

## MEMORANDUM

28 December 2020

*For* : **The PNOC Board of Directors**

*cc* :

Section 4 of the company's By-laws and the Manual of Corporate Governance provide that regular meetings of the PNOC Board of Directors shall be held every second Friday of the month, unless called or set on a different date per notice of the Corporate Secretary on instruction of the Board of Directors.

Thus, unless rescheduled and approved by the Chairman of the Board, the regular meetings of the Board for the year 2021 shall be held on the following dates:

8 January 2021  
12 February 2021  
12 March 2021  
9 April 2021  
14 May 2021  
11 June 2021  
9 July 2021  
13 August 2021  
10 September 2021  
8 October 2021  
12 November 2021  
10 December 2021

For the Board's information and guidance.



**Atty. Jannefer G. Pelayo**  
Officer-in-Charge  
Office of the Corporate Secretary