MEMORANDUM

19 January 2023

For

The PNOC Board of Directors

CC

Section 4 of the company's By-laws and the Manual of Corporate Governance provide that regular meetings of the PNOC Board of Directors shall be held every second Friday of the month, unless called or set on a different date per notice of the Corporate Secretary on instruction of the Board of Directors.

Thus, unless rescheduled by the Board of Directors, the regular meetings for the rest of the year are scheduled to be held on the following dates:

- 10 February 2023
- 10 March 2023
- 14 April 2023
- 12 May 2023
- 9 June 2023
- 14 July 2023
- 11 August 2023
- 8 September 2023
- 13 October 2023
- 10 November 2023
- 15 December 2023 (in lieu of 8 December 2023, a holiday)

For the Board's information and guidance.

Atty. Antonio G. Buenviaje

Corporate Secretary

Surfonos Burning

PNOC