



## PHILIPPINE NATIONAL OIL COMPANY

PNOC Building 6, Energy Center

Rizal Drive, BGC, Taguig City

Tel No.: 8789-7662

[www.pnoc.com.ph](http://www.pnoc.com.ph)

[www.philgeps.gov.ph](http://www.philgeps.gov.ph)

### INVITATION TO BID CY 2022 Custodial and Janitorial Services for PNOC Energy Supply Base Invitation to Bid No. 2022-EPA-002

1. The Philippine National Oil Company (PNOC), through the *2022 National Expenditure Program for Early Procurement Activities*, intends to apply the sum of **Six Million Three Hundred Eighty Six Thousand Five Hundred Ten Pesos (PhP6,386,510.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for CY 2022 Custodial and Janitorial Services for PNOC Energy Supply Base, Mabini, Batangas with identification number **IB No. 2022-EPA-002**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PNOC now invites bids for the above Procurement Project. Delivery of Goods and Services is from January 1, 2022 to December 31, 2022. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".


Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the PNOC-Procurement Management Division and inspect the Bidding Documents at the address given below during *working hours from 8:00 AM to 5:00 PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *October 21, 2021* from the given address below and upon payment of a non-refundable fee amounting to **Six Thousand Pesos (PhP6,000.00)**. The procuring entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.

6. The PNOC will hold a Pre-Bid Conference on **October 28, 2021, 10:30 A.M.** at 4/F Meeting Room, PNOC Bldg. 6, Energy Center, Rizal Drive, BGC, Taguig City and/or through video conferencing via **Zoom**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the address indicated below on or before **November 9, 2021, 10:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **November 9, 2021, 11:00 A.M.** at given address below and/or via **Zoom**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The PNOC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**The Secretariat**  
**Bids and Awards Committee**  
**Philippine National Oil Company**  
PNOC Bldg. 6, Energy Center  
Rizal Drive, BGC, Taguig City  
Telephone No. (02) 8789-7662  
E-Mail: [lmhernandez@pnoc.com.ph](mailto:lmhernandez@pnoc.com.ph)/[procurement@pnoc.com.ph](mailto:procurement@pnoc.com.ph)  
Website: [www.pnoc.com.ph](http://www.pnoc.com.ph)

12. For downloading of Bidding Documents  
[www.philgeps.com.ph](http://www.philgeps.com.ph) and <http://www.pnoc.com.ph/bids.php>

  
**EVANGELINE B. ALBAYTAR**  
BAC Chairperson  
