



PHILIPPINE NATIONAL OIL COMPANY
PNOC Building VI, Energy Center
Rizal Drive, BGC, Taguig City
Tel. No.: 8789 – 7662
www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date : **November 10, 2021**
Project Title : **One (1) Year Subscription of Adobe Creative Cloud**
Reference No. : **2021-11-251**
Total ABC : **PhP75,000.00**
Submission Deadline : **November 19, 2021 05:00PM**

Accomplished **Price Quotation/Proposal and Compliance Form** may be submitted through registered or electronic mail to the PNOC Procurement Management Division at the above address or to procurement@pnoc.com.ph and armponce@pnoc.com.ph no later than the submission deadline together with the following documentary requirements and information:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Signed Terms of Reference/ Technical Specifications Sheet
- Notarized Omnibus Sworn Statement- "Annex A" (Unnotarized copy may be submitted to submission deadline, but notarized one shall be submitted after award or before payment)

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

Thank you.

EVANGELINE B. ALBAYTAR
Chairperson
Bids and Awards Committee

PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

One (1) Year Subscription of Adobe Creative Cloud

| Item No. | UOM | Technical Specifications | Qty | Total Amount (Php) |
|----------------------|-----|---|-----|--------------------|
| 1 | LIC | <p>One-year Subscription of Adobe Creative Cloud</p> <p>The entire collection of creative desktop and mobile apps and services for designing images, graphics, layouts, user experiences, video, and audio for print, the web, and mobile services:</p> <p>Includes the following software:</p> <ul style="list-style-type: none"> - Photoshop - After Effects - Illustrator - Dimension - InDesign - Audition - Adobe XD - InCopy - Lightroom - Lightroom Classic - Acrobat Pro - Media Encoder - Animate - Character Animator - Dreamweaver - Prelude - Premiere Pro - Fuse - Premiere Rush - Bridge <p>And the following other features:</p> <ul style="list-style-type: none"> - Access to the latest features and updates as soon as they are released - 100GB of cloud storage, Adobe Portfolio, Adobe Fonts, and Adobe Spark <p>Supported platform: Windows & Mac</p> <p>ABC: PhP75,000.00</p> | 1 | |
| Schedule of Delivery | | Fifteen (15) Working Days upon issuance of Purchase Order | | |

TERMS AND CONDITIONS

1. All entries shall be typed or written in a clear legible manner.
2. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
4. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
5. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
6. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.
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8. During evaluation of quotation/proposal, the project proponent may require additional documents to verify, validate and ascertain the compliance of the supplier/ contractor or consultant.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Organization : _____

Organization Address : _____

Tel No. / Mobile No. and Email Address : _____