



November 28, 2025

NOTICE OF AWARD

Subject: RFQ No. : 2025-11-212

Project Title: Procurement of Catering Services, Venue Décor, and Band Performers with Full Band Set Up for PNOC's 2025 Year-End Thanksgiving Celebration

Attention: **MR. JAYVER LOZANO**
Senior Sales Supervisor
ARTEMISPLUS EXPRESS INC.

Dear Mr. Lozano,

This is to advise **Artemisplus Express Inc.** on the acceptance of its proposal to undertake the aforementioned project in the amount of **Four Hundred Eighty – Six Thousand Five Hundred Pesos (Php 486,500.00)**, in accordance with our Request for Quotation dated November 21, 2025.

Delivery Schedule: **December 12, 2025 (Friday)**

Kindly signify your agreement by signing on the space provided for below and return the other copies to us.

Very truly yours,

MA. CRISTINA SHEILA C. CABARABAN

President and CEO

CONFORME:

Jayver Lozano

(Signature over Printed Name)

December 2, 2025

(Date)



Main Office

- PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City Taguig, Philippines 1634
- [+632] 8789 7662
- www.pnoc.com.ph
- information@pnoc.com.ph

Industrial Park

- Barangay Batangas Dos, Mariveles Bataan, Philippines 2105
- [+6347] 244 5884 and 86
- industrialpark@pnoc.com.ph

Energy Supply Base

- Barangay Mainaga, Mabini Batangas, Philippines 4202
- +63 917 140 5303
- energysupplybase@pnoc.com.ph



December 10, 2025

MR. JAYVER LOZANO

Senior Sales Supervisor

ARTEMISPLUS EXPRESS INC.

Lot 86, Bagsakan Road Corner Avocado Street, FTI Complex, Taguig City

NOTICE TO PROCEED

This is to advise you that your offer for **Catering Services, Venue Décor, and Band Performers with Full Band Set Up for PNOC's 2025 Year-End Thanksgiving Celebration** with Request for Quotation No. 2025-11-212 amounting to **PESOS: Four Hundred Eighty - Six Thousand Five Hundred (Php 486,500.00)**, has been accepted by the Company.

You are hereby directed to proceed with the service upon receipt of this notice.

Very truly yours,

MA. CRISTINA SHEILA C. CABARABAN
President and CEO

Conforme:

Authorized Representative

December 11, 2025

Date



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**CONTRACT OF SERVICES FOR THE CATERING SERVICES, VENUE DÉCOR,
AND BAND PERFORMERS WITH FULL BAND SET UP FOR PNOC'S 2025
YEAR-END THANKSGIVING CELEBRATION**

KNOW ALL MEN BY THESE PRESENTS:

This Contract made and entered into this _____ day of _____
2025 by and between:

PHILIPPINE NATIONAL OIL COMPANY (PNOC), a government-owned and controlled corporation duly organized and existing under and by virtue of Presidential Decree No. 334, as amended, with principal business address at PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, Metro Manila, represented herein by its President and CEO, **MA. CRISTINA SHEILA C. CABARABAN**, and hereinafter referred to as the "**COMPANY**";

-and-

ARTEMISPLUS EXPRESS, INC., a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with office at Lot 86, Bagsakan Road Corner Avocado Street, FTI Complex, Taguig City, represented herein by its Senior Sales Supervisor, **JAYVER LOZANO**, duly authorized for this purpose and hereinafter referred to as "**CONTRACTOR**";

WITNESSETH:

WHEREAS, the COMPANY is in need of catering services, venue décor, and band performers with full band set up for PNOC's 2025 year-end thanksgiving celebration. The COMPANY invited Quotations for the procurement of the said services and has accepted a Quotation by the CONTRACTOR for the supply of the same in the sum of **FOUR HUNDRED EIGHTY-SIX THOUSAND FIVE HUNDRED PESOS (PHP486,500.00)** which shall be paid within thirty (30) days from the presentation of billing statement (hereinafter called "the Contract Price") for the contract duration of one (1) calendar day, subject to mutual agreement between the CONTRACTOR and the COMPANY upon receipt of the Notice to Proceed (NTP), inclusive of Value Added Tax (VAT), if any, and all applicable taxes, and in accordance with the terms and conditions set forth in this Contract;

NOW, THEREFORE, for and in consideration of the foregoing premises, and of the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the revised Implementing Rules and Regulations of Republic Act No. 12009 shall be deemed to form and be read and construed as part of this Agreement, viz.:

- (a) Request for Quotation;
- (b) Mayor's/Business Permit;
- (c) PhilGEPS Registration;
- (d) Omnibus Sworn Statement
- (e) Winning Bidder's quotation and all other documents or response to PNOC for the procurement of catering services, venue décor, and band performers with full band set up for PNOC's 2025 year-end thanksgiving celebration;
- (f) Notice of Award; and the Bidder's conforme thereof; and
- (g) Notice to Proceed.

3. In consideration of the payments to be made by the COMPANY to the CONTRACTOR as mentioned herein, the CONTRACTOR hereby covenants with the COMPANY to provide the services in accordance with the terms and conditions set forth in this contract and to remedy any and all defects.

4. Liquidated Damages is at least equal to one-tenth (1/10) of one percent (0.001) of the cost of the undelivered and/ or unperformed portion for every day of delay until actual delivery or performance.

5. The terms of payment shall be as follows: Refer to Detailed Terms of Reference attached herein as an integral part of the Contract.

6. The COMPANY hereby covenants to pay the CONTRACTOR the Contract Price or such other sum as may become payable under the provisions of the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

PHILIPPINE NATIONAL OIL COMPANY (COMPANY)

by:

MA. CRISTINA SHEILA C. CABARABAN
President and CEO

ARTEMISPLUS EXPRESS, INC. (CONTRACTOR)

by:

JAYVER LOZANO

SIGNED IN THE PRESENCE OF:

Amrit Niccolai Atenolol

GERALDINE QUIETE
(signature)

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES}
 TAGUIG } S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, this 11th day of December, 2025 personally appeared:

<u>Name</u>	<u>Competent Evidence of Identity</u>	<u>Date/Place Issued</u>
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PNOC

by:

**MA. CRISTINA SHEILA
C. CABARABAN**

PRC ID No. 0002963

09/06/27

ARTEMISPLUS EXPRESS, INC.

by:

JAYVER LOZANO

PL NO. NO3-16-008472;

exp 08/12/2023

known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their own free and voluntary act and deed as well as the free and voluntary act and deed of the corporations represented herein and that they are authorized to sign the same.

This instrument consisting of three (3) pages, including the page whereon the acknowledgment clause is written, signed by the parties and their instrumental witnesses on each and every page hereof, sealed with my notarial seal, refers to a Contract of Services for the Catering Services, Venue Décor, and Band Performers with Full Band Set Up for PNOC's 2025 Year-End Thanksgiving Celebration.

WITNESS MY HAND AND SEAL on the date and at the place first above-written.

Doc. No. 346;
 Page No. 71;
 Book No. VII;
 Series of 2025.



Carl Philip N. Batucan
 Appointment No. 14 (2024-2025)
 Notary Public for Taguig City
 Until 31 December 2025
 PNOC Bldg. VI, Energy Center, Rizal Drive,
 Bonifacio Global City, Taguig
 Roll No. 67061
 PTR No. 5904908/01-03-2025
 IBP No. 499344/01-06-2025
 MCLE Compliance No. VIII-BEP000168