

January 30, 2025

NOTICE OF AWARD

Subject: ITB No. : 2025-01-021
Project Title : Preventive Maintenance of Two units Passenger Elevator at PNOC Building 5

Attention: **MR. JOSELITO C. BUFETE**
Sales & Operation Manager
Infinity Lift Inc.

Dear Mr. Bufete:

This is to advise Infinity Lift Inc. on the acceptance of its bid to undertake the aforementioned project in the amount of **Ninety-Nine Thousand Pesos (Php99,000.00)**, in accordance with our Request for Quotation dated January 08, 2025.

Contract Duration: Eleven (11) months from receipt of the Notice to Proceed.

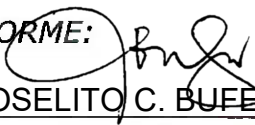
(Note: Bid price and contract duration are prorated subject to the actual start of the contract)

Kindly signify your agreement by signing on the space provided for below and return the other copies to us.

Very truly yours,


ATTY. AROLF E. SUYOM
Manager – Administrative Services
Department 

CONFORME:


JOSELITO C. BUFETE
(Signature over Printed Name)

FEBRUARY 1, 2025
(Date)

February 11, 2025

MR. JOSELITO C. BUFETE

Sales & Operation Manager

INFINITY LIFT INC.

Bambang ni Peles Street, Sta Ana, Taguig City

NOTICE TO PROCEED

This is to advise you that your offer for **Preventive Maintenance of Two units Passenger Elevator at PNOC Building 5** with Request For Quotation No. 2025-01-021 amounting to **PESOS: Ninety-Nine Thousand Pesos (Php 99,000.00)** has been accepted by the Company.

You are hereby directed to proceed with the service from **February to December 2025** upon receipt of this notice.

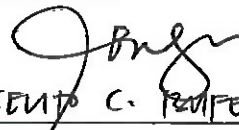
Very truly yours,



ATTY. AROLF E. SUYOM

Manager – Administrative Services
Department

Conforme:



JOSELITO C. BUFETE

Authorized Representative

Feb. 12, 2025

Date

MAIN OFFICE

PNOC Building 6, Energy Center
Rizal Drive, Bonifacio Global City
Taguig, Philippines 1634
(+632) 8789 7662
www.pnoc.com.ph

INDUSTRIAL PARK

Barangay Batangas Dos, Mariveles
Bataan, Philippines 2105
(+6347) 244 5884 and 86
industrialpark@pnoc.com.ph

ENERGY SUPPLY BASE

Barangay Mainaga, Mabini
Batangas, Philippines 4202
+63 917 515 4036
energysupplybase@pnoc.com.ph

**CONTRACT FOR THE PREVENTIVE MAINTENANCE OF TWO UNITS
PASSENGER ELEVATOR AT PNOC BUILDING 5**

KNOW ALL MEN BY THESE PRESENTS:

This Contract made and entered into this _____ day of _____
2025 by and between:

PHILIPPINE NATIONAL OIL COMPANY (PNOC), a government-owned and controlled corporation duly organized and existing under and by virtue of Presidential Decree No. 334, as amended, with principal business address at PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, Metro Manila, represented herein by its Manager, Administrative Services Department **ATTY. AROLF E. SUYOM**, and hereinafter referred to as the "**COMPANY**";

-and-

INFINITY LIFT INCORPORATED, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with office at Bambang ni Peles Street, Sta. Ana, Taguig City, Metro Manila, represented herein by its duly authorized and designated representative, **JOSELITO C. BUFETE**, duly authorized for this purpose and hereinafter referred to as "**CONTRACTOR**";

WITNESSETH:

WHEREAS, the COMPANY is in need of a general contractor for the Preventive Maintenance of Two Units Passenger Elevator at PNOC Building 5;

WHEREAS, the COMPANY invited Quotations for the Preventive Maintenance of Two Units Passenger Elevator at PNOC Building 5 and has accepted a quotation by the CONTRACTOR for the supply of those services in the sum of **NINETY-NINE THOUSAND PESOS (P99,000.00)**, inclusive of Value Added Tax (VAT) and all applicable taxes, (hereinafter referred to as "Contract Price"), to be complied within a period of Eleven (11) months from receipt of Notice to Proceed;

NOW, THEREFORE, for and in consideration of the foregoing premises, and of the terms and conditions hereinafter set forth, the parties hereto agreed as follows:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:
- (a) Request for Quotation;
 - (b) Terms of Reference;
 - (c) Mayor's/Business Permit; and
 - (d) Notarized Omnibus Sworn Statement;
 - (e) Winning Bidder's quotation and all other documents or response to PNOC for the Preventive Maintenance of Two Units Passenger Elevator at PNOC Building 5;
 - (f) Notice of Award; and the Bidder's conforme thereof; and
 - (g) Notice to Proceed.
3. In consideration of the payments to be made by the COMPANY to the CONTRACTOR as mentioned herein, the CONTRACTOR hereby covenants with the COMPANY to provide the services in accordance with the terms and conditions set forth in this contract and to remedy any and all defects.
4. Liquidated Damages is at least equal to one-tenth (1/10) of one percent (0.001) of the cost of the unperformed portion for every day of delay until actual delivery or performance.
5. The COMPANY hereby covenants to pay the CONTRACTOR the Contract Price or such other sum as may become payable under the provisions of the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**PHILIPPINE NATIONAL OIL
COMPANY
(COMPANY)**

by:

ATTY. AROLF E. SUYOM
Manager

Administrative Services Department

**INFINITY LIFT INCORPORATED
(CONTRACTOR)**

by:

JOSELITO C. BUFETE
Designated/Authorized Representative

SIGNED IN THE PRESENCE OF:

JOSEPH EDGAR D. RAGASA

MICHELLE MOLINA

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES}
Pasig City } S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, this 17 FEB 2025
day of _____, 2025 personally appeared:

<u>Name</u> <u>Issued</u>	<u>Competent Evidence of Identity</u>	<u>Date/Place</u>
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PNOC

by:

ATTY. AROLF E. SUYOMPH NATIONAL ID
NO. 2879-1890-7150-2384

Aug. 8, 2022

INFINITY LIFT INCORPORATED

by:

JOSELITO C. BUFETE

DL No. N02-05-003276

known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their own free and voluntary act and deed as well as the free and voluntary act and deed of the partnership/corporations represented herein and that they are authorized to sign the same.

This instrument consisting of three (3) pages, including the page whereon the acknowledgment clause is written, signed by the parties and their instrumental witnesses on each and every page hereof, sealed with my notarial seal, refers to a Contract for the Preventive Maintenance of Two Units Passenger Elevator at PNOC Building 5.

WITNESS MY HAND AND SEAL on the date 17 FEB 2025 at the place first above-written.

Doc. No. 369;
Page No. 75;
Book No. 13;
Series of 2025.

ATTY. MARY JANE V. FLORES-BALAGTAS

Notary Public

Pasig, Pateros, San Juan

Valid Until December 31, 2025

IBP O.R. No. 511741; 01/03/2025/RSM

PTR O.R. NO. AA 3096182; 01/15/2025

ROLL NO. 42280/Appointment No. 52

MCLE Compliance No. VII-0027645/4.42023

Valid Until 14 April 2025

Ground Flr. Arma Centre U. Velasco Caruncho Ave.,
Malinao, Pasig City