



PHILIPPINE NATIONAL OIL COMPANY
PNOC Building VI, Energy Center
Rizal Drive, BGC, Taguig City
Tel. No.: 8789 – 7662
www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date : 15 October 2021
Project Title : Hauling of Residual Waste and Siphoning of Septic Tank
RFQ/P No. : 2021-10-222
Submission Deadline: 25 October 2021 / 05:00 PM
Total ABC : PhP88,000.00


Lot	Description	ABC (P)	Location Site
1	Hauling of Residual Waste	P56,000.00	PNOC - Energy Supply Base (ESB), Brgy. Mainaga, Mabini, Batangas
2	Siphoning of Septic Tank	P32,000.00	

Accomplished Price Quotation/Proposal and Compliance Forms may be submitted through registered or electronic mail to the PNOC Procurement Management Division at the above address or to gsmendoza@pnoc.com.ph and procurement@pnoc.com.ph no later than the submission deadline together with the following documentary requirements and information:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if applicable)
- Notarized Omnibus Sworn Statement - Annex "A" (Unnotarized copy may be submitted prior to submission deadline, but the notarized one shall be submitted after award or before payment)

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

Thank you.


EVANGELINE B. ALBAYTAR
Chairperson
Bids and Awards Committee
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PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

Terms of Reference

PROJECT: Hauling of Residual Waste and Siphoning of Septic Tank at PNOC-Energy Supply Base, Mabini, Batangas

JUSTIFICATION: For proper disposal of accumulated residual waste and maintenance, de-clogging and disposal of accumulated contents of septic tanks inside PNOC Energy Supply Base, Mabini, Batangas in compliance to environmental law particularly in Republic Act 9003 (Ecological Solid Waste Management)

SCOPE OF WORKS:

1. The contractor shall supply and deliver labor, tools, equipment and technical supervision necessary to completely execute the above project.
2. The contractor shall provide hauling equipment, tools and trained manpower, and undertake the hauling and disposal of residual waste from PNOC Energy Supply Base, Mabini, Batangas to DENR - accredited disposal facility.
3. For hauling of residual waste, the contract shall be four (4) truckloads with minimum volume capacity of ten (10) cubic meters per truckload of residual waste materials.
4. For the siphoning activity, the contract shall cover 4 CBM of waste siphoned from septic tanks inside PNOC-ESB.
5. The contractor shall provide a copy of accreditation as residual waste hauler and be responsible for securing other necessary valid permits, certificates, and clearances for the hauling and disposal of residual waste materials, at its own expense, from the proper government offices. Said permits, certificates and clearances shall be submitted to PNOC Management prior to implementation of hauling activities.
6. The contractor agrees to conform with the provisions of all laws, ordinances, rules, and regulations pertaining to the work under the Contract. It shall give all notices required by such laws, ordinances, rules and regulations, pay all fees payable to any public authority of official in respect to the work herein provided.
7. Fuel, lubricant, maintenance and repair costs for hauling equipment shall be for the Contractor's account.

LABOR REQUIREMENTS:

1. Contractor must be DENR-accredited and knowledgeable to conduct residual waste hauling with at least 3 years experienced in providing similar services.

Key Personnel	General Expertise	Relevant Experience
Truck Driver	Min. 2 years as a Truck Driver	Min. 1 year as a Truck Driver in the company conducting same project
Truck Helpers	Min. 1 year experience as a Truck Helper	Min. 1 year as a Truck Helper in the company conducting same project.

MATERIALS REQUIREMENTS:

No materials required.

PROJECT EXECUTION REQUIREMENTS:

1. The contractor shall supply labor, tools, equipment and technical supervision necessary to execute and complete the project.
2. Inform the ESB management at least three (3) days before scheduled date for Residual Waste Hauling.
3. The contractor shall provide an accredited hauling truck with a minimum volume capacity of ten (10) cubic meters.
4. Payment shall be on per truckload basis and with a minimum volume of ten (10) cubic meters of residual waste hauled, inclusive of all applicable taxes and other charges. The truck shall be weighed in through the truckscale before and after the hauling operations. The truckload or volume shall be inspected and documented by ESB authorized representative prior to departure from ESB.
5. The contractor shall, at its own expense, provide disposal facility outside ESB and shall be responsible for the proper disposal of residual wastes materials in accordance with the current environmental standards, procedures, requirements and regulations of DENR, PNOC and other Philippine regulatory agencies.
6. The contractor shall provide Certificate of Disposal from the accredited disposal facility. The said certificate is a document to determine that the waste is properly disposed at the DENR-accredited sanitary landfill.

ADDITIONAL REQUIREMENTS:

General Condition

1. The contractor shall commence work on the agreed start date.
2. The contractor is required to coordinate all activities and work relative to the project with ESB representative for proper monitoring and coordination.
3. The cost for all rework due to contractor's negligence shall be borne by the contractor.
4. The contractor shall be liable for all accident claims and other related claims arising from injuries and other damages to property occasioned by any act or omission of the contractor

including any and all expenses which may be incurred by PNOC-ESB in its personnel in the defense of any claim, action or suit.

5. The contractor must comply with all standard health and safety requirements to include, among others, the use of personal protective equipment by all workers, proper ID and observe company rules and regulations on safety and security.

DELIVERY TIME / COMPLETION SCHEDULE:

1. PNOC will engage the third party service provider with the technical expertise in Hauling and proper disposal of residual waste with one (1) day engagement / hauling and with a minimum of ten (10) cubic meters/truckload. The schedule will be one hauling (2 truckloads) on November 2021 and one hauling (2 truckloads) on December 2021 with at total of 2 hauling or as per needed schedule by PNOC ESB upon purchase order (PO) received by the winning bidder.
2. Likewise, PNOC will engage to the third party service provider with the technical expertise in Hauling and proper disposal of siphoned materials form PNOC-ESB septic tanks with one (1) day engagement / hauling with a minimum of 4 cubic meters/truckload. The schedule will be one engagement on November 2021 and one engagement on December 2021 with total of 2 hauling or as per needed schedule by PNOC ESB upon purchase order (PO) received by the winning bidder.
3. The Contractor shall submit the Certificate of Disposal (COD) to PNOC-ESB within 7 days upon completion of the project.

DEFINITION OF SIMILAR PROJECTS:

The project that involves the technical expertise of third party service provider to conduct Hauling of residual wastes and properly dispose according to existing environmental laws and regulations.

Contractor with accreditation from Department of Environment and Natural Resources (DENR) to conduct hauling of residual wastes for proper disposal and with at least one (1) year experienced in providing similar services.

Lot	Description	Quotation
1	Hauling of Residual Waste	PhP
2	Siphoning of Septic Tank	PhP
Location	PNOC-Energy Supply Base (ESB), Brgy. Mainaga, Mabini, Batangas	

TERMS AND CONDITIONS

1. Payment Terms: Government Terms - full payment upon completion of delivery/implementation, or subject to the conditions specified in the Scope of Works/Activities or Terms of Reference.
2. All entries shall be typed or written in a clear legible manner.

3. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
4. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
5. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
6. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
7. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.
8. During evaluation of quotation/proposal, the project proponent may require additional documents to verify, validate and ascertain the compliance of the supplier/contractor or consultant.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Organization : _____

Organization Address : _____

Tel No. / Mobile No. and Email Address : _____

TERMS OF REFERENCE

PROJECT: Hauling of Residual Waste from PNOC-Energy Supply Base, Mabini, Batangas

JUSTIFICATION: For proper disposal of accumulated residual waste and maintenance, de-clogging and disposal of accumulated contents of septic tanks inside PNOC Energy Supply Base, Mabini, Batangas in compliance to environmental law particularly in Republic Act 9003 (Ecological Solid Waste Management).

SCOPE OF WORK:

1. The contractor shall supply and deliver labor, tools, equipment and technical supervision necessary to completely execute the above project.
2. The contractor shall provide hauling equipment, tools and trained manpower, and undertake the hauling and disposal of residual waste from PNOC Energy Supply Base, Mabini, Batangas to DENR – accredited disposal facility.
3. For hauling of residual waste, the contract shall be 4 truckloads with a minimum volume capacity of ten (10) cubic meters per truckload of residual waste materials.
4. For the siphoning activity, the contract shall cover 4 CBM of waste siphoned from septic tanks inside PNOC – ESB.
5. The contractor shall provide a copy of accreditation as residual waste hauler and be responsible for securing other necessary valid permits, certificates, and clearances for the hauling and disposal of residual waste materials, at its own expense, from the proper government offices. Said permits, certificates, and clearances shall be submitted to PNOC Management prior to implementation of hauling activities.
6. The Contractor agrees to conform with the provisions of all laws, ordinances, rules, and regulations pertaining to the work under the Contract. It shall give all notices required by such laws, ordinances, rules and regulations, pay all fees payable to any public authority or official in respect to the work herein provided.
7. Fuel, lubricant, maintenance and repair costs for the hauling equipment shall be for the Contractor's account.

LABOR REQUIREMENTS

1. Contractor must be DENR- accredited and knowledgeable to conduct residual waste hauling with at least 3 years experienced in providing similar services.

Key Personnel	General Expertise	Relevant experience
Truck Driver	Min. 2 years as a Truck Driver	Min. 1 year as a Truck Driver in the company conducting same project.
Truck Helpers	Min. 1 year experience as a Truck Helper	Min. 1 year as a Truck helper in the company conducting same project.

MATERIALS REQUIREMENT

No materials were required.

PROJECT EXECUTION REQUIREMENT

1. The contractor shall supply labor, tools, equipment and technical supervision necessary to execute and complete the project.
- 2) Inform the ESB management at least 3 days before scheduled date for Residual Waste Hauling.
- 3) The Contractor shall provide an accredited hauling truck with a minimum volume capacity of ten (10) cubic meters.
- 4) Payment shall be on per truckload basis and with a minimum volume of ten (10) cubic meters of residual waste materials hauled, inclusive of all applicable taxes and other charges. The truck shall be weighed in through the truckscale before and after the hauling operations. The truckload or volume shall be inspected and documented by ESB authorized representative prior to departure from ESB.
- 5) The Contractor shall, at its own expense, provide disposal facility outside ESB and shall be responsible for the proper disposal of residual wastes materials in accordance with the current environmental standards, procedures, requirements and regulations of DENR, PNOC and other Philippine regulatory agencies.
- 6) The Contractor shall provide Certificate of Disposal from the accredited disposal facility. The said certificate is a document to determine that the waste is properly disposed at the DENR - accredited sanitary landfill.

ADDITIONAL REQUIREMENTS:

General Condition

1. The contractor shall commence work on the agreed start date.
2. The contractor is required to coordinate all activities and work relative to the project with ESB representative for proper monitoring and coordination.
3. The cost for all rework due to contractor's negligence shall be borne by the contractor.
4. The Contractor shall be liable for all accident claims and other related claims arising from injuries and other damages to property occasioned by any act or omission of the contractor including any and all expenses which may be incurred by PNOC ESB in its personnel in the defense of any claim, action or suit.
5. The contractor must comply with all standard health and safety requirements to include, among others, the use of personal protective equipment by all workers, proper ID and observe company rules and regulations on safety and security.

DELIVERY TIME/COMPLETION SCHEDULE:

1. PNOC will engage to the third party service provider with the technical expertise in Hauling and proper disposal of residual waste with one (1) day engagement / hauling and with a minimum of 10 cubic meters/truckload. The schedule will be one hauling (2 truckloads) on November 2021 and one hauling (2 truckloads) on December 2021 with total of 2 hauling or as per needed schedule by PNOC ESB upon purchase order (PO) received by the winning bidder.
2. Likewise, PNOC will engage to the third party service provider with the technical expertise in Hauling and proper disposal of siphoned materials from PNOC – ESB septic tanks with one (1) day engagement / hauling with a minimum of 4 cubic meters/truckload. The schedule will be one engagement on November 2021 and one engagement on December 2021 with total of 2 hauling or as per needed schedule by PNOC ESB upon purchase order (PO) received by the winning bidder.
3. The Contractor shall submit the Certificate of Disposal (COD) to PNOC-ESB within 7 days upon completion the project.

DEFINITION OF SIMILAR PROJECTS:

The project that involves the technical expertise of third party service provider to conduct Hauling of residual wastes and properly dispose according to existing environmental laws and regulations.

Contractor with accreditation from Department of Environment and Natural Resources (DENR) to conduct hauling of residual wastes for proper disposal and with at least 1 year experienced in providing similar services.

ABC

Hauling of Residual Waste: Php 56,000.00

Siphoning of Septic Tank: Php 32,000.00