



PHILIPPINE NATIONAL OIL COMPANY

PNOC Building VI, Energy Center, Rizal Drive,
BGC, Taguig City
TIN 000-169-191-000 VAT

PURCHASE ORDER

PY-716 (Rev. 09/88)

SUPPLIER NAME AND ADDRESS PENITON TRADING LOT 7 BLK 1 ZABARET RD. BRGY.177, CAMARIN, DISTRICT 1 CALOOCAN CITY	YOUR QUOTATION REFERENCE PROPOSAL SUBMITTED BY: GEMMA T. PENITON	PO No 298815 REQUISITION NO. OP -24-081/GSD-24-082
DELIVER PROMPTLY TO PNOC BLDG. 6 ENERGY CENTER, RIZAL DRIVE BGC, TAGUIG CITY ATTN. PROPERTY SUPPLY MNGT. DIVISION	ABOVE PURCHASE ORDER AND REQUISITION NUMBERS MUST APPEAR ON ALL SHIPPING AND BILLING DOCUMENTS. THE COMMODITY CODES SHOWN BELOW MUST APPEAR ON ALL INVOICES AND SHIPPING LISTS, CAREFULLY READ AND FOLLOW ALL INSTRUCTIONS SHOWN AT THE BACK OF THIS PURCHASE ORDER.	DATE PO PREPARED September 6, 2024 ACCOUNTING CHARGES DOLLAR CONVERSION/AMOUNT

PAYMENT TERMS (UPON SUBMISSION OF ORIGINAL INVOICE & PO) NET 30 DAYS	DELIVERY TERM DELIVERY: WITHIN SIXTY (60) CALENDAR DAYS FROM RECEIPT OF PURCHASE ORDER
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ORIGIN SUPPLY AND DELIVERY OF VARIOUS FURNITURE

ITEM NO.	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1 \		unit	3-Seater Sofa (President's Office) - Dimension: 2.08m (L) x0.91m (D) x 0.75m overall(H) - Seat height: 0.45m (H) - Arm rest height: 0.60m (H) - High density foam seat & cushion back & arm rest in light beige chenille fabric or leather - With Mahogany wood frame & legs	1	30,000.00	30,000.00
2 \		unit	3- Seater Sofa (OP Lounge) - Dimension: 1.80m (L) x0.75m (D) x 0.75m (H) - Seat height: 0.45m (H) - High density foam in cream/beige polyester fabric - With Mahogany wood or rubber wood frame & legs	1	30,500.00	30,500.00
5 \		units	1-Seater Sofa (President's Office & Lounge) - Dimension: 75m (L) x0.71m (D) x 0.75m overall(H) - Seat height: 0.45m (H) - High density foam seat & cushion back & arm rest in light beige chenille fabric or leather - With Mahogany wood frame & legs	5	15,000.00	75,000.00
8 \		units	Lateral Filing Cabinet (4-Layers) - Cabinet dimension: 0.90m (L) x 0.45m (D) x 1.30m (H) - Gold sides & white drawer: Powder coated finish - Flush handle	4	14,800.00	59,200.00
					SUBTOTAL	Php 194,700.00

*****NEXT PAGE*****

SUPPLIER ACCEPTANCE		REVIEW AND APPROVAL	
TERMS AND CONDITIONS ACCEPTED BY:	DATE ACCEPTED:	REVIEWED BY:	 ATTY. A. E. SUYOM
ORIGINAL PO RECEIVED BY:	DATE RECEIVED:	APPROVED BY:	 PRES. O. B. BUTALID

PURCHASE ORDER

PY - 717 (REV 01/92)

PENITON TRADING

SHEET NO 2 OF 4
PO NO 298815

ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
13		unit	Podium Stand with storage shelf - Dimension: 0.60m (W) x 0.40m (L) x 1.20 highest point 1.10m(H) - 1/2" THK. Clear acrylic material		30,500.00	Php 30,500.00
15		units	Executive Chair - Executive Highback Chair with arm & head rest - Mesh back rest - Adjustable gaslift with tilting mechanism, soft-thread leather upholstery - Steel legs in chrome finish with castor wheels	40	5,600.00	Php 224,000.00
16		units	1- Seater Sofa (Lounge) - Dimension: 0.75m (L) x 0.71m (D) x 0.75m (H) - Seat height: 0.45m (H) - High density foam seat & cushion back & arm rest in light beige chenille fabric or leather	2	20,980.00	Php 41,960.00
SUB-TOTAL						Php 296,460.00
TOTAL						Php 491,160.00

^^^^^^^^^^^^^^^^NEXT PAGE (OTHER TERMS AND CONDITION)^^^^^^^^^^^^^^^^

NOTE: 12% VAT INCLUDED

COST DISTRIBUTION:

FOR OFFICE OF THE PRESIDENT = Php 194,700.00

FOR GENERAL SERVICES DIVISION = Php 296,460.00

SUPPLIER ACCEPTANCE		REVIEW AND APPROVAL	
TERMS AND CONDITION ACCEPTED BY	DATE ACCEPTED	REVIEWED BY	ATTY. A. E. SUYOM
ORIGINAL PO RECEIVED BY	DATE RECEIVED	APPROVED BY	PRES. O.B. BUTALID

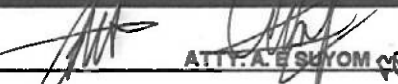

PURCHASE ORDER

PY - 717 (REV 01/82)

PENITON TRADING

SHEET NO³ OF⁴

PO NO 298815

ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT							
<p>PERFORMANCE SECURITY:</p>													
<p>To guarantee the faithful performance by the winning bidder of its obligation under the Contract / Purchase Order, it shall post a performance security within a maximum period of TEN (10) CALENDAR DAYS from the receipt of Purchase Order. The performance security shall be denominated in Philippine Pesos and posted in favor of the PNOC in an amount equal to the percentage of the total Contract / Purchase Order price in accordance with the following schedule:</p>													
<table border="1"> <thead> <tr> <th data-bbox="38 533 997 584">Form of Performance Security</th> <th data-bbox="997 533 1567 584">Amount of Performance Security</th> </tr> </thead> <tbody> <tr> <td data-bbox="38 584 997 651">1. Cash or Cashier's / Manager's Check issued by a universal or commercial bank</td> <td data-bbox="997 584 1567 651" rowspan="2">Five Percent (5%) PhP24,569.00</td> </tr> <tr> <td data-bbox="38 651 997 763">2. Bank draft / guarantee or irrevocable letter of credit by a universal or commercial bank, Provided, however, that issued it shall be confirmed or authenticated by a universal or commercial bank, if issued by a foreign bank</td> </tr> <tr> <td data-bbox="38 763 997 860">3. Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</td> <td data-bbox="997 763 1567 860">Thirty Percent (30%) PhP147,348.00</td> </tr> </tbody> </table>							Form of Performance Security	Amount of Performance Security	1. Cash or Cashier's / Manager's Check issued by a universal or commercial bank	Five Percent (5%) PhP24,569.00	2. Bank draft / guarantee or irrevocable letter of credit by a universal or commercial bank, Provided, however, that issued it shall be confirmed or authenticated by a universal or commercial bank, if issued by a foreign bank	3. Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%) PhP147,348.00
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<p>Failure to comply with the above-mentioned requirement shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security.</p>													
<p>WARRANTY:</p>													
<p>PENITON TRADING warrants that the Goods supplied under the Purchase Order are new and unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials, except when the technical specifications required by the PNOC provides otherwise.</p>													
<p>***** NEXT PAGE (CONTINUATION OF WARRANTY) *****</p>													
<p>SUPPLIER ACCEPTANCE</p>				<p>REVIEW AND APPROVAL</p>									
<p>TERMS AND CONDITION ACCEPTED BY</p>		<p>DATE ACCEPTED</p>		<p>REVIEWED BY </p>									
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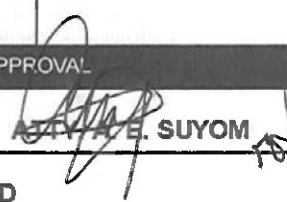
PURCHASE ORDER

PY - 717 (REV 01/92)

PENITON TRADING

SHEET NO **4** OF **4**

PO NO **298815**

ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
<p>Peniton Trading further warrants that all Goods supplied under this Purchase Order shall have no defect, arising from design, materials, or workmanship or from any act or omission of Peniton Trading that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.</p> <p>The PNOC shall promptly notify Peniton Trading in writing of any claims arising under this warranty. Upon receipt of such notice, Peniton Trading shall, within the period specified in the bidding documents and with all the reasonable speed, repair or replace the defective goods or parts thereof, without cost to the PNOC.</p> <p>If Peniton Trading having been notified, fails to remedy the defect(s) within the period specified in the bidding documents, the PNOC may proceed to take such remedial action as may be necessary, at Peniton Trading's risk and expense and without prejudice to any other rights which the PNOC may have against Peniton Trading under the contract and under the applicable law.</p> <p><u>LIQUIDATED DAMAGES:</u> When Peniton Trading fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, Peniton Trading shall be liable for damages for the delay and shall pay PNOC liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods scheduled for delivery for every day of delay until such goods are finally delivered and accepted by PNOC. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, PNOC may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.</p> <p style="text-align: center;">***** NOTHING FOLLOWS *****</p>						
SUPPLIER ACCEPTANCE				REVIEW AND APPROVAL		
TERMS AND CONDITION ACCEPTED BY			DATE ACCEPTED	REVIEWED BY 		
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