



February 15, 2023

NOTICE OF AWARD

Subject: ITB No. : 2023-EPA-012
Project Title : 2023 Janitorial Services

Attention: **MR. CARMELO T. AYSON**
President/CEO
Starcom Manpower and Allied Services

Dear Ms. Ramos:

This is to advise Starcom Manpower and Allied Services on the acceptance of its bid to undertake the aforementioned project in the amount of **Seven Million Forty-Four Thousand Nine Hundred Seventy-Five Pesos and 47/100 (Php7,044,975.47)**, in accordance with our Invitation to Bid dated November 15, 2022.

Contract Duration: March 01, 2023 to December 31, 2023

Please be advised that the performance security shall be submitted to the Company within ten (10) days from receipt of Notice of Award.

Kindly signify your agreement by signing on the space provided for below and return the other copies to us.

Very truly yours,

JESUS CRISTINO P. POSADAS
President and CEO

CONFORME:

CARMELO T. AYSON
(Signature over Printed Name)

2/17/23

(Date)

Philippine National Oil Company



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February 27, 2023

MR. CARMELO T. AYSON
President/CEO
STARCOM MANPOWER AND ALLIED SERVICES, INC.
133 15th Avenue, Cubao, Quezon City

NOTICE TO PROCEED

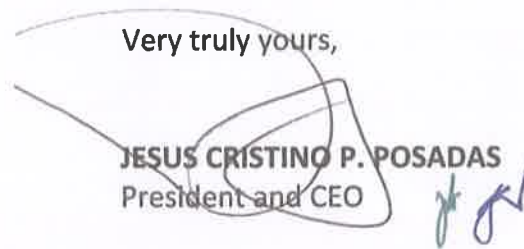
This is to advise you that your offer for 2023 Janitorial Services with Project No. 2023-EPA-012, amounting to **Seven Million Forty-Four Thousand Nine Hundred Seventy-Five Pesos and 47/100 (Php7,044,975.47)** has been accepted by the Company.

You are hereby directed to proceed with the same in the following contract duration:

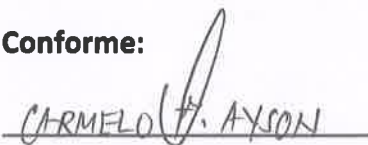
Contract Duration: March 01, 2023 to December 31, 2023

The contract agreement to this effect shall be transmitted.

Very truly yours,


JESUS CRISTINO P. POSADAS
President and CEO

Conforme:


CARMELO T. AYSON
Authorized Representative

2/27/23

Date

Philippine National Oil Company



N O P B B B 5 0 6 1 4

CONTRACT FOR 2023 JANITORIAL SERVICES

KNOW ALL MEN BY THESE PRESENTS:

FEB 28 2023

THIS CONTRACT made the ____ day of _____ 20____ between:

PHILIPPINE NATIONAL OIL COMPANY (PNOC), a government-owned and controlled corporation duly organized and existing under and by virtue of Presidential Decree No. 334, as amended, with principal business address at PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, Metro Manila, represented herein by its President and CEO, **JESUS CRISTINO P. POSADAS**, and hereinafter referred to as the "**COMPANY**";

-and-

STARCOM MANPOWER AND ALLIED SERVICES, INC., a corporation organized and existing under and by virtue of the laws of the Republic of the Philippines, with registered address at 133, 15th Avenue, Cubao, Quezon City, represented herein by its President and CEO, **CARMELO T. AYSON** and hereinafter referred to as the "**CONTRACTOR**";

WITNESSETH:

WHEREAS, the COMPANY invited Bids for certain goods and ancillary services, particularly for the 2023 Janitorial Services and has accepted a Bid by the CONTRACTOR for the supply of those goods and services in the sum of **PESOS: "SEVEN MILLION FORTY - FOUR THOUSAND NINE HUNDRED SEVENTY-FIVE and 47/100"** (Php7,044,975.47) inclusive of Value Added Tax (VAT) if any, and all applicable taxes, which cover all labor cost and cost of supplies, materials and equipment for the above specified services for a period of ten (10) months, from March 1, 2023 to December 31, 2023, and in accordance with the terms and conditions set forth in this Contract.

NOW, THEREFORE, for and in consideration of the foregoing premises, and of the terms and conditions hereinafter set forth, the parties hereto agree as follows:



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1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised implementing Rules and Regulations of the Republic Act No. 9184, shall be deemed to form and be read and construed as integral part of this Contract, viz:

- i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any.
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid Form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation.
- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the payments to be made by the COMPANY to the CONTRACTOR as hereinafter mentioned, the CONTRACTOR hereby covenants with the COMPANY to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The COMPANY hereby covenants to pay the CONTRACTOR the contract price or such other sum as may be payable under the provision of the Agreement.



IN WITNESS WHEREOF the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

PHILIPPINE NATIONAL OIL COMPANY


**STARCOM MANPOWER AND
ALLIED SERVICES, INC.**
(CONTRACTOR)

(COMPANY)
by: 
JESUS CRISTINO P. POSADAS
President and CEO 

by: 
CARMELO T. AYSON
President and CEO

SIGNED IN THE PRESENCE OF:


LINO GERARDO G. CALAOR

Camille T. Ayson


ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES }
QUEZON CITY } S.S.

FEB 28 2023

BEFORE ME, a Notary Public for and in the above jurisdiction, this _____ day of _____, 2023 personally appeared:

Name Competent Evidence of Identity Date/Place Issued

PNOC

by:

JESUS CRISTINO P. POSADAS Driver's License No. No7-065-021615 valid 12/25/2032

STARCOM MANPOWER AND ALLIED SERVICES, INC.

by:

CARMELO T. AYSON SSS No. 03-3074138-5

known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their own free and voluntary act and deed as well as the free and voluntary act and deed of the corporations represented herein and that they are authorized to sign the same.

This instrument consisting of four (4) pages, including the page whereon the acknowledgment clause is written, signed by the parties and their instrumental witnesses on each and every page hereof, sealed with my notarial seal, refers to a Contract for 2023 Janitorial Services.

WITNESS MY HAND AND SEAL on the date and at the place first above-written.

Doc. No. 204;
 Page No. 50;
 Book No. VII;
 Series of 2023.

Atty. RIZAL JOSE F. VALMORA
 NOTARY PUBLIC
 UNTIL DECEMBER 31, 2024
 ADM MATTER NO.
 PTR NO. 3864343D 01-03-2023 / Q.C.
 IBP NO. 259614 / 12-19-2022 / Q.C.
 ROLL NO. 28435
 MCLE NO. VI-0022267
 Add.: Room 201 Margarite Bldg. No. 28
 Matalino St. cor. Masikap Ext., Central Dist., Q.C.

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[Handwritten Signature]

Special Conditions of Contract

GCC Clause	
2.2	The terms of payment shall be as follows: Within thirty (30) days from the issuance of billing statement and acceptance by PNOC
3	<p>Within ten (10) calendar days from the receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of contract by both parties, the successful bidder shall furnish the Performance Security in any form such as:</p> <p style="padding-left: 40px;">a. Cash or cashier's/manager's check issued by a Universal or Commercial Bank - <u>Five Percent (5%) of Total Contract Cost or "Three Hundred Fifty-Two Thousand Two Hundred Forty-Eight and 77/100 Pesos" (P352,248.77)</u></p> <p style="padding-left: 40px;">b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank – <u>Five Percent (5%) of Total Contract Cost or "Three Hundred Fifty-Two Thousand Two Hundred Forty-Eight and 77/100 Pesos" (P352,248.77)</u></p> <p style="padding-left: 40px;">c. Surety bond (callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue as such) – <u>Thirty Percent (30%) of Total Contract Cost or "Two Million One Hundred Thirteen Thousand Four Hundred Ninety-Two and 64/100 Pesos" (P2,113,492.64)</u></p>
6	Liquidated Damages: One Tenth (1/10) of one percent (1%) of the cost of unperformed portion for everyday of delay until actual delivery or performance.