



PHILIPPINE NATIONAL OIL COMPANY

PNOC Building VI, Energy Center

Rizal Drive, BGC, Taguig City

Tel. No.: 8789 – 7662

www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date : **15 October 2025**
Project Title : **Repair of Parkwide Alarm System**
Reference No. : **2025-10-191**
Total ABC : **PhP 200,000.00**
Submission Deadline : **23 October 2025 / 09:00 AM**
Place of Delivery : **PNOC-Industrial Park, Brgy. Batangas Dos, Mariveles, Bataan**

Accomplished **Price Quotation/Proposal and Compliance Form** together with below listed documentary requirements and information may be submitted via:

Electronic Mail; Portable Document Format (PDF) copy to email
or address: newprocurement@pnoc.com.ph

Physical Submission **Sealed envelope to PNOC Procurement Management Division at the above address**

Documentary Requirements:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement - Annex "A" (Unnotarized copy may be submitted prior to submission deadline, but the notarized one shall be submitted after award or before payment)

Additional Requirement:

- Proof of Contractor's experience of at least one (1) year working for Alarm System/Siren, Fire Detection Alarm System or related field

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

For any clarification, you may contact the Procurement Management Division at (02) 8789-7662 or send email to newprocurement@pnoc.com.ph / gsmendoza@pnoc.com.ph.

Thank you.


ATTY. JOSEPHINE CASSANDRA J. CUI
Chairperson
Bids and Awards Committee

PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

Repair of Parkwide Alarm System

LOT	UM	TECHNICAL SPECIFICATIONS	QTY	TOTAL AMOUNT OF BID
1	lot	Provision of labor, tools, materials, equipment, supervision and technical expertise to implement and complete the supply and installation of the parts / main board for the repair of the Parkwide Alarm System Features and Specifications: ☒ ASC Mass Notification Solutions Tempest T-121™ ☒ Tempest™ T-121 (500Hz* base frequency) ☒ AC Power Voltage: 240/120 VAC 40/20 amp 50/60 Hz ☒ Operational Voltage: 48V DC ☒ Battery Charge Current: 4 amps. (max) ☒ Duty Cycle: 30 minutes ☒ Battery Backup Cycle: 21 Days (standby) ☒ Omni-directional siren with 360°C sound coverage pattern ☒ Rated 121 dB at 100ft. effective range up to 7.163 sq. miles to 70 dB* in flat terrain ☒ Standard 3-tone signal: local, test and cancel ☒ System can be configured for AC operation, DC operation, or True UPS backup. Breakdown of Cost: Material: _____ Labor: _____ Other: Mobilization: _____ VAT (12%): _____ (Please see attached Terms of Reference/ Scope of Work)	1	
Total amount of ABC: PhP200,000.00				
Total amount of Bid (VAT inclusive):				
Delivery Schedule: Within Twenty (20) Calendar Days upon receipt of Purchase Order (PO)/Notice to Proceed (NTP)				
Delivery Place: PNOC-Industrial Park, Brgy. Batangas Dos, Mariveles, Bataan				
Pricing: Quoted price should be VAT inclusive				
Awarding: Per lot basis/one (1) lot				
Warranty: Min. one (1) year warranty for parts (including control panel) and labor from the date of acceptance.				

PHILIPPINE NATIONAL OIL COMPANY
Park Management Department
PNOC Industrial Park
Brgy. Batangas II, Mariveles, Bataan

Project: Repair of the Parkwide Alarm System at Industrial Park
Justification: Revive Parkwide Alarm to its original purpose and signals

I. SCOPE OF WORK:

The Contractor shall provide all necessary labor, tools, materials, equipment, supervision, and technical expertise to implement and complete the supply and installation of the parts/main board for the repair of the Parkwide Alarm System. The scope of works shall include, but not be limited to, the following:

1. Conduct a thorough inspection and diagnostic of the entire Parkwide Alarm System, including sirens, wiring, communication lines, and backup power supply.
2. Replace the existing Control Panel with a brand-new, compatible, and upgraded unit that can fully integrate with the current Parkwide Alarm System.

*Note: Parkwide Alarm System brand is ASC Mass Notification Solutions
Tempest T-121*

3. Perform all necessary repairs, replacements, and adjustments to restore the Parkwide Alarm to full operational capacity.
4. Terminate wirings from the Control Panel to other components of the Parkwide Alarm System, ensuring secure and proper connections.
5. Conduct cleaning and inspection of the Parkwide Alarm System, including the installation of cable glands and cable protection.
6. Provide full system testing and commissioning upon completion of all works.
7. Submit a comprehensive assessment and inspection report 10 working days.

II. LABOR REQUIREMENTS:

1. Contractor shall provide experience and qualified manpower capable of providing quality work.
2. Contractor shall provide a qualified Supervisor/Safety Officer present whenever work is being performed at the project site.
3. Contractor must have at least one (1) year experience working for Alarm system/Siren, Fire Detection Alarm System or related field.

III. MATERIAL REQUIREMENTS:

1. The Contractor shall provide the primary materials and tools
2. Control Panels and all other replacement parts, must be:

- a. Brand new and not refurbished.
- b. Compatible with the existing Parkwide sirens, wiring, and alarm devices.
- c. Capable of both manual and automatic activation modes.
- d. Equipped with a backup power supply and fault monitoring features.

Note: Parkwide Alarm System brand is ASC Mass Notification Solutions Tempest T-121

3. All other replacement parts must also be brand new, genuine, and compliant with the required standards.
4. If any damage to equipment, devices, or property outside the contract scope is caused by the Contractor during repair or handling, the Contractor shall be fully responsible for repairing or replacing the damaged part at no additional cost to PNOC.
5. The Contractor shall provide all necessary tools and testing equipment, including but not limited to extension cords for power supply and other tools required to complete the project.
6. Any additional materials, parts, or accessories not explicitly stipulated in this TOR but necessary to complete the project and restore the full operation of the Parkwide Alarm System shall be supplied and shouldered by the Contractor at no additional cost to PNOC. This is to ensure the full achievement of the project objective.

IV. PROJECT EXECUTION REQUIREMENTS:

1. Contractor shall attend a scheduled kick-off meeting before the start of the project. This shall include Gantt chart and safety orientation for the contractors from the Senior Safety Specialist or the HSSE Officer of PNOC.
2. The contractor shall comply with the following requirements prior to execution of works:
 - a. All work must comply with applicable national safety, fire, and electrical codes.
 - b. Contractor must follow PNOC Industrial Park's safety and security rules while working on-site.
 - c. Personal Protective Equipment must provide by the Contractor for their employees while working on-site.
3. Contractor shall install caution signs and appropriate safety devices to protect all personnel working on the job site.
4. Delay in the project completion shall be subject to a liquidated damages penalty equivalent to one-tenth (1/10) of one percent (0.1%) of the total project cost for every calendar day of delay.

V. WORK SCHEDULE AND PROJECT DURATION

1. Work must be carried out within the agreed schedule to minimize disruption to operations.

2. Any schedule adjustments must be formally requested and approved in advance.
3. Project must be completed within twenty (20) calendar days reckoned from the date of receipt of the Notice to Proceed/ Purchase Order.

NOTE: Delays due to work stoppage by PNOC shall not be counted against the set completion date.

VI. TESTING AND ACCEPTANCE

1. Contractor must conduct joint testing with PNOC representatives to verify system functionality.
2. System acceptance shall only be issued after successful testing and full restoration of the alarm system, including the newly installed Control Panel.

VII. WARRANTY

1. Provide a minimum of one (1) year warranty for both labor and parts (including the Control Panel) from the date of acceptance.
2. During warranty period, contractor must respond to any system malfunction or defect within 24 hours of notice.

VIII. INSURANCE AND LIABILITY

1. Contractor shall be responsible for the safety of its personnel and equipment while on-site.
2. Any damage to PNOC property due to negligence shall be repaired or replaced by the contractor at no cost to PNOC.

IX. DOCUMENTATION AND TRAINING

1. Submit a detailed service report outlining all works performed, parts replaced, and test results.
2. Provide updated wiring diagrams or system documentation reflecting the new Control Panel and any other changes made.
3. Conduct a basic orientation/training for PNOC personnel on system operation, troubleshooting, and Control Panel functions.

X. GENERAL PROVISION:

1. A joint inspection must be conducted by the Contractor and PNOC representatives on the specific works to be done for the project.
2. The contractor must conduct proper planning and safety orientation meeting with all personnel involve in the work prior to commencement.
3. The contractor is required to coordinate all activities and work relative to the project with the PNOC representative for proper monitoring and coordination.
4. The Contractor shall commence work on the agreed Start Date and shall carry out the work in accordance with the program of work submitted by the CONTRACTOR, as updated, with the approval of the PNOC Industrial Park

representative and complete the project by the completion date as indicated in the TOR.

5. The Contractor must comply with all standard health and safety requirements and protocols to include, among others, the use of personal protective equipment by all workers, installation of safety signage, proper ID and observe company rules and regulations on safety and security.
6. The work shall be executed in the best and thorough manner throughout the project timeline to the satisfaction of PNOC, as represented by its engineers and supervisors who will jointly interpret the meaning of the scope of work and its conditions and shall have the power to reject any work, method of accomplishing every part of work and material used which in their judgement are not in full accordance with the specifications and/or description as provided in the scope of work and are deemed to be disadvantageous to PNOC.

XI. DEFINITION OF SIMILAR PROJECTS

A project that involves installation, repair and/or preventive maintenance of Parkwide Alarm or Fire Detection Alarm System

TERMS AND CONDITIONS

1. Payment Terms: Government Terms - full payment upon completion of delivery/implementation, or subject to the conditions specified in the Scope of Works/Activities or Terms of Reference.
2. All entries shall be typed or written in a clear legible manner.
3. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
4. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
5. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
6. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
7. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.
8. During evaluation of quotation/proposal, the project proponent may require additional documents to verify, validate and ascertain the compliance of the supplier/contractor or consultant.
9. Liquidated damages shall be imposed pursuant to Section 71.1.4 of RA 12009.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We acknowledge that proposal/quotation submitted late or beyond deadline will result in automatic disqualification.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name : _____
Designation / Position : _____
Name of Organization : _____
Address : _____

Telephone/Mobile No. : _____
Email Address : _____
TIN : _____
PhilGEPS Registration Number : _____

**INSTRUCTIONS AND PROCEDURES FOR ONLINE SUBMISSION OF
QUOTATIONS/PROPOSALS FOR SMALL-VALUE PROCUREMENT**

1. Interested bidders must submit proposal/quotation in a single file portable document (PDF) format via email address newprocurement@pnoc.com.ph

File format should be:

RFQREFERENCENO_NAME OF THE COMPANY_.pdf
Example: RFQ202401001_XYZCompany_.pdf

Note: RFQ Reference Number is located at the front page of the request for quotation.

Email Format Instructions:

- a. The subject line must indicate the RFQ Reference Number
- b. The email body must include the following details:
 - i. Project Title
 - ii. Name of the company and its authorized representative
 - iii. Contact details such as telephone/mobile number and email address

Proposal/quotation must be in a single PDF file only and must not exceed 25 MB.

2. Bidders will be immediately notified via email of the receipt of the proposal/quotation.
3. Proposal/quotation submitted late based on system timestamp will be automatically disqualified.
4. A bid opening will take place immediately after the deadline through video conferencing. The meeting link will be sent to participating bidders as requested.
5. Upon opening, the BAC shall verify the presence or absence of the specified requirements in the quotation/proposal. All eligible quotations/proposals will undergo further evaluation.
6. The award of contract shall be made to the Lowest Calculated Responsive Quotation or Highest Rated Responsive Bid, which complies with the minimum technical specifications and other terms and conditions. The result will be posted on the website and the official social media sites of PNOC.