



PHILIPPINE NATIONAL OIL COMPANY

PNOC Building VI, Energy Center
Rizal Drive, BGC, Taguig City
Tel. No.: 8789 – 7662

www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date : **20 July 2022**
Project Title : **Replacement of Defective Units Closed Circuit Television (CCTV) Cameras for PNOC Industrial Park, Mariveles, Bataan**
Reference No. : **2022-07-169**
ABC : **PhP 269,415.00**
Submission Deadline: **1 August 2022 / 10:00 AM**

Accomplished Price Quotation/Proposal and Compliance Forms may be submitted through registered or electronic mail to the PNOC Procurement Management Division at the above address or to gsmendoza@pnoc.com.ph and procurement@pnoc.com.ph no later than the submission deadline together with the following documentary requirements and information:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet (if applicable)
- Notarized Omnibus Sworn Statement - Annex "A" (Unnotarized copy may be submitted prior to submission deadline, but the notarized one shall be submitted after award or before payment)

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

Thank you.


EVANGELINE B. ALBAYTAR
Chairperson
Bids and Awards Committee 

PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

**Replacement of Defective Units Closed Circuit Television (CCTV) Cameras for
PNOC Industrial Park, Mariveles, Bataan**

ITEM NO.	UOM	TECHNICAL SPECIFICATIONS	QTY	Brand Offered	AMOUNT (P)
1	lot	<p>REPLACEMENT OF DEFECTIVE UNITS CLOSED CIRCUIT TELEVISION (CCTV) CAMERAS FOR PNOC-INDUSTRIAL PARK, MARIVELES, BATAAN</p> <p>SCOPE OF WORK: Supply and Installation of CCTV camera at the ff. locations: PIP-Main Gate, Admin, R2 and P1 Replacement of damage fiber optic cable Replacement of defective Power Over Ethernet (POE) switch, Ethernet switch and Uninterruptible Power Supply (UPS) Inspection on remaining operational CCTV cameras Housekeeping and demobilization</p> <p>MATERIALS: Power Over Ethernet (POE) switch – 3 units (4 ports, 100Mbps) Ethernet switch – 1 unit (8 /10/100/1000Mbps) CCTV Cameras – six (6) units (4MP High resolution network, Bullet camera, varifocal motorized, IP 67) Uninterruptible Power Supply (UPS) – 3 units (650VA, 390W) Fiber Optic Cable – 1 core with messenger wire</p> <p>Pls. see attached terms of reference.</p> <p>(ABC: Php269,415.00)</p>	1		
		TOTAL AMOUNT			
Delivery Schedule		Within Fifteen (15) Calendar Days upon receipt of Notice to Proceed (NTP)			
Delivery Place		PNOC-Industrial Park, Brgy. Batangas Dos, Mariveles, Bataan			

TERMS OF REFERENCE

Project : Replacement of defective 6 unit's closed-circuit television (CCTV) cameras

Justification: To restore the functionality of 6 units camera located at Main gate, Admin, R2, and P1 and provide 24/7 monitoring inside the Industrial Park

I. SCOPE OF WORK:

The contractor shall provide all necessary labor, tools, materials, equipment, supervision and technical expertise to execute and complete the project "Replacement of defective 6 units CCTV cameras". The services to be performed shall include, but not be limited to the following;

1. Supply and install new CCTV camera to replace the defective units located at Main gate, Admin, R2, and P1 including switches and other consumables required to run the system
2. Replace damage fiber optic cable on the system.
3. Replace defective Power Over Ethernet (POE) switch and port.

4. Replace defective Ethernet switch located at R1.
5. Conduct inspection on remaining operational cameras.
6. Housekeeping and demobilization

II. LABOR REQUIREMENTS:

1. Provide skilled technicians, supervising personnel, safety gadgets, standard equipment, appropriate tools and testing instruments.
2. Contractor must have at-least one (1) year of experience in handling and contracting CCTV system installation and preventive maintenance.
3. The contractor should have completed at least two (2) projects of the same nature for the last 5 years.

III. MATERIAL REQUIREMENTS:

1. The contractor shall provide the following primary materials and tools as follows:

Materials

- 3 units Un-manage Power Over Ethernet (POE) switch (4 ports, 100 Mbps)
- 1 unit Ethernet switch (8 10/100/1000Mbps Auto-Negotiation RJ45 ports supporting Auto-MDI/MDIX, Green Ethernet technology saves power consumption)
- 6 units of CCTV camera (4 Mp, High resolution network, Bullet camera, varifocal motorized, IP 67),
Devices should be compatible with existing system
- 3 units of UPS (650 VA, 390 W)
- Fiber optic cable (2 core with messenger wire)

Basic Tools

- Power and hand tools/equipment
- Test instruments

IV. PROJECT EXECUTION REQUIRMENTS:

1. Contractor shall attend a scheduled kick-off meeting before the start of the project.
2. The contractor shall comply with the following requirements prior to execution of works:
 - a. PNOC Industrial Park Work Permit System; and
 - b. Safety and Health Orientations of all personnel to be conducted by PIP HSE Officer.

Violating PNOC work permit process will be subject to a penalty of 1/10 of 1% of the total project cost.

3. Contractor shall install caution signs and appropriate safety devices to protect all personnel working on the job site.
4. Replace defective cameras located at Main entrance, R1, R2, and P1, a total of 6 units.
5. Replace defective Power Over Ethernet (POE) switch, Ethernet switch and UPS.
6. Perform cleaning and inspection of the remaining operational cameras including the following devices;
 - 8 CCTV cameras (3 pan tilt zone and 5 bullet type).
 - Network Video Recorder and its storage including switches
 - System cable and connectors
 - Battery back-up system (un-interruptible power supply).
7. Check recording quality in day and night time modes.
8. Testing and commissioning of the system.
9. Provide inspection report and recommendation.
10. Contractor shall conduct housekeeping and proper disposal of generated waste.

V. GENERAL PROVISION:

1. A joint inspection must be conducted by the Contractor and PNOC representatives on the specific works to be done for the project.
2. The contractor is required to inspect and examine the site and the surroundings of the proposed project to arrive an estimate of the labor, materials, equipment, facilities and services necessary to carry out the work.
3. The contractor must conduct proper planning and safety orientation meeting with all personnel involved in the work prior to commencement.
4. The contractor is required to coordinate all activities and work relative to the project with the PNOC representative for proper monitoring and coordination.
5. The Contractor shall commence work on the agreed Start Date and shall carry out the work in accordance with the program of work submitted by the CONTRACTOR, as updated, with the approval of the PNOC representative and complete the project by the completion date as indicated in the TOR.
6. The Contractor must comply with all standard health and safety requirements and protocols to include, among others, the use of personal protective equipment by all workers, installation of safety signage, proper ID and observe company rules and regulations on safety and security.
7. The work shall be executed in the best and thorough manner throughout the project timeline to the satisfaction of PNOC, as represented by its engineers and supervisors who will jointly interpret the meaning of the scope of work and its conditions and shall have the power to reject any work, method of accomplishing every part of work and material used which in their judgement are not in full accordance with the specifications and/or description as provided in the scope of work and are deemed to be disadvantageous to PNOC.

VI. PROJECT DURATION

Work should be completed within fifteen (15) calendar days reckoned from the date of receipt of the Notice to Proceed.

Work should start from 8:00 AM – 5:00 PM weekdays and weekends including holidays

NOTE: Delays due to work stoppage ordered by PNOC shall not be counted against the set completion date.

VII. WARRANTY PROVISIONS

The warranty shall be one (1) year on parts and workmanship reckoned from the date of final turn-over and acceptance.

VIII. DEFINITION OF SIMILAR PROJECTS

A project that involves installation and maintenance of CCTV system.

IX. ABC = Php 269,415.00

TERMS AND CONDITIONS

1. Payment Terms: Government Terms - full payment upon completion of delivery/implementation, or subject to the conditions specified in the Scope of Works/Activities or Terms of Reference.
2. All entries shall be typed or written in a clear legible manner.
3. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.

4. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
5. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
6. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
7. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.
8. During evaluation of quotation/proposal, the project proponent may require additional documents to verify, validate and ascertain the compliance of the supplier/contractor or consultant.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____

Designation/Position : _____

Name of Organization : _____

Organization Address : _____

Tel No. / Mobile No. and Email Address : _____