

BIDS AND AWARDS COMMITTEE
SUPPLEMENTAL BID BULLETIN NO. 01

**Procurement of AMD Real Estate Asset Management System
(REAMS)**

Invitation to Bid No. 2025-09-173

The PNOC Bids and Awards Committee hereby adopts the following provision in the Philippine Bidding Documents:

1. Amendments/Inclusions
 - a. Section VI. Schedule of Requirements;

From				To			
Section VI. Schedule of Requirements page 68				Section VI. Schedule of Requirements page 68			
xxx				xxx			
Lot	Description	Activities	Delivery Period	Lot	Description	Activities	Delivery Period
1	xxx	xxx	30 days	1	xxx	xxx	30 calendar days
2	xxx	xxx	30 days	2	xxx	xxx	30 calendar days
3	xxx	xxx	30 days	3	xxx	xxx	30 calendar days
4	xxx	xxx	30 days	4	xxx	xxx	30 calendar days
5	xxx	xxx	30 days	5	xxx	xxx	30 calendar days
6	xxx	xxx	30 days	6	xxx	xxx	30 calendar days
7	xxx	xxx	30 days	7	xxx	xxx	30 calendar days
Total: One Hundred Eighty (180) days upon signing of Notice to Proceed (*Excluding public holidays)				Total: One Hundred Eighty (180) calendar days upon receipt of Notice to Proceed			
xxx				xxx			
				(Note: Please see attached Annex A)			

Main Office

Industrial Park

Energy Supply Base

b. Section VII. Technical Specifications;

From	To																																																																								
Section VII. Technical Specifications Terms of Reference (TOR) page 75	Section VII. Technical Specifications Terms of Reference (TOR) page 75																																																																								
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8. Implementation Timeline	8. Implementation Timeline																																																																								
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c. Omnibus Sworn Statement Form;

From	To
<p>Omnibus Sworn Statement Form page 89</p> <p>xxx</p> <p>Omnibus Sworn Statement</p> <p>xxx</p> <p>11. In case advance payment was made or given to [Name of Bidder], failure to perform or deliver any</p>	<p>Omnibus Sworn Statement Form page 89</p> <p>xxx</p> <p>Omnibus Sworn Statement</p> <p>xxx</p> <p>11. [Name of Bidder] hereby assigns the following contact number/s and email</p>

<p>of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.</p> <p>xxx</p>	<p>address/es as the official telephone/ fax number and contact reference of the company where the PROCURING ENTITY notices may be transmitted.</p> <p>Telephone No/s. : _____</p> <p>Fax No/s. : _____</p> <p>E-mail Add/s : _____</p> <p>It is understood that notices/s transmitted in the above-stated telephone/fax numbers and/or e-mail address/es are deemed received as of its transmittal and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.</p> <p>12. In case advance payment was made or given to [Name of Bidder], failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.</p> <p>xxx</p> <p>(Note: Please see attached Annex B)</p>
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d. Checklist of Technical and Financial Documents.

From	To
<p>Checklist of Technical and Financial Documents page 100</p> <p>xxx</p> <p>I. Technical Component Envelope</p> <p>xxx</p> <p>II. Financial Component Envelope</p> <p>xxx</p> <p>c. If applicable, Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.</p>	<p>Checklist of Technical and Financial Documents page 100</p> <p>xxx</p> <p>III. Technical Component Envelope</p> <p>xxx</p> <p>IV. Financial Component Envelope</p> <p>xxx</p> <p>c. If applicable, Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.</p> <p>d. Annual Maintenance and Technical Support Fee.</p>

xxx	xxx <i>(Note: Please see attached Annex C and D)</i>
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Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents.

For guidance and information of all concerned.

Issued this November 4, 2025.


ATTY. JOSEPHINE CASSANDRA J. CUI
Chairperson
Bids and Awards Committee

Section VI. Schedule of Requirements

The delivery schedule, expressed in weeks or months, indicates the required delivery date which shall be understood as the date the Goods are to be delivered to the project site.

Lot	Description	Activities	Delivery Schedule
1	Elaboration	<ul style="list-style-type: none"> • Inception report • Functional Specifications Report (FSR) and the Technical Specifications Report (TSR) • Setup 	Thirty (30) calendar days
2	Development – Asset Management Part 1	<ul style="list-style-type: none"> • Setup of Property doctype • Document Upload • Metadata tagging and advanced Search filtering • Map-based Asset Pinning • User Acceptance Testing: Module 1 Part 1 	Thirty (30) calendar days
3	Development – Asset Management Part 2	<ul style="list-style-type: none"> • Payment Data Management • Lease Contract Management • Valuation • User Acceptance Testing: Module 1 Part 2 	Thirty (30) calendar days
4	Development – Asset Management Part 3	<ul style="list-style-type: none"> • Version Control and RBAC • User Acceptance Testing: Module 1 Part 3 	Thirty (30) calendar days
5	Development – Reports	<ul style="list-style-type: none"> • Reports and Analytics • Notifications • PNOC Computerized Accounting System Integration • User Acceptance Testing: Module 2 • User Acceptance Testing: Regression • Data Migration • User Acceptance Test Certificate (UAT Environment) • Production Deployment 	Thirty (30) calendar days
6	Knowledge Transfer/Training	<ul style="list-style-type: none"> • Administrator Training for the MIS staffs (4 pax) • User training for the AMD staffs (10 pax) 	Thirty (30) calendar days

7	FINAL Acceptance of the Project	<ul style="list-style-type: none"> • Training and Awareness • Upon signing the Final Acceptance, the 12-month Warranty and Maintenance period will officially commence • Data Conversion and Migration 	
Total: One Hundred Eighty (180) days upon receipt of Notice to Proceed			

Name of Company: _____

Authorized
Representative: _____
(Name and Signature)

Omnibus Sworn Statement Form

[Note: The duly accomplished form shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

OMNIBUS SWORN STATEMENT

I, **[Name of Affiant]**, of legal age, **[Civil Status]**, **[Nationality]**, and with residence at **[Address of Affiant]**, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the others:**

- *If sole proprietorship:* I am the sole proprietor or authorized representative of **[Name of Bidder]** with office address at **[Address of Bidder]**;
- *If partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of **[Name of Bidder]** with office address at **[Address of Bidder]**;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* I am the individual consultant or authorized representative of **[Name of Bidder]** with office address at **[Address of Bidder]**;

2. **Select one, delete the others:**

- *If sole proprietorship:* As the owner and sole proprietor or authorized representative of **[Name of Bidder]**, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **[Project Title]** of the **[Name of the Procuring Entity]** *[insert "as supported by the attached duly notarized Special Power of Attorney" for authorized representative];*
- *If partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **[Project Title]** of the **[Name of the Procuring Entity]**, as supported by the attached duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;
- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* As the individual consultant or authorized representative of **[Name of Bidder]**, I have full power and authority to do, execute and perform any and all acts necessary to

participate, submit the bid, and to sign and execute the ensuing contract for **[Project Title]** of the **[Name of the Procuring Entity]**, as supported by the attached duly notarized Special Power of Attorney for authorized representative;

3. **[Name of Bidder]** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board; by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **[Name of Bidder]** is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. **Select one, delete the others:**
 - *If sole proprietorship* : The **[Name of Bidder]** and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If partnership* : The partnership itself and the partners of **[Name of Bidder]** are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If cooperative*: The cooperative itself and members of the board of directors, general manager, or chief executive officer of **[Name of Bidder]** are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
 - *If corporation, or joint venture*: The corporation or joint venture itself, and officers, directors, and controlling stockholders of **[Name of Bidder]** are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;

- *If individual consultant not registered under a sole proprietorship, in case of Consulting Services:* The individual consultant and its spouse are not related by consanguinity or affinity up to the third civil degree to the Head of the Procuring Entity, Procurement Agent (if engaged), End-User or Implementing Unit, project consultants, head of the Project Management Office, or the members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat;
7. It is understood that failure to faithfully disclose its relationship with the HoPE, members of the BAC, the TWG, and the BAC Secretariat, the head of the PMO or the end-user unit or implementing unit, and the project consultants of the Procuring Entity, or of the procurement agent by consanguinity or affinity up to the third civil degree, as well as its submission of beneficial ownership information containing false entries shall be subject to blacklisting under Section 100 of the IRR of RA No. 12009, without prejudice to criminal and civil liabilities under applicable laws, including their accessory penalties, if any.

[Select one, delete the rest:]

- *In case of corporations:* **[Name of Bidder]** declares its beneficial ownership consistent with its updated General Information Sheet or Beneficial Ownership Declaration Form or any other document duly submitted to the SEC in accordance with its annual reportorial requirements.
 - *In case of Foreign Bidders:* **[Name of Bidder]** submitted an appropriate equivalent document in English issued by the country of the bidder concerned in accordance with Section 20.2.9.2 of the IRR of RA No. 12009.
8. **[Name of Bidder]** complies with existing labor laws and standards; and
9. **[Name of Bidder]** is aware of and has undertaken the following responsibilities as a Bidder:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental Bid Bulletin(s) issued for the **[Project Title]**.
10. **[Name of Bidder]** did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

11. **[Name of Bidder]** hereby assigns the following contact number/s and email address/es as the official telephone/ fax number and contact reference of the company where the PROCURING ENTITY notices may be transmitted.

Telephone No/s. : _____
Fax No/s. : _____
E-mail Add/s : _____

It is understood that notices/s transmitted in the above-stated telephone/fax numbers and/or e-mail address/es are deemed received as of its transmittal and the reckoning period for the reglementary periods stated in the bidding documents and the revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.

12. In case advance payment was made or given to **[Name of Bidder]**, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability under existing laws.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Duly authorized to sign the Bid for and behalf of:

[Insert Bidder's Name]

[Affiant's Signature over Printed Name]

[Position/Designation]

[Date]

JURAT

SUBSCRIBED AND SWORN to before me this ____ day of **[month]** **[year]** at **[place of execution]**, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her **[insert type of government identification card used]**, with his/her photograph and signature appearing thereon, with no. _____.

WITNESS MY HAND AND SEAL this ____ day of **[month]** **[year]**.

NAME OF NOTARY PUBLIC

Notarial Commission No. _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. _____

Page No. _____

Book No. _____

Series of _____.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 20 of this IRR;

Technical Documents

- ☐ (b) Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
- ☐ (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 52.4.1.3 and 52.4.2.4 of the IRR and within the relevant period as provided in the Bidding Documents;
- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration;
- ☐ (e) Technical Specifications, which may include production or delivery schedule, manpower requirements, or after-sales service or parts, if applicable;
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder; **and**
- ☐ (g) Curriculum Vitae (CV) of Project Team Members.

Financial Documents

- ☐ (h) The prospective bidder's computation of Net Financial Contracting Capacity (NFFCC); or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation;

Class "B" Documents

- ☐ (i) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; or duly notarized statement from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful;

Other documentary requirements (if applicable)

- ☐ (j) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form;
- ☐ (b) Original of duly signed and accomplished Price Schedule(s); **and**
- ☐ (c) If applicable, Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.
- ☐ (d) Annual Maintenance and Technical Support Fee (Year 2 and Year 3).

Annex D

Annual Maintenance and Technical Support Fee

Company Name	Cost		Total
	Year 2	Year 3	

Name: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____