



PHILIPPINE NATIONAL OIL COMPANY
PNOC Building VI, Energy Center
Rizal Drive, BGC, Taguig City
Tel. No.: 8789 - 7662
www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date : **6 September 2023**
Project Title : **Instrumentation Testing of 3508 Caterpillar Genset at PNOC Building 5**
Reference No. : **2023-09-209**
Total ABC : **PhP 65,300.00**
Submission Deadline : **14 September 2023 / 05:00 PM**
Place of Delivery : **PNOC-Main Office, BGC, Taguig City**

Accomplished **Price Quotation/Proposal and Compliance Form** may be submitted through registered or electronic mail to the PNOC Procurement Management Division at the above address or to procurement@pnoc.com.ph and gsmendoza@pnoc.com.ph no later than the submission deadline together with the following documentary requirements and information:

- Mayor's/Business Permit
- PhilGEPS Registration Number

Additional Requirements:

- Certificate of Inspection
- Submission of at least two (2) satisfactorily completed generator supply and installation or repair project.

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

Thank you.


ATTY. GRACIELA M. BARLETA
Chairperson
Bids and Awards Committee

PHILIPPINE NATIONAL OIL COMPANY
PNOC Building 6, Energy Center, Rizal Drive, BGC, Taguig City

Project : Instrumentation Testing of 3508 Caterpillar Genset at
PNOC Building 5.
Justification : Needed to verify and diagnose the internal trouble of
the equipment.

SCOPE OF WORKS:

1. Conduct visual inspection and technical evaluation of the equipment.
2. Coordinate with PNOC representative relative to the project.
3. Preparation of tools and instruments.
4. Check & read electrical parameters.
5. Disconnect cranking batteries
6. Remove protective covering of the alternator by appropriate tools.
7. Conduct cable tagging to avoid interchanging of wiring connections.
8. Perform the following diagnostic test:
 - Insulation resistance test
 - Surge comparison test
 - Digital Low Resistance Ohmmeter (DLRO) Test
9. Reconnection of control wirings.
10. Visually check wiring connection, verify by the use of testing instruments.
11. Conduct test run of the equipment.
12. Demobilization of personnel, tools and equipments.
13. Submit test report with comments and recommendations.

LABOR REQUIREMENT/S:

- Provide skilled electrical technicians, supervising personnel, safety kits, standard tools and test instruments.
- Bidder should be specializing in electrical, mechanical or a generator supplier and installer or repair contractor.

OTHER DOCUMENTARY REQUIREMENT/S:

- Submit at-least Two (2) satisfactorily completed generator supply and installation or repair project. As proof, Bidder must submit certification issued by the client (NOA, NTP, PO/Contract, or Certificate of completion) to attest to the satisfactory service rendered by the contractor.

COMPLETION OF WORK:

- Work should be completed in seven (7) calendar days.

NOTE: Delays due to work stoppage ordered by GSD shall not be counted against the set completion date.

PROJECT ABC: PHP65,300.00

PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

Instrumentation Testing of 3508 Caterpillar Genset at PNOC Building 5

ITEM NO.	UOM	TECHNICAL SPECIFICATIONS	QTY	TOTAL AMOUNT (P)
1	lot	Instrumentation Testing of 3508 Caterpillar Genset at PNOC Building 5 Pls. refer to attached scope of work (ABC: Php65,300.00)	1	
Delivery Schedule:		Within Ten (10) Calendar Days		
Delivery Place:		PNOC-Building 5, Energy Center, BGC, Taguig City		

TERMS AND CONDITIONS

1. Payment Terms: Government Terms - full payment upon completion of delivery/implementation, or subject to the conditions specified in the Scope of Works/Activities or Terms of Reference.
2. All entries shall be typed or written in a clear legible manner.
3. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
4. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
5. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
6. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
7. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.
8. During evaluation of quotation/proposal, the project proponent may require additional documents to verify, validate and ascertain the compliance of the supplier/contractor or consultant.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____
Designation / Position : _____
Name of Organization : _____

Organization Address : _____
Tel No. / E-mail Address : _____