



January 31, 2023

NOTICE OF AWARD

Subject: ITB No. : 2023-EPA-021
Project Title : CY 2023 Custodial and Janitorial Services for PNOC Energy Supply Base

Attention: **MS. FELICIDAD P. ACOB**
Sole Proprietor
Stewards Manpower Supply and Services

Dear Ms. Acob:

This is to advise Stewards Manpower Supply and Services on the acceptance of its bid to undertake the aforementioned project in the amount of **Six Million Two Hundred Ninety-Nine Thousand One Hundred Twenty-Four Pesos and 72/100 (Php 6,299,124.72)**, in accordance with our Invitation to Bid dated November 08, 2022.

Contract Duration: March 01, 2023 to December 31, 2023

Please be advised that the performance security shall be submitted to the Company within ten (10) days from receipt of Notice of Award.

Kindly signify your agreement by signing on the space provided for below and return the other copies to us.

Very truly yours,

JESUS CRISTINO P. POSADAS
President and CEO

CONFORME: *[Signature]*
FELICIDAD P. ACOB
(Signature over Printed Name)
February 03, 2023
(Date)

Philippine National Oil Company



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February 20, 2023

MS. FELICIDAD P. ACOB
Sole Proprietor
STEWARDS MANPOWER SUPPLY AND SERVICES
47 Vergara St., Batangas City,

NOTICE TO PROCEED

This is to advise you that your offer for CY 2023 Custodial and Janitorial Services for PNOC Energy Supply Base (ESB) with Project No. 2023-EPA-021, amounting to **Six Million Two Hundred Ninety-Nine Thousand One Hundred Twenty-Four Pesos and 72/100 (Php6,299,124.72)** has been accepted by the Company.

You are hereby directed to proceed with the same in the following contract duration:

Contract Duration: March 01, 2023 to December 31, 2023

The contract agreement to this effect shall be transmitted.

Very truly yours,

JESUS CRISTINO P. POSADAS
President and CEO



Conforme:

Authorized Representative

Date

CONTRACT FOR CY 2023 CUSTODIAL AND JANITORIAL SERVICES
FOR PNOG ENERGY SUPPLY BASE (ESB)

KNOW ALL MEN BY THESE PRESENTS:

THIS CONTRACT made the ____ day of _____ 20____ between:

PHILIPPINE NATIONAL OIL COMPANY (PNOC), a government owned and controlled corporation duly organized and existing under and by virtue of Presidential Decree No. 334, as amended, with principal business address at PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, Metro Manila, represented herein by its President and CEO, **JESUS CRISTINO P. POSADAS**, and hereinafter referred to as the "COMPANY";

-and-

STEWARDS MANPOWER SUPPLY AND SERVICES, a sole proprietorship organized and existing under and by virtue of the laws of the Republic of the Philippines, with registered address at 47 Vergara St., Batangas City, represented herein by its Sole Proprietress, **FELICIDAD P. ACOB**, and hereinafter referred to as the "CONTRACTOR";

WITNESSETH:

WHEREAS, the COMPANY invited Bids for certain goods and ancillary services, particularly for the CY 2023 Custodial and Janitorial Services of PNOC Energy Supply Base (ESB) for the period March 1, 2023 to December 31, 2023 and has accepted a Bid by the CONTRACTOR for the supply of those goods and services in the sum of **PESOS: SIX MILLION TWO HUNDRED NINETY-NINE THOUSAND ONE HUNDRED TWENTY-FOUR AND 72/100 (Php 6,299,124.72)** (hereinafter called "the Contract Price"), inclusive of Value Added Tax (VAT) if any, and all applicable taxes, which cover all labor cost and cost of supplies, materials and equipment for the above specified services;

NOW, THEREFORE, for and in consideration of the foregoing premises, and of the terms and conditions hereinafter set forth, the parties hereto agree as follows:

RAM

RAM

Handwritten signature

Handwritten mark resembling a large checkmark or the number 12

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised implementing Rules and Regulations of the Republic Act No. 9184, shall be deemed to form and be read and construed as integral part of this Contract, viz:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any.
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid Form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation.
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration of the payments to be made by the COMPANY to the CONTRACTOR as hereinafter mentioned, the CONTRACTOR hereby covenants with the COMPANY to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The COMPANY hereby covenants to pay the CONTRACTOR the contract price or such other sum as may become payable under the provision of the Agreement.

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IN WITNESS WHEREOF the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

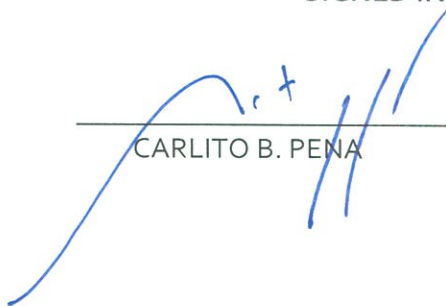
PHILIPPINE NATIONAL OIL COMPANY
(COMPANY)

by: 
JESUS CRISTINO P. POSADAS
President and CEO 

STEWARDS MANPOWER SUPPLY
SERVICES
(CONTRACTOR)

by: 
FELICIDAD P. ACOB
Proprietress

SIGNED IN THE PRESENCE OF:


CARLITO B. PENA


NYMPHA M. GOLEZ

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES}
TAGUIG }S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, this 22nd day of February, 2023 personally appeared:

<u>Name</u>	<u>Competent Evidence of Identity</u>	<u>Date/Place Issued/ Expiry</u>
PNOC		
by:		
JESUS CRISTINO P. POSADAS	DL No7-65-021615	December 25, 2032

**STEWARDS MANPOWER
SUPPLY AND SERVICES**

by: *[Signature]*
FELICIDAD P. ACOB SSS ID 04-0716634-3 -

known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their own free and voluntary act and deed as well as the free and voluntary act and deed of the corporations represented herein and that they are authorized to sign the same.

This instrument consisting of four (4) pages, including the page whereon the acknowledgment clause is written, signed by the parties and their instrumental witnesses on each and every page hereof, sealed with my notarial seal, refers to a Contract for CY 2023 Custodial and Janitorial Services for the PNOC Energy Supply Base (ESB).

WITNESS MY HAND AND SEAL on the date and at the place first above-written.

Doc. No. 385;
Page No. 78;
Book No. II;
Series of 2023

[Signature]
CARL PHILIP N. BATUCAN
Appointment No. 56 (2022-2023)
Notary Public for Taguig City
Until 31 December 2023
PNOC Bldg. VI, Energy Center, Rizal Drive
Bonifacio Global City, Taguig
Roll No. 67061
PTR No. A-5701182/Taguig City/01-12-2023
ISP No. 289325/01-17-2023
Compliance No. VII-0009702

SM

Handwritten marks

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