



PHILIPPINE NATIONAL OIL COMPANY
PNOC Building VI, Energy Center
Rizal Drive, BGC, Taguig City
Tel. No.: 8789 – 7662
www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date : 27 May 2021
Project Title : Supply and Delivery of Corporate Giveaways
Reference No. : 2021-05-106
ABC : PhP395,000.00
Submission Deadline: 8 June 2021 / 10:00 AM

Accomplished Price Quotation/Proposal and Compliance Forms may be submitted through registered or electronic mail to the PNOC Procurement Management Division at the above address or to gsmendoza@pnoc.com.ph and procurement@pnoc.com.ph no later than the submission deadline together with the following documentary requirements and information:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if applicable)
- Notarized Omnibus Sworn Statement - Annex "A" (Unnotarized copy may be submitted prior to submission deadline, but the notarized one shall be submitted after award or before payment)

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

Thank you.


EVANGELINE B. ALBAYTAR
Chairperson
Bids and Awards Committee

PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

Supply and Delivery of Corporate Giveaways

Technical Specifications

Item No.	Um	Item Description	Quantity	Unit Price (P)	Total Price (P)
1	pc	GOLF UMBRELLA <ul style="list-style-type: none"> - Pongee, 30" - Auto Open - Double Canopy (2wo colors) - Fiberglass ribs and support - Black metal post, 14mm - With PNOC logo - As per sample (ABC: PhP142,500.00)	500		
2	pc	UMBRELLA, J-HANDLE <ul style="list-style-type: none"> - 23" pongee materials, 8 panels, (black & red) - 8 sturdy fiber glass ribs (black) - 8 support ribs (fiber glass), plastic tips, - 14" metal post, black - J handle, plastic grip - Automatic, with PNOC logo (1-color) printed on one (1) panel - With strap (velcro), with plastic cover, as per sample (ABC: PhP69,360.00)	408		
3	pc	FOLDED UMBRELLA, 3-Folds <ul style="list-style-type: none"> - Auto Open Close - 23" Pongee material, 8 panels - With PNOC logo printing (1-color) on one (1) panel) - With cover - Color to be finalized with winning bidder (ABC: PhP31,500.00)	150		
4	pc	NOTEBOOK with GARTER <ul style="list-style-type: none"> - 6 ½" X 9" synthetic leather cover - With six (6) ring metal binder - With garter strap - With 100 leaves off-white book 50 material - With 2021-2022 calendar in the first page 	100		

		<ul style="list-style-type: none"> - With Personal Information in the 2nd leaf - With 4 card slot; pen holder and note pad holder - With one (1) color logo print (silver) - With box packaging (ABC: PhP26,600.00) 			
5	box	VITAMIN B-COMPLEX + ASCORBIC ACID + CALCIUM + MAGNESIUM + ZINC <ul style="list-style-type: none"> - Sugar and Caffeine Free - Orange Flavor - 15s (ABC: PhP125,040.00) 	500		
Delivery Period:		Within Thirty (30) Calendar Days upon receipt of Purchase Order (PO)			
Delivery Place:		PNOC, PNOC Building 6, Energy Center, Rizal Drive, BGC, Taguig City			

TERMS AND CONDITIONS

1. All entries shall be typed or written in a clear legible manner.
2. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
4. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
5. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
6. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Organization : _____

Organization Address : _____

Tel No. / Mobile No. and Email Address : _____