

January 24, 2023

**MR. RICO M. HERNANDEZ**  
Chief Executive Officer  
**MYBUSYBEE INC.**  
Unit 7 G/F Burgundy Place Condominium  
174-B. Gonzales St. Loyola Heights, Quezon City

**NOTICE TO PROCEED**

This is to advise you that your offer for **2023 Web Hosting and Maintenance for Document Tracking System** with RFQ No. 2023 – EPA - 008, amounting to **One Hundred Ninety Eight Thousand Three Hundred Thirty Three and 33/100 (Php198,333.33)** has been accepted by the Company.

You are hereby directed to proceed with the same for ten (10) months from March to December 2023.

Very truly yours,



**LINO GERARDO G. CALAOR**  
Manager  
Administrative Department

Conforme:



**RICO HERNANDEZ**  
Authorized Representative

January 26, 2023  
Date

January 9, 2023

**NOTICE OF AWARD**

Subject: RFQ No. : 2023 – EPA - 008  
Project Title : 2023 Web Hosting and Maintenance for Document Tracking System

Attention: **MR. RICO M. HERNANDEZ**  
MYBUSYBEE INC.  
Chief Executive Officer

**Dear Mr. Hernandez:**

This is to advise MYBUSYBEE INC. on the acceptance of its bid to undertake the aforementioned project in the amount of **One Hundred Ninety Eight Thousand Three Hundred Thirty Three and 33/100 (Php198,333.33)**, in accordance with our Request for Quotation dated October 25, 2022.

Contract Duration: Ten (10) months (March 1, 2023 – December 31, 2023)

Kindly signify your agreement by signing on the space provided for below and return the other copies to us.

Very truly yours,



**LINO GERARDO G. CALAOR**

Manager  
Administrative Services Department

CONFORME:

\_\_\_\_\_  
(Signature over Printed Name)

\_\_\_\_\_  
(Date)