



PHILIPPINE NATIONAL OIL COMPANY

PNOC Building VI, Energy Center, Rizal Drive,
BGC, Taguig City
TIN 000-169-191-000 VAT

PURCHASE ORDER

PY-716 (Rev. 09/88)

SUPPLIER NAME AND ADDRESS LAMBERT TRADING Quezon St. Marcos District, Talavera, Nueva Ecija		YOUR QUOTATION REFERENCE QUOTATION SUBMITTED BY: Ms. Loraine A. Malubag <u>lambert_trading@yahoo.com</u> 0945-430-3594		PO No 298880 REQUISITION NO. PRM-25-083 DATE PO PREPARED June 13, 2025 ACCOUNTING CHARGES DOLLAR CONVERSION/AMOUNT	
DELIVER PROMPTLY TO PNOC BLDG. 6, ENERGY CENTER, RIZAL DRIVE, FORT BONIFACIO, TAGUIG, M.M ATTN: F.J. CASTILLON		ABOVE PURCHASE ORDER AND REQUISITION NUMBERS MUST APPEAR ON ALL SHIPPING AND BILLING DOCUMENTS. THE COMMODITY CODES SHOWN BELOW MUST APPEAR ON ALL INVOICES AND SHIPPING LISTS, CAREFULLY READ AND FOLLOW ALL INSTRUCTIONS SHOWN AT THE BACK OF THIS PURCHASE ORDER.			
PAYMENT TERMS (UPON SUBMISSION OF ORIGINAL INVOICE & PO) NET 30 DAYS			DELIVERY TERM FOB MANILA: DELIVERY DATE: WITHIN (30) CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (PO)		
ORIGIN					

ITEM NO.	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
SUPPLY AND DELIVERY OF CONSOLIDATED COMMON-USE SUPPLIES						
1		btl	Alcohol, 68%-70%, ethyl, 500ml	48	96.50	4,632.00
2		pc	Ballpen, black	95	5.00	475.00
3		pc	Ballpen, blue	46	5.00	230.00
4		pc	Ballpen, red	25	5.00	125.00
5		pack	Battery, dry cell AA, 2 pieces per blister	25	40.25	1,006.25
9		pc	Binder, Ring, plastic, 3/4" x 80 rings, 19mm	10	17.00	170.00
11		pc	Binder, Arch file, 3" thick, 2 holes, A4 vertical	15	82.00	1,230.00
17		box	Clip, backfold, 32mm, 12pcs per box	33	21.00	693.00
20		box	Computer continuous forms, 2 ply 280x241mm (11"x9 1/2), carbonless	3	1,265.00	3,795.00
24		pc	DVD rewritable, 4x speed, 4.7GB capacity	49	42.00	2,058.00
27		pc	Envelope, expanding, kraftboard, legal size Documents, 100 pcs.	1	1,075.00	1,075.00
28		box	Envelope, mailing, 500 pcs per box, 80 gsm	2	518.00	1,036.00
29		set	File tab divider, Bristol board, A4, five colors/set	67	26.00	1,742.00
30		set	File tab divider, Bristol board, Legal size, five colors/set	12	28.00	336.00
31		pc	Folder, Archfile, A4	15	82.00	1,230.00

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SUPPLIER ACCEPTANCE		REVIEW AND APPROVAL	
TERMS AND CONDITIONS ACCEPTED BY:	DATE ACCEPTED:	REVIEWED BY:	
ORIGINAL PO RECEIVED BY:	DATE RECEIVED:	APPROVED BY:	 ATTY. A.E. SUYOM

PURCHASE ORDER

PY - 717 (REV 01/92)

SHEET ² OF ⁴

PO NO 298880

ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
32	pc		Folder, Archfile, Legal	5	91.00	455.00
35	pc		Folder, Fancy, Legal, 50pcs/ Bundle, with slide	3	623.00	1,869.00
36	pc		Folder, Morocco, A4, color Specialty blue	100	13.00	1,300.00
37	pc		Folder, plastic with transparent/ Clear plastic front cover, A4	5	17.00	85.00
38	box		Folder, heavy duty pressboard, size 240mm x 370mm, 100s/box	9	2,100.00	18,900.00
41	pc		Gel ink pen, Black 0.3	12	27.00	324.00
43	ream		Laminating film, 125 microns	1	481.00	481.00
44	pc		Magazine File Box, large	8	102.00	816.00
45	pc		Marker, permanent, bullet type, Black	16	11.00	176.00
46	pc		Marker, permanent, bullet type, Blue	16	11.00	176.00
47	pc		Marker, permanent, bullet type, Red	12	11.00	132.00
48	pc		Marker, whiteboard, bullet type, Black	26	22.00	572.00
49	pc		Marker, whiteboard, bullet type, Blue	30	22.00	660.00
50	pc		Marker, whiteboard, bullet type, Red	17	22.00	374.00
52	pad		Note pad, Post-it, 1.5 x 2	36	10.00	360.00

SUPPLIER ACCEPTANCE

REVIEW AND APPROVAL

TERMS AND CONDITION ACCEPTED BY	DATE ACCEPTED	REVIEWED BY	
ORIGINAL PO RECEIVED BY	DATE RECEIVED	APPROVED BY	ATTY. A.E. SUYOM

PURCHASE ORDER

PY - 717 (REV 01/92)

SHEET NO³ OF⁴

PO NO 298880

ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
53	pad		Note pad, Post-it, 3 x 5	37	28.00	1,036.00
55	pad		Note pad, stick-on, 50mm x 76mm (2"x3"), 100 sheets per pad	30	12.00	360.00
56	pad		Note pad, stick-on, 76mm x 100mm (3"x4"), 100 sheets per pad	32	23.00	736.00
57	pad		Note pad, stick-on, 76mm x 76mm (3"x3"), 100 sheets per pad	27	17.00	459.00
60	pack		Paper sticker, matte, A4, 10's	28	36.00	1,008.00
61	pc		Paper, Highlighter, Blue	3	13.00	39.00
62	pc		Paper, Highlighter, Green	4	13.00	52.00
63	pc		Paper, Highlighter, Orange	9	13.00	117.00
64	pc		Paper, Highlighter, Pink	7	13.00	91.00
65	pc		Paper, Highlighter, Yellow	17	13.00	221.00
66	ream		Paper, Multi-purpose (copy) A4, 70 gsm, ultra white	701	155.00	108,655.00
67	ream		Paper, Multi-purpose (copy) Legal, 70 gsm, ultra white	16	165.00	2,640.00
68	ream		Paper, multi-purpose (copy) A3, 70 gsm	12	302.00	3,624.00
69	ream		Paper, Newsprint, white, legal	15	136.00	2,040.00
70	pack		Paper, Photo, glossy, A4, 10's	30	55.00	1,650.00

SUPPLIER ACCEPTANCE

REVIEW AND APPROVAL

TERMS AND CONDITION ACCEPTED BY	DATE ACCEPTED	REVIEWED BY
ORIGINAL PO RECEIVED BY	DATE RECEIVED	APPROVED BY

A.S.A. LATHROP

ATTY. A.E. SUYOM

PURCHASE ORDER

PY - 717 (REV 01/92)

SHEET NO 4 OF 4

PO NO 298880

ITEM NO	COMMODITY CODE	UM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
71	Pack		Paper, Specialty board, plain, white, 10's, A4 size	40	29.00	1,160.00
75	Bx		Plastic Paper Fastener, assorted colors	15	33.00	495.00
77	Book		Record book, 150 pages	8	40.00	320.00
78	Book		Record book, 200 pages	8	55.00	440.00
82	Bndl		Ring Binder, 80 rings, plastic 32mm x 1.12m 10 pieces per bundle	1	362.00	362.00
86	Pack		Sign here flags	53	71.00	3,763.00
87	Pc		Sign pen, black, liquidgel ink, 0.5mm, needle tip	82	27.00	2,214.00
88	Pc		Sign pen, blue, liquidgel ink, 0.5mm, needle tip	77	27.00	2,079.00
89	Pc		Sign pen, red, liquidgel ink, 0.5mm, needle tip	26	27.00	702.00
90	Pc		Sign pen, green, liquidgel ink, 0.5mm, needle tip	12	27.00	324.00
91	Pc		Stamp Pad, Ink, Violet, 50ml	4	21.00	84.00
92	Pc		Stamp Pad	9	30.00	270.00
93	Box		Staple wire, fore heavy duty staplers, 23/13	3	31.00	93.00
95	Box		Staple wire, fore heavy duty staplers, 23/8	2	28.00	56.00
96	Pc		Tape, double sided, tissue type 20mm	10	28.00	280.00
97	Roll		Tape, masking, 24mm, 50 meters length	16	68.00	1,088.00
101	Roll		Tape, transparent, 24mm, 50 meters	56	17.00	952.00
103	Roll		Twine plastic, one kilo per roll	1	69.00	69.00
105	Box		Push pins	3	31.25	93.75
106	Pc		Paper, Highlighter, Yellow Green	5	13.00	65.00
107	Pc		Clipboard, A4 with cover	10	87.00	870.00
108	Pc		Battery, 9V, Alkaline	3	98.00	294.00
<p>AAAAAAAAAAAAAAAA NOTHING FOLLOWS AAAAAAAAAA</p> <p>NOTE: 12% VAT Included</p>						<p><u>Php 185,315.00</u></p>

SUPPLIER ACCEPTANCE

REVIEW AND APPROVAL

TERMS AND CONDITION ACCEPTED BY

DATE ACCEPTED

REVIEWED BY

A.S.A. LATHROP

ORIGINAL PO RECEIVED BY

DATE RECEIVED

APPROVED BY

ATTY. A.E. SUYOM