



**PHILIPPINE NATIONAL OIL COMPANY**

PNOC Building VI, Energy Center

Rizal Drive, BGC, Taguig City

Tel. No.: 8789 – 7662

[www.philgeps.gov.ph](http://www.philgeps.gov.ph) / [www.pnoc.com.ph](http://www.pnoc.com.ph)

**REQUEST FOR QUOTATION / PROPOSAL**

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:


Date : **June 6, 2022**  
Project Title : **Repair Portion (41.18 meters) of Perimeter Fence at PNOC BCT Compound/Lot**  
Reference No. : **2022-06-113**  
ABC : **PhP 299,468.40**  
Submission Deadline : **June 14, 2022 (10:00 AM)**

Accomplished **Price Quotation/Proposal and Compliance Forms** may be submitted through registered or electronic mail to the PNOC Procurement Management Division at the above address or to [procurement@pnoc.com.ph](mailto:procurement@pnoc.com.ph) and [rqvergara@pnoc.com.ph](mailto:rqvergara@pnoc.com.ph) no later than the submission deadline together with the following documentary requirements and information:

- Mayor's/Business Permit / BIR Certificate of Registration (for individual consultant)
- PhilGEPS Registration Number
- Signed Terms of Reference / Technical Specifications Sheet
- Notarized Omnibus Sworn Statement - Annex "A" (Unnotarized copy may be submitted prior to submission deadline, but the notarized one shall be submitted after award or before payment)
- Duly accomplished Bill of Quantities – Annex B
- Valid PCAB License (General Building Category D)

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

Thank you.

  
**EVANGELINE B. ALBAYTAR**  
Chairperson  
Bids and Awards Committee

## **PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM**

### **Repair Portion (41.12 meters) of Perimeter Fence at PNOC BCT Compound/Lot**

#### **TERMS OF REFERENCE / SPECIFICATIONS:**

##### **I. SCOPE OF WORKS**

1. Supply all materials, personnel and equipment needed for the construction of fence.
2. Secure Permits and clearances from LGU prior to commencement of project.
3. Clearing of weeds, plants and other obstructions on the perimeter fence to be repaired.
4. Demolition and removal of dilapidated/old layer of CHB fence located adjacent/parallel of the perimeter fence subject for rehabilitation/repair.
5. Repair by constructing additional layer (6 layers of CHB) on the existing concrete fence and put barbed wire on top. Total Length of CHB Fence = 41.18 meters (*i.e., Corners 2 to 3 = 24.51 meters and Corners 3 to 4 = 16.67 meters based on the lot plan of the PNOC BCT property*)
6. Repair of few segment of old cyclone wire attached to the existing perimeter fence located meters away from the project site.

##### **II. LABOR REQUIREMENT:**

1. The Contractor must possess a valid license issued by the Philippine Contractor's Accreditation Board (PCAB), required for this project (Classification for General Building Category D with size range Small A)
2. Contractor must be knowledgeable in General Civil Works.
3. Contractor shall provide a qualified supervisor/lead foreman during project duration.
4. Contractor shall provide experienced and qualified manpower (mason and laborer & welder) capable of providing quality works and completion of fencing within the project duration.

##### **III. MATERIAL REQUIREMENT:**

1. Concrete hollow blocks, five (5) inches thick.
2. Cement, sand and gravel
3. Reinforcement bars, size 10mm & 12mm
4. Galvanized iron pipes, size 50mm x 6m
5. Barbed Wire
6. Red oxide primer and silver/aluminum paint
7. Plywood and coconut lumber for formworks
8. Welding rod
9. Nails, tirewire

##### **IV. PROJECT EXECUTION REQUIREMENT:**

1. Contractor must prepare/submit detailed engineering fence design, construction methodology and work plan schedule to PNOC for approval of Asset Management Department.
2. Contractor shall install caution signs or barrier to keep other people from coming into the work area.
3. Clear the area by removing obstruction (plants, grass and other debris in the area.
4. Demolish/remove the old dilapidated concrete fence parallel the concrete fence to be repaired and rehabilitated.

5. On the existing fence subject for repair/rehabilitation, drill a hole on the surface of existing columns and on the surface of existing CHB perimeter fence for the installation of reinforcement bars to layout a concrete beam as base for the additional layer of CHB to be installed.
6. Extend the existing columns by adding reinforcement bars.
7. Install six (6) layers of CHB in conformity with the existing perimeter fence with corresponding standard reinforcement bars (vertical & horizontal).
8. After the additional layered CHB, finish the surface and apply plastering on the gaps of CHB.
9. On the top of each column lay out GI pipes with 800mm length each. (200mm embedded on concrete column and 600mm on the surface) in preparation for the installation of the barbed wire.
10. Attach/weld barb wires to the GI Pipes
11. Remove formworks after curing
12. Apply red oxide primer and silver paint to the GI Pipes embedded in the fence.
13. At the end of workday, the contractor shall remove all equipment, material and supplies from the work areas.
14. Contractor to haul debris outside the compound or on a dump site.

#### **V. OTHER REQUIREMENT AND CONDITIONS**

1. Contractors must do inspection and actual measurements on all areas where repairs are to be done.
2. The Contractor to secure necessary fencing permit and other clearances from the LGU.
3. The Contractor should submit a work plan schedule for the whole duration of the project.
4. The Contractor shall commence work on the agreed Start Date and shall carry out the work in accordance with the program of work submitted by the contractor, with the approval of the PNOC AMD representative and complete the project within the contract duration as indicated in the TOR.
5. The contractor is required to coordinate all activities and work relative to the project with the AMD representative and/or security personnel posted on site, for proper monitoring and coordination.
6. The contractor should follow proper security procedures in entering PNOC BCT compound and while inside the BCT compound.
7. Contract should provide all workers with proper safety equipment whichever is applicable (i.e. helmet, harness, gloves, eye shield, safety shoes, etc.)
8. The contractor must conduct a proper planning and safety orientation meeting to all personnel involved prior to commencement.
9. The management will assign the contractor certain rooms or areas where materials and equipment may be stored, but this will be at the contractor's risk as the management/securities will not be liable for any damage or loss.
10. Defects on the constructed fence discovered during Inspection shall be corrected as soon as possible.
11. The cost of any and all rework and/or restoration of damaged properties due to Contractor's poor workmanship or negligence shall be borne by the contractor.
12. To bring to the attention of PNOC AMD any problem/issue that may arise during the fencing.
13. Within fifteen (15) days from receipt of the completion report, PNOC representative shall conduct post inspection of the constructed fence together with the contractor representative/s.
14. PNOC shall issue a certificate of completion only after the contractor shall have completed the project in accordance with the TOR/Contract and have validated the project.
15. Contractor shall submit billing statement to PNOC.
16. Bids must be inclusive of all taxes applicable.

17. Posting of performance bond.

**VI: TERMS OF PAYMENT:**

1. One-time payment upon full completion of the project. Payment shall be made by PNOC within thirty (30) days upon submission by the contractor of the completion report, billing statement and issuance by PNOC of the Certificate of Completion.

(For causes beyond the control of both parties and completion of project is impossible, quantum merit payment will be applied upon notice by the contractor and approval by PNOC.)

**VII. PROJECT DURATION/WORK COMPLETION:**

- Work should be completed within **Sixty (60) days** reckoned from the date of receipt of the Notice to Proceed
- Works should start from 7:00AM onwards weekdays, weekends and holidays.

NOTE: The following shall not be counted against the Completion Date:

1. Delays due to work stoppage ordered by PNOC;
2. Periods during processing of permit/clearances acquisition and delays due to absence of permit from LGU;
3. Delays due to force majeure or bad weather conditions preventing the contractor to continue the project. The contractor shall inform PNOC on writing on the work stoppage.

**VIII. WARRANTY PROVISIONS:**

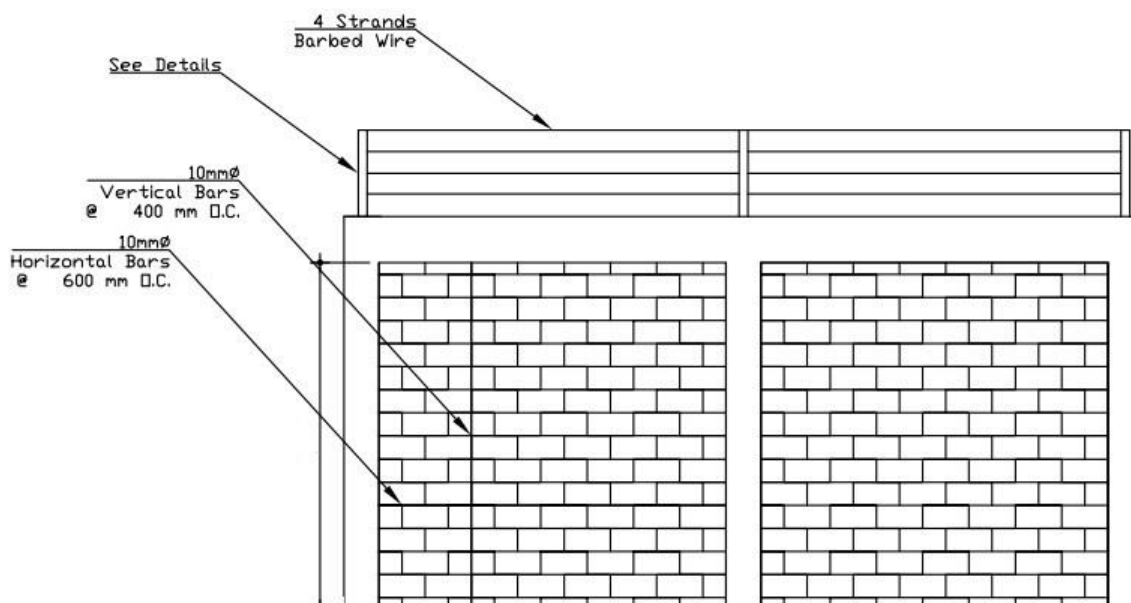
- The warranty shall be one (1) year on materials and workmanship reckoned from the date of final turnover and acceptance.

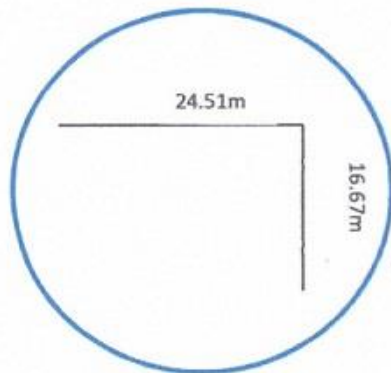
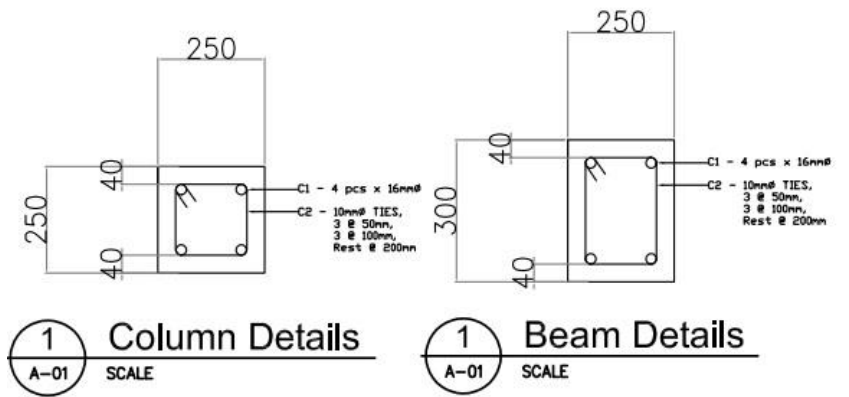
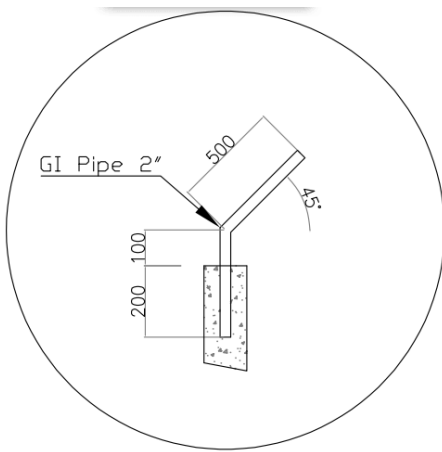
**IX. DEFINITION OF SIMILAR PROJECTS:**

- Any fencing projects and building works

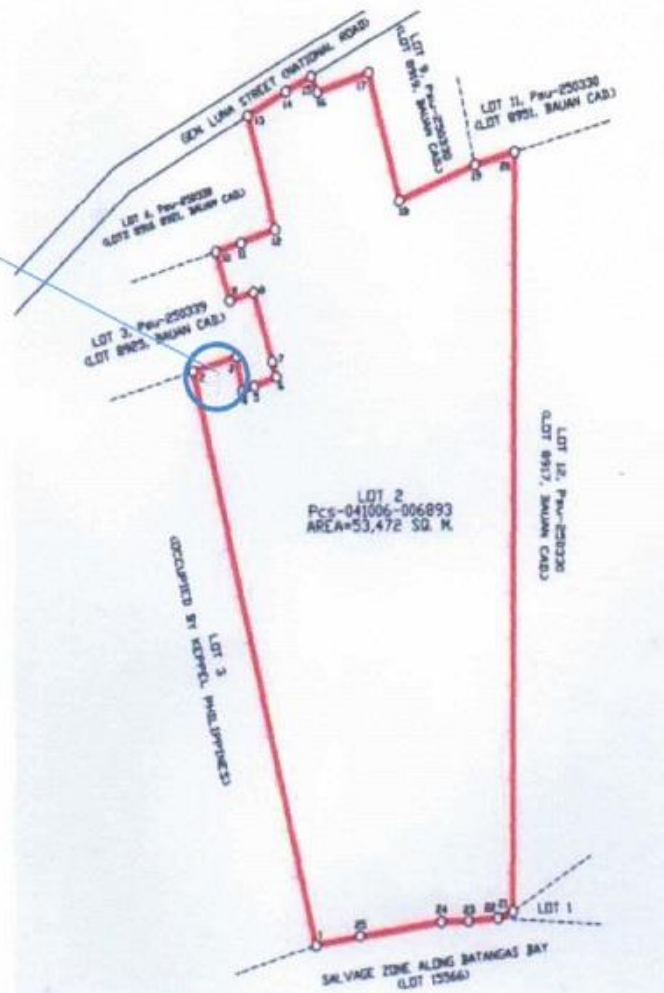
**X. PROJECT LOCATION:**

- Barangay San Miguel, Bauan, Batangas





Exact location of PNOB BCT Fence  
for Repair / Rehabilitation



PNOB BCT Lot Plan

Lot	Item Description	Qty.	Bid Price
1	Repair Portion (41.12 meters) of Perimeter Fence at PNOC BCT Compound/Lot	1 Lot	P

## TERMS AND CONDITIONS

1. All entries shall be typed or written in a clear legible manner.
2. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
3. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
4. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
5. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
6. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : \_\_\_\_\_

Designation/Position : \_\_\_\_\_

Name of Organization : \_\_\_\_\_

Organization Address : \_\_\_\_\_

Tel No. / Mobile No. and Email Address : \_\_\_\_\_

**Omnibus Sworn Statement (Revised)**  
***[shall be submitted with the Bid]***

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



## ANNEX B

### BILL OR QUANTITIES

Quantity	Unit	Materials	Cost	Amount
650	pc	5" CHB		
40	pc	10 mm Rebar (6 meters)		
52	pc	12 mm Rebar (6 meters)		
9	cu.m	Sand		
2	cu.m	Gravel		
75	Bag	Cement (40kgs)		
5	Kilo	Tie Wire		
18	pc	Cocolumber 2"x2"x12"		
8	pc	Plywood (4'x8'x1/2") - Ordinary		
4	kilo	common nails 3"		
2	kilo	common nails 1"		
3	kilo	concrete nails 3"		
1	Roll	Nylon String		
2	pcs	GI Pipes (50mm x 6m)		
3	Roll	Barbed Wire (160m) (75 kgs)		
5	Kilo	Welding Rod		
3	Liter	Primer		
3	Liter	Silver Paint		
		miscellaneous		
		<b>Cost of Materials</b>	<b>Sub total</b>	<b>PhP</b>
		<b>Equipment and Machines</b>		
12	Day	Welding Machine		
1	Day	Dump Truck (Hauling of rubbles of old fence)		
		<b>Cost of Equipment and Machine</b>	<b>Sub total</b>	<b>PhP</b>
		<b>Labor</b>		
30	day	supervisor /lead foreman		
30	day	mason		
90	md	Laborers (@ 3 pax)		
12	day	Welder		
		<b>Labor Cost</b>	<b>Sub Total</b>	<b>PhP</b>
		<b>Mobilization</b>	<b>Sub Total</b>	<b>PhP</b>
		<b>Demolition Cost</b>	<b>Sub Total</b>	<b>PhP</b>
		<b>Permitting</b>	<b>Sub Total</b>	<b>PhP</b>
		<b>Total cost of materials, equipment/machine</b>	<b>Sub Total</b>	<b>PhP</b>

		<i>labor, mobilization, demolition and permitting</i>		
		<b>Mark up</b>		<b>PhP</b>
		<b>Project Cost</b>	<b>Total</b>	<b>PhP</b>
		Value Added Tax - 12%		<b>PhP</b>
		<b>Total Project Cost</b>	<b>Total</b>	<b>PhP</b>

Name of Company : \_\_\_\_\_

Authorized Representative : \_\_\_\_\_  
(signature over printed name)