103-HP-Y26 TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04	0.00	
246	44103103-HP-M26 TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04	0.00	
247	44103103-HP-B27 TONER CART, HP CE410A, (HP305), Black	cart		3		3	12,604.80		1		1	4,201.60		3		3	12,604.80		1		1	0.00	4,201.60	8.00	4201.60	33612.80
248	44103103-HP-C27 TONER CART, HP CE411A, (HP305), Cyan	cart		3		3	18,033.60		1		1	6,011.20		3		3	18,033.60		1		1	0.00	6,011.20	8.00	6011.20	48099.60

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	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
249	44103103-HP-Y27 TONER CART, HP CE412A, (HP305), Yellow	cart		3		3	18,033.60		1		1	6,011.20		3		3	18,033.60		1		1	6,011.20	8.00	6011.20	48089.60
250	44103103-HP-M27 TONER CART, HP CE413A, (HP305), Magenta	cart		3		3	18,033.60		1		1	6,011.20		3		3	18,033.60		1		1	6,011.20	8.00	6011.20	48089.60
251	44103103-HP-B28 TONER CART, HP CE505A, Black	cart		3		3	13,400.40		3		3	13,400.40		3		3	13,400.40		2		2	8,933.60	11.00	4466.80	49134.80
252	44103103-HX-B28 TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7332.00	0.00
253	44103103-HP-B52 Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3044.01	0.00
254	44103103-HP-B53 Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5787.60	0.00
255	44103103-HP-B55 Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5200.00	0.00
256	44103103-HP-B51 HP Toner CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7112.56	0.00
257	44103103-HP-B56 Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8666.00	0.00
258	44103103-HP-B57 Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3241.70	0.00
259	44103103-HX-B51 Toner Cartridge, HP CF283XC (HP83X) Blk Contract L	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4056.00	0.00
260	44103103-HP-B58 Toner Cartridge, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10051.00	0.00
261	44103103-HX-B52 Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13156.00	0.00
262	44103103-HP-B60 Toner Cartridge, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2901.60	0.00
263	44103103-HP-C60 Toner Cartridge, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
264	44103103-HP-Y60 Toner Cartridge, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
265	44103103-HP-M60 Toner Cartridge, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
266	44103103-HP-B61 Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7056.40	0.00
267	44103103-HP-C61 Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
268	44103103-HP-Y61 Toner Cartridge, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
269	44103103-HP-M61 Toner Cartridge, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
270	44103103-HP-B62 Toner Cartridge, HP CF400A (HP201A) Black LaserJet	cart		5		5	17,148.90		0		0	0.00		5		5	17,148.90		0		0	0.00	10.00	3429.78	34297.80
271	44103103-HP-C62 Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart		2		2	8,087.66		0		0	0.00		2		2	8,087.66		0		0	0.00	4.00	4043.83	16175.32
272	44103103-HP-Y62 Toner Cartridge, HP CF402A (HP201A) Yellow LaserJet	cart		2		2	8,087.66		0		0	0.00		2		2	8,087.66		0		0	0.00	4.00	4043.83	16175.32
273	44103103-HP-M62 Toner Cartridge, HP CF403A (HP201A) Magenta LaserJet	cart		2		2	8,087.66		0		0	0.00		2		2	8,087.66		0		0	0.00	4.00	4043.83	16175.32
274	44103103-HP-B63 Toner Cartridge, HP CF410A (HP410A) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4440.80	0.00
275	44103103-HX-B54 Toner Cartridge, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7441.20	0.00
276	44103103-HP-C63 Toner Cartridge, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
277	44103103-HX-C54 Toner Cartridge, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
278	44103103-HP-Y63 Toner Cartridge, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
279	44103103-HX-Y54 Toner Cartridge, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
280	44103103-HP-M63 Toner Cartridge, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
281	44103103-HX-M54 Toner Cartridge, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
282	44103103-HP-B34 TONER CART, HP Q2612A, Black	cart		20		20	78,000.00		12		12	46,800.00		12		12	46,800.00		5		5	19,500.00	49.00	3900.00	191100.00
283	44103103-HP-B48 TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4399.20	0.00
284	44103103-HP-B06 TONER CART, SAMSUNG MLT-D1015, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3406.00	0.00
285	44103103-HP-B07 TONER CART, SAMSUNG MLT-D1015, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2350.40	0.00
286	44103103-HP-B08 TONER CART, SAMSUNG MLT-D1015, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2454.40	0.00
287	44103103-HP-B09 TONER CART, SAMSUNG MLT-D1015, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3380.00	0.00
288	44103103-HP-B14 TONER CART, SAMSUNG MLT-D1085, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2875.58	0.00
289	44103103-HP-B21 TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7259.20	0.00

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the Year									
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT					
290	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	3458.00		0.00
291	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	6442.80		0.00
292	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	7321.14		0.00
293	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	3962.24		0.00
294	44103103-SA-B10	TONER CART, SAMSUNG SCX-06555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	4066.40		0.00
295	44103103-BR-B15	TONER CART, BROTHER TN-347R Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	6370.00		0.00
296	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	13399.36		0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
297	45121517-DO-C02	DOCUMENT CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	23623.60		0.00
298	45111609-WM-F01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	17472.00		0.00
FLAG OR ACCESSORIES																										
299	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00				0	0.00				0	0.00				0	0.00	284.84		0.00
PRINTED PUBLICATIONS																										
300	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	37.21		0.00
FIRE FIGHTING EQUIPMENT																										
301	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	1144.00		0.00
302	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	5613.25		0.00
CONSUMER ELECTRONICS																										
303	52161533-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00				0	0.00				0	0.00				0	0.00	6415.64		0.00
FURNITURE AND FURNISHINGS																										
304	56101504-CH-R01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	303.68		0.00
305	56101504-CH-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	301.60		0.00
306	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	1336.40		0.00
307	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	1315.60		0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
308	60121413-CB-F01	CLEARBOOK, 20 transparent pockets, for A4 size	piece		22		22	875.16		8		8	318.24		17		17	676.26		7		7	278.46	54.00	39.78	2148.12
309	60121413-CB-F02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece		28		28	1,186.64		12		12	508.56		13		13	550.94		11		11	466.18	64.00	42.38	2712.32
310	60121534-ER-F01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece		14		14	61.88				0	0.00		14		14	61.88		0		0	0.00	28.00	4.42	123.76
311	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece		119		119	4,118.59		96		96	3,322.56		129		129	4,464.69		55		55	1,903.55	399.00	34.61	13809.39
312	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece		100		100	3,461.00		51		51	1,765.11		71		71	2,457.31		39		39	1,349.79	261.00	34.61	9033.21
313	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece		29		29	1,003.69		10		10	346.10		23		23	796.03		0		0	0.00	62.00	34.61	2145.82
314	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.84	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year			
			Monthly Quantity Requirement																					
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT						
8	43232505-SFT-008	license				0	0.00					0	0.00				0	0.00				0.00		0.00
9	43232603-SFT-009	license				0	0.00					0	0.00				0	0.00				0.00		0.00
10	43232701-SFT-010	license				0	0.00					0	0.00				0	0.00				0.00		0.00
11	43232802-SFT-011	license				0	0.00					0	0.00				0	0.00				0.00		0.00
12	43232905-SFT-012	license				0	0.00					0	0.00				0	0.00				0.00		0.00
13	43233004-SFT-013	license				0	0.00					0	0.00				0	0.00				0.00		0.00
14	43233205-SFT-014	license				0	0.00					0	0.00				0	0.00				0.00		0.00
15	43233405-SFT-015	license				0	0.00					0	0.00				0	0.00				0.00		0.00
16	43233501-SFT-016	license				0	0.00					0	0.00				0	0.00				0.00		0.00
	Information exchange software																							

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Common Electrical Supplies																								
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type								0	0.00					0	0.00							0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type								0	0.00					0	0.00							0.00
3										0	0.00					0	0.00							0.00
4										0	0.00					0	0.00							0.00
5										0	0.00					0	0.00							0.00
6										0	0.00					0	0.00							0.00
7										0	0.00					0	0.00							0.00
8										0	0.00					0	0.00							0.00
9										0	0.00					0	0.00							0.00
10										0	0.00					0	0.00							0.00
11										0	0.00					0	0.00							0.00
12										0	0.00					0	0.00							0.00
13										0	0.00					0	0.00							0.00
14										0	0.00					0	0.00							0.00
15										0	0.00					0	0.00							0.00

Common Office Equipment																								
1	44111905-WB-N01	White Board				0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	44111911-WB-D01	White Board, Digital				0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

in

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
14						0	0.00								0	0.00				0	0.00	103.00	41.91	4316.73		
15						0	0.00								0	0.00				0	0.00	13.00	38.50	500.50		
Common Office Supplies																										
1	SIGN PEN, GREEN, liquidgel ink, 0.5mm, needle tip	piece	49			49	2,053.59		26		26	1,089.66		28		28	1,173.48		0		0	0.00	103.00	41.91	4316.73	
2	STAMP PAD INK, green, 50ml (mln.)	bottle	8			8	308.00		5		5	192.50		0		0	0.00		0		0	0.00	13.00	38.50	500.50	
3	DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	53			53	1,818.96		46		46	1,578.72		0		0	0.00		0		0	0.00	99.00	34.32	3397.68	
4	TAPE, TRANSPARENT, 18mm X 25m	roll	81			81	891.00		29		29	319.00		65		65	715.00		19		19	209.00	194.00	11.00	2134.00	
5	BALPEN, BLACK	piece	265			265	5,538.50		133		133	2,779.70		205		205	4,284.50		83		83	1,734.70	686.00	20.90	14337.40	
6	BALPEN, BLUE	piece	123			123	2,570.70		31		31	647.90		87		87	1,818.30		42		42	877.80	283.00	20.90	5914.70	
7	BALPEN, RED	piece	59			59	1,233.10		16		16	334.40		53		53	1,107.70		16		16	334.40	144.00	20.90	3009.60	
8	BATTERY, LR 41	piece	15			15	330.00		0		0	0.00		15		15	330.00		0		0	0.00	30.00	22.00	660.00	
9	BATTERY, LR 44	piece	15			15	330.00		0		0	0.00		15		15	330.00		0		0	0.00	30.00	22.00	660.00	
10	CORRECTION FLUID, water based	bottle	16			16	352.00		0		0	0.00		11		11	242.00		0		0	0.00	27.00	22.00	594.00	
11	CORRECTION TAPE, Olympia Supertape 330	roll	4			4	686.40		4		4	686.40		0		0	0.00		4		4	686.40	12.00	171.60	2095.20	
12	FAX FILM, Panasonic CX FA93/57E/54E	piece	3			3	1,155.00				0	0.00		0		0	0.00		0		0	0.00	3.00	385.00	1155.00	
13	NOTE PAD, stick-on, 1.5 x 2	pad	81			81	1,960.20		58		58	1,403.60		58		58	1,403.60		27		27	653.40	224.00	24.20	5420.80	
14	NOTE PAD, stick-on, 3 x 5	pad	58			58	4,625.50		36		36	2,871.00		48		48	3,828.00		29		29	2,312.75	171.00	79.75	13697.25	
15	NOTE PAD, stick-on, 4 x 6	pad	75			75	10,147.50		38		38	5,141.40		42		42	5,682.60		20		20	2,706.00	175.00	135.30	23677.50	
16	PAPER PAD, stick-on, 4 x 6	pad	75			75	10,147.50		38		38	5,141.40		42		42	5,682.60		20		20	2,706.00	175.00	135.30	23677.50	
15	NOTE PAD, stick-on, 4 x 6	pad	75			75	10,147.50		38		38	5,141.40		42		42	5,682.60		20		20	2,706.00	175.00	135.30	23677.50	
16	PAPER STICKER, A4, 10s	pack	72			72	2,376.00		25		25	825.00		21		21	693.00		11		11	363.00	129.00	33.00	4257.00	
17	PAPER Specialty board, plain, white, 10s	pack	60			60	1,980.00		5		5	165.00		31		31	1,023.00		6		6	198.00	102.00	33.00	386.00	
18	PASTE, WHITE, 7 oz.	jar	25			25	880.00		0		0	0.00		10		10	352.00		0		0	0.00	35.00	35.20		
19	PLASTIC PAPER FASTENER, Assorted colors	box	94			94	6,139.14		57		57	3,722.67		67		67	4,375.77		36		36	2,351.16	254.00	65.31		
20	MARKER, HIGHLIGHTER, pink	piece	30			30	834.90		0		0	0.00		19		19	528.77		0		0	0.00	49.00	27.83		
21	MARKER, HIGHLIGHTER, green	piece	30			30	834.90		0		0	0.00		19		19	528.77		0		0	0.00	49.00	27.83		
22	MARKER, HIGHLIGHTER, orange	piece	20			20	556.60		0		0	0.00		12		12	333.96		0		0	0.00	32.00	27.83		
23	MARKER, HIGHLIGHTER, yellow	piece	56			56	1,558.48		0		0	0.00		41		41	1,141.03		0		0	0.00	97.00	27.83		
24	MARKER, HIGHLIGHTER, blue	piece	14			14	389.62		0		0	0.00		9		9	250.47		0		0	0.00	23.00	27.83		
25	PENCIL, #1, 12's	box	24			24	1,742.40		0		0	0.00		12		12	871.20		0		0	0.00	36.00	72.60		
26	PENCIL, #2, 12's	box	40			40	2,904.00		0		0	0.00		31		31	2,250.60		0		0	0.00	71.00	72.60		
27	RIBBON, OLYMPIA Supertape 330, Film	roll	4			4	3,476.00		0		0	0.00		4		4	3,476.00		0		0	0.00	8.00	869.00		
28	RIBBON, OLYMPIA Splendid F737, BKSC	roll	1			1	330.00		0		0	0.00		0		0	0.00		0		0	0.00	1.00	330.00		
29	RUBBER STRIPS, for CARL DC210 cutter, 2 pcs/pk	pack	5			5	1,815.00		0		0	0.00		4		4	1,452.00		0		0	0.00	9.00	363.00		
30	SPARE BLADE, for CARL DC210	pack	5			5	715.00		0		0	0.00		4		4	572.00		0		0	0.00	9.00	143.00		
31	SIGN HERE FLAGS	pack	106			106	13,992.00		20		20	2,640.00		64		64	8,448.00		16		16	2,112.00	206.00	132.00		
32	SELF ADHESIVE LABEL, 1x4	box	6			6	237.60		0		0	0.00		0		0	0.00		0		0	0.00	6.00	39.60		
33	SELF ADHESIVE LABEL, 1x6	box	4			4	167.00		0		0	0.00		0		0	0.00		0		0	0.00	4.00	41.75		
34	RIBBON FOR OLYMPIA CARRERA DE LUXE MD typewriter	roll	0			0	0.00		3		3	1,440.00		0		0	0.00		2		2	960.00	5.00	480.00		
35	ENVELOPE, EXPANDING, KRAFTBOARD for A4 size doc, 100 pcs/box	box	1			1	640.35		0		0	0.00		0		0	0.00		0		0	0.00	1.00	640.35		
36	CORRECTION TAPE, Olympia Supertape 330	roll	2			2	321.36		0		0	0.00		0		0	0.00		0		0	0.00	2.00	160.68		
37	STICKER LABEL, size 1-7/7"x4" (Self Adhesive Label)	box	10			10	323.30		0		0	0.00		0		0	0.00		0		0	0.00	10.00	32.33		

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year							
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4
38	RIBBON, BROTHER GX-8250	piece		3		3	600.00		0		0	0.00		3		3	600.00		0		0	0.00	6.00	200.00	
39	STAPLE WIRE, for heavy duty staples, 23/8	box		5		5	138.75		0		0	0.00		5		5	138.75		0		0	0.00	10.00	27.75	
40	BINDER, RING, plastic, 3/4"x 80 rings	piece		20		20	290.00		0		0	0.00		15		15	217.50		0		0	0.00	35.00	14.50	
41	BINDER, RING, plastic, 1"x 80 rings	piece		20		20	500.00		0		0	0.00		15		15	375.00		0		0	0.00	35.00	25.00	
42	TAPE, CASSETTE, C120	piece		20		20	700.00		0		0	0.00		0		0	0.00		0		0	0.00	20.00	35.00	
43	TAPE, CASSETTE, C90	piece		20		20	660.00		0		0	0.00		0		0	0.00		0		0	0.00	20.00	33.00	
44	TAPE, CASSETTE, C60	piece		20		20	560.00		0		0	0.00		0		0	0.00		0		0	0.00	20.00	28.00	
45	ARCHFILE FOLDER, 3x10x15	piece		20		20	2,600.00		20		20	2,600.00		20		20	2,600.00		20		20	2,600.00	80.00	130.00	
46	PAPER, BOND, letter, 80 gsm	ream		30		30	4,230.00		0		0	0.00		30		30	4,230.00		0		0	0.00	60.00	141.00	
47	TAPE, Double-sided, Tissue type, 20mm	piece		4		4	240.00		0		0	0.00		4		4	240.00		0		0	0.00	8.00	60.00	
48	TAPE, Double-sided, Tissue type, 10mm	piece		4		4	200.00		0		0	0.00		4		4	200.00		0		0	0.00	8.00	50.00	
49	TIME CARD, Yokaita D-6 Bundy clock	bundle		1		1	156.00		0		0	0.00		1		1	156.00		0		0	0.00	2.00	156.00	
50	WHITE BOARD ERASER with magnet	piece		5		5	250.00		0		0	0.00		0		0	0.00		0		0	0.00	5.00	50.00	
51	CLIP BOARD with cover, A4	piece		15		15	4,500.00		0		0	0.00		0		0	0.00		0		0	0.00	15.00	300.00	
52	LAMINATING FILM, 250 micron x 50 meters, A4	roll		0		0	0.00		1		1	1,500.00		0		0	0.00		0		0	0.00	1.00	1500.00	
53	CD SPINDLE, 100 pcs capacity	piece		10		10	3,000.00		0		0	0.00		0		0	0.00		0		0	0.00	10.00	300.00	
54	Folder with clear/transparent plastic cover, A4, 10mm	piece		50		50	2,500.00		0		0	0.00		0		0	0.00		0		0	0.00	50.00	50.00	
55	Correctable film ribbon, Brother AX 1015/20 (Reorder No. F737 BKSC)	piece		2		2	400.00		0		0	0.00		0		0	0.00		0		0	0.00	2.00	200.00	
56	Correction tape for Electronic typewriter GX 8250	piece		4		4	400.00		0		0	0.00		0		0	0.00		0		0	0.00	4.00	100.00	
57	Transparency film, A4	box		1		1	250.00		0		0	0.00		0		0	0.00		0		0	0.00	1.00	250.00	
58	Index Card, 5" x 8", 500 pcs/pack	pack		1		1	150.00		0		0	0.00		0		0	0.00		0		0	0.00	1.00	150.00	
59	Pilot Frixion ball 05 - Blue	piece		4		4	320.00		0		0	0.00		4		4	320.00		0		0	0.00	8.00	80.00	
60	Pilot Frixion ball 07 - Blue	piece		4		4	320.00		0		0	0.00		4		4	320.00		0		0	0.00	8.00	80.00	
61	SIGN PEN, BLACK, liquid/gel ink, 0.7mm needle tip	piece		8		8	440.00		0		0	0.00		6		6	330.00		0		0	0.00	14.00	55.00	
62	CD REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed (w/ individual casing)	piece		12		12	223.44		0		0	0.00		12		12	223.44		0		0	0.00	24.00	18.62	
63	Record Book, Binded	piece		6		6	1,596.72		0		0	0.00		4		4	1,064.48		0		0	0.00	10.00	266.12	
64	CORRECTION TAPE, Olympia Lift Off, Supertype 300	piece		2		2	880.54		0		0	0.00		0		0	0.00		0		0	0.00	2.00	440.27	
65	PAPER, PARCHEMENT, A4	piece		100		100	264.00		0		0	0.00		0		0	0.00		0		0	0.00	100.00	2.64	
66	Binder, ring, 3", legal size, Black color	piece		12		12	3,000.00		0		0	0.00		0		0	0.00		0		0	0.00	12.00	250.00	
67	Binder, 3-ring, 2", A4	piece		3		3	810.00		0		0	0.00		0		0	0.00		0		0	0.00	3.00	270.00	
68	EDP folder (continuous form folder), 11 x 9 1/2	piece		7		7	308.00		7		7	308.00		0		0	0.00		0		0	0.00	14.00	44.00	
69	Link for Yokaita D-6 Electronic Time Recorder	piece		1		1	650.00		0		0	0.00		1		1	650.00		0		0	0.00	2.00	650.00	
70	Folder, monoco, blue, letter size	piece		500		500	1,125.00		0		0	0.00		0		0	0.00		0		0	0.00	500.00	2.25	
71	Winbind clear cover steel crystal LS 05 Blue	piece		50		50	1,835.00		0		0	0.00		25		25	917.50		0		0	0.00	75.00	36.70	
72	Winbind clear cover steel crystal LS 07 Blue	piece		50		50	1,865.00		0		0	0.00		25		25	932.50		0		0	0.00	75.00	37.30	
73	Winbind clear cover steel crystal LS 09 Blue	piece		50		50	1,895.00		0		0	0.00		25		25	947.50		0		0	0.00	75.00	37.90	
74	Winbind clear cover steel crystal LS 12 Blue	piece		50		50	2,010.00		0		0	0.00		25		25	1,005.00		0		0	0.00	75.00	40.20	
75	Winbind clear cover steel crystal LS 15 Blue	piece		50		50	2,125.00		0		0	0.00		25		25	1,062.50		0		0	0.00	75.00	42.50	
76	PVC Binding Cover 200 mic, A4	pack		10		10	3,000.00		0		0	0.00		0		0	0.00		0		0	0.00	10.00	300.00	
77	ARCHFILE FOLDER, 2 holes, 3" thickness, A4	pack		30		30	6,000.00		15		15	3,000.00		15		15	3,000.00		15		15	3,000.00	75.00	200.00	
78	DOUBLE SIDED TAPE, 1"	piece		20		20	400.00		0		0	0.00		20		20	400.00		0		0	0.00	40.00	20.00	

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the Year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
79	LAMINATING FILM	roll		5		5	7,500.00		0		0	0.00		0		0	0.00					0	0.00	5.00	1500.00	
80	ARCH BOX FILE FOLDER (LEGAL)						0.00					0.00					0.00						0.00			
81	ARCH BOX FILE FOLDER (A4)						0.00					0.00					0.00						0.00			
82	TAPE RECIEPT FOR CALCULATOR, SIZE ???						0.00					0.00					0.00						0.00	24.00	20.00	
83	CD, RECORDABLE	piece		24		24	480.00		0		0	0.00		0		0	0.00		0		0	0.00		6.00	50.00	
84	MARKER, PERMANENT, BROAD, BLACK	piece		0		0	0.00		6		6	300.00		0		0	0.00		0		0	0.00				
85	MASTER BOND	ream		0		0	0.00		6		6	1,800.00		6		6	1,800.00		0		0	0.00		300.00		
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							0				0	0.00				0	0.00									
							0				0	0.00				0	0.00									
							0				0	0.00				0	0.00									
							0				0	0.00				0	0.00									
							0			</																

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug	Sept	Q3	Q3	Oct				Nov	Dec	Q4	Q4
						AMOUNT					AMOUNT					AMOUNT								AMOUNT
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00		
13						0	0.00				0	0.00				0	0.00			0	0.00	0.00		
14						0	0.00				0	0.00				0	0.00			0	0.00	0.00		
15						0	0.00				0	0.00				0	0.00			0	0.00	0.00		

Office Supplies																					
1					0	0.00				0	0.00				0	0.00				0	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00
4					0	0.00				0	0.00				0	0.00				0	0.00
5					0	0.00				0	0.00				0	0.00				0	0.00
6					0	0.00				0	0.00				0	0.00				0	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00
10					0	0.00				0	0.00				0	0.00				0	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00
12					0	0.00				0	0.00				0	0.00				0	0.00
13					0	0.00				0	0.00				0	0.00				0	0.00
14					0	0.00				0	0.00				0	0.00				0	0.00
15					0	0.00				0	0.00				0	0.00				0	0.00

Audio and Visual presentation and composing equipment																					
1					0	0.00				0	0.00				0	0.00				0	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00
4					0	0.00				0	0.00				0	0.00				0	0.00
5					0	0.00				0	0.00				0	0.00				0	0.00
6					0	0.00				0	0.00				0	0.00				0	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00
10					0	0.00				0	0.00				0	0.00				0	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00
12					0	0.00				0	0.00				0	0.00				0	0.00
13					0	0.00				0	0.00				0	0.00				0	0.00
14					0	0.00				0	0.00				0	0.00				0	0.00
15					0	0.00				0	0.00				0	0.00				0	0.00

Photographic or filming or video equipment																					
1					0	0.00				0	0.00				0	0.00				0	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
4					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
5					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	

Cleaning Equipment and Supplies																						
1					0	0.00				0	0.00				0	0.00				0	0.00	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00
4					0	0.00				0	0.00				0	0.00				0	0.00	0.00
5					0	0.00				0	0.00				0	0.00				0	0.00	0.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00

Paper Materials and Products																						
1					0	0.00				0	0.00				0	0.00				0	0.00	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00
4					0	0.00				0	0.00				0	0.00				0	0.00	0.00
5					0	0.00				0	0.00				0	0.00				0	0.00	0.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00

Lighting and fixtures and accessories

1						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
4						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
5						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
6						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
7						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
8						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
9						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
11						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
13						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00

Electrical equipment and components and supplies

1						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
4						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
5						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
6						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
7						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
8						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
9						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
11						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
13						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
14						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00

Computer Supplies

1	INK CART, HP CC531A, (HP901), Black	cart	6		6	5,101.80					0	0.00				0	0.00				0	0.00	6.00	850.30	5101.80
2	INK CART, HP CC564A, (HP901), Tri-color	cart	3		3	3,363.36					0	0.00				0	0.00				0	0.00	3.00	1121.12	3363.36
3	TONER CART, HP CC364A, Black	cart	2		2	16,233.36		1			1	8,116.68		2		2	16,233.36		0		0	0.00	5.00	8116.68	40583.40
4	TONER CART, HP CC330A, Black	cart	1		1	5,987.30		0			0	0.00		1		1	5,987.30		0		0	0.00	2.00	5987.30	11974.60
5	TONER CART, HP CC531A Cyan	cart	1		1	5,828.68		0			0	0.00		1		1	5,828.68		0		0	0.00	2.00	5828.68	11657.36

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue	Total Amount for the year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
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		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
6	TONER CART, HP CC332A, Yellow	cart																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	</

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue	Total Amount for the year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
			Jan												Feb																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1

7h

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue	Total Amount for the year
			Q1												Q2														
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT									
88	INK CART, CANON PG-741, Colored	cart		3		3	3,360.00		3		3	3,360.00				3	3,360.00		3		3	3,360.00		12.00	1120.00				
89	TONER, HP Laserjet Pro M 402 dw (black)	cart		1		1	16,710.72		0		0	0.00			0	0	0.00		0		0	0.00		1.00	16710.72				
90	TONER, HP Laserjet Pro MFP M280 nw (black)	cart		1		1	12,533.04		0		0	0.00			0	0	0.00		0		0	0.00		1.00	12533.04				
91	TONER, HP Laserjet Pro MFP M280 nw (cyan)	cart		1		1	12,533.04		0		0	0.00			0	0	0.00		- 0		0	0.00		1.00	12533.04				
92	TONER, HP Laserjet Pro MFP M280 nw (magenta)	cart		1		1	12,533.04		0		0	0.00			0	0	0.00		0		0	0.00		1.00	12533.04				
93	TONER, HP Laserjet Pro MFP M280 nw (yellow)	cart		1		1	12,533.04		0		0	0.00			0	0	0.00		0		0	0.00		1.00	12533.04				
94	TONER CART, HP CF276A, Black	cart		2		2	10,494.00		2		2	10,494.00			2	2	10,494.00		2		2	10,494.00		8.00	5247.00				
95	HP Laserjet P1505n, Ink Cartridge 36A, CB436A	cart		1		1	3,495.00		1		1	3,495.00			1	1	3,495.00		1		1	3,495.00		4.00	3495.00				
96	TONER, HP 202A Laserjet CF500A, black	cart		2		2	5,976.00		2		2	5,976.00			2	2	5,976.00		1		1	2,988.00		7.00	2988.00				
97	TONER, HP 202A Laserjet CF501A, cyan	cart		2		2	6,900.00		1		1	3,450.00			2	2	6,900.00		1		1	3,450.00		6.00	3450.00				
98	TONER, HP 202A Laserjet CF502A, yellow	cart		2		2	6,900.00		1		1	3,450.00			2	2	6,900.00		1		1	3,450.00		6.00	3450.00				
99	TONER, HP 202A Laserjet CF503A, magenta	cart		2		2	6,900.00		1		1	3,450.00			2	2	6,900.00		1		1	3,450.00		6.00	3450.00				
15						0	0.00					0	0.00				0	0.00				0	0.00		0.00	0.00	0.00		
Common ICT Equipment																													
1	43212104-PI-M01 PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
2	43212104-PI-C01 PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
3	43212105-PP-001 Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
4	43211509-AI-001 Android Tablet					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
5	43222610-HS-001 Hub/Switches					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
6	43222609-NR-001 Network Routers					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
7	43222640-WA-P01 Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
8	43211711-SF-001 Scanner, Flatbed					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
9	45111601-WP-P01 Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
10	81112306-WF-P01 Multi Function PRINTER					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
11	39121011-UP-S01 UNINTERUPTIBLE POWER SUPPLY (UPS)					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
12	43191501-MP-001 Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
13	43211711-SC-001 Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
14						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
15						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
16						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
17						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
18						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			
19						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	0.00			

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
24						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
25						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
26						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
27						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
28						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
29						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
OTHER SOFTWARE																										
1						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
2						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
3						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
4						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
5						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
6						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
7						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
8						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
9						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
10						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
11						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
12						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
Consumables																										
1						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
2						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
3						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
4						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
5						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
6						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
7						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
8						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
9						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
10						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
11						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
12						0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
Other Categories																										
1	53121601-GB-001	GO BAG, for disaster relief, rescue operations				0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
2	60104701-SP-001	Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	
3	46161604-LV-101	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00				0	0.00				0	0.00				0	0.00		0.00	0.00	

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
4	26111607-CC-501	Charge Controller and DC Inverter for Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
5	46181502-BF-V01	Bullet proof vest				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
6	25172502-VW-001	Wheels, _____ (Type of vehicle)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
7	40161513-FF-001	Fuel Filters				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
8	48101710-DW-F01	Drinking Water/ Fountain				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
9	26111729-AB-001	Auto Battery				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
11						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
13						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
14						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
16						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
17						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
18						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
19						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
20						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
21						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
22						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	
23						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	

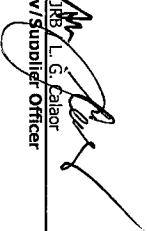
11

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4
		AMOUNT			AMOUNT				AMOUNT				AMOUNT							AMOUNT
A. TOTAL																			2,294,237.94	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																			229,423.79	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																				
D. GRAND TOTAL (A + B + C)																			2,523,672.73	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words																				
F. MONTHLY CASH REQUIREMENTS																				
G. 1 Available at Procurement Service Stores																			1,573,080.91	
G. 2 Other Items not available at PS but regularly purchased from other sources																			1,540,827.08	
TOTAL MONTHLY CASH REQUIREMENTS																			3,113,907.99	

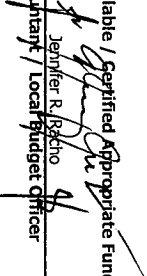
*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

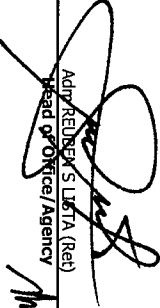
Prepared by:


MJS JMB L. G. Calac
Property/ Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:


Jennifer R. Bello
Accountant/ Local Budget Officer

Approved by:


Adir R. L. L. A. (Ret)
Head of Office/ Agency

Date Prepared:
October 30, 2020