

April 15, 2025

**NOTICE OF AWARD**

Subject: RFQ No. : 2025 - 03 - 082  
Project Title: Supply and Installation of Outdoor and Indoor Signages

Attention: **MS. JOAN A. BODOY**  
SCHYLER ASIA CORP.  
Sales Account Executive

**Dear Ms. Bodoy,**

This is to advise the **SCHYLER ASIA CORP.** on the acceptance of its bid to undertake the aforementioned project in the amount of **PESOS: One Hundred Seventy-Five Thousand (Php175,000.00)**, in accordance with our Request for Quotation dated March 28, 2025.

Contract Duration: Within twenty (20) calendar days upon issuance of Notice to Proceed

Kindly signify your agreement by signing on the space provided for below and return the other copies to us.

Very truly yours,



**OLIVER B. BUTALID**  
President and CEO

**CONFORME:**

  
JOAN A. BODOY  
(Signature over Printed Name)

04/24/25  
(Date)

April 16, 2025

**MS. JOAN A. BODOY**

Sales Account Executive

**SCHYLER ASIA CORP.**

328 Tandang Sora Ave. Brgy. Pasong Tamo, Quezon City

**NOTICE TO PROCEED**

This is to advise you that your offer for ***Supply and Installation of Outdoor and Indoor Signages*** with Request for Quotation No. 2025-03-082 amounting to **PESOS: One Hundred Seventy-Five Thousand (Php175,000.00)** has been accepted by the Company.

You are hereby directed to proceed with the service upon receipt of this notice.

Very truly yours,



**OLIVER B. BUTALID**

President and CEO

**Conforme:**

  
JOAN A. BODO

Authorized Representative

04/24/25

Date

**MAIN OFFICE**

PNOC Building 6, Energy Center  
Bizol Drive, Bonifacio Global City  
Taguig, Philippines 1634  
{+632} 8789 7662  
[www.bnse.com.ph](http://www.bnse.com.ph)

**INDUSTRIAL PARK**

Barongay Batangas Dos, Mariveles  
Bataan, Philippines 2105  
{+6347} 244 5884 and 86  
[industrialpark@pnoc.com.ph](mailto:industrialpark@pnoc.com.ph)

**ENERGY SUPPLY BASE**

Barongay Malinaga, Mabini  
Batangas, Philippines 4202  
+63 917 515 4036  
[energysupplybase@pnoc.com.ph](mailto:energysupplybase@pnoc.com.ph)

**CONTRACT FOR THE SUPPLY AND INSTALLATION OF OUTDOOR AND  
INDOOR SIGNAGES**

KNOW ALL MEN BY THESE PRESENTS:

**22 MAY 2025**

This Contract made and entered into this \_\_\_\_\_ day of \_\_\_\_\_  
2025 by and between:

**PHILIPPINE NATIONAL OIL COMPANY (PNOC)**, a government-owned and controlled corporation duly organized and existing under and by virtue of Presidential Decree No. 334, as amended, with principal business address at PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, Metro Manila, represented herein by its Administrative Services Department Manager, **AROLF E. SUYOM**, and hereinafter referred to as the "**COMPANY**";

-and-

**SCHYLER ASIA CORP.**, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with office at 328 Tandang Sora Ave., Brgy. Pasong Tamo, Quezon City, represented herein by its Authorized Representative, **JOAN A. BODOY**, duly authorized for this purpose and hereinafter referred to as "**CONTRACTOR**";

**WITNESSETH:**

**WHEREAS**, the COMPANY is in need of signages, both outdoor and indoor. The COMPANY invited Quotations for the supply and installation of outdoor and indoor signages and has accepted a Quotation by the CONTRACTOR for the supply of those services in the sum of **ONE HUNDRED SEVENTY FIVE THOUSAND PESOS (PHP175,000.00)** which shall be paid within thirty (30) days from the presentation of billing statement (hereinafter called "the Contract Price") for a contract duration of within twenty (20) calendar days; subject to mutual agreement between the Contractor and the Company, upon issuance of Notice to Proceed (NTP), inclusive of Value Added Tax (VAT), if any, and all applicable taxes, and in accordance with the terms and conditions set forth in this Contract;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, and of the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as part of this Agreement, viz.:

- (a) Request for Quotation;
- (b) Mayor's/Business Permit;
- (c) PhilGEPS Registration;
- (d) Omnibus Sworn Statement
- (e) Winning Bidder's quotation and all other documents or response to PNOC for the supply and installation of outdoor and indoor signages;
- (f) Notice of Award; and the Bidder's conforme thereof; and
- (g) Notice to Proceed.

3. In consideration of the payments to be made by the COMPANY to the CONTRACTOR as mentioned herein, the CONTRACTOR hereby covenants with the COMPANY to provide the services in accordance with the terms and conditions set forth in this contract and to remedy any and all defects.

4. Liquidated Damages is at least equal to one-tenth (1/10) of one percent (0.001) of the cost of the undelivered and/ or unperformed portion for every day of delay until actual delivery or performance.

5. The terms of payment shall be as follows: Refer to Detailed Terms of Reference attached herein as an integral part of the Contract.

6. The COMPANY hereby covenants to pay the CONTRACTOR the Contract Price or such other sum as may become payable under the provisions of the Contract.

**IN WITNESS WHEREOF** the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**PHILIPPINE NATIONAL OIL COMPANY**  
(COMPANY)

by:

  
**AROLF E. SUYOM**  
Department manager  
Administrative Services Department

  
STEPHEN  
SIMPAGO

**SIGNED IN THE PRESENCE OF:**

by:  
  
**JOAN A. BODOY**  
Authorized Representative

  
KENNETH A. ENRIQUEZ

### ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES}  
QUEZON CITY } S.S.

22 MAY 2025

BEFORE ME, a Notary Public for and in the above jurisdiction, this \_\_\_\_\_ day of \_\_\_\_\_, 2025 personally appeared:

<u>Name</u>	<u>Competent Evidence of Identity</u>	<u>Date/Place Issued</u>
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**PNOC**

by:

<b>AROLF E. SUYOM</b>	Philippine National ID Number 2879-1890-7150-2384	Date Issued August 8, 2022
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**SCHYLER ASIA CORP.**

by:

<b>JOAN A. BODOY</b>	Passport ID Number P9608148B	Valid until 12 April 2032
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known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their own free and voluntary act and deed as well as the free and voluntary act and deed of the corporations represented herein and that they are authorized to sign the same.

This instrument consisting of three (3) pages, including the page whereon the acknowledgment clause is written, signed by the parties and their instrumental witnesses on each and every page hereof, sealed with my notarial seal, refers to a Contract for the Supply and Installation of Outdoor and Indoor Signages.

**WITNESS MY HAND AND SEAL** on the date and at the place first above-written.

Doc. No. 188;  
Page No. 38;  
Book No. 149;  
Series of 2025.

  
ATTY. KATHRYN T. ELEMEN  
Roll No. 53549  
Adm. No. NP064 Notary Public  
Notary Public for Quezon City  
My Commission expires on December 31, 2026  
IBP No. 496479; Q.C.; 1-3-2025  
PTR No. 7009623; Q.C.; 1-2-2025  
MCLE Exemption No. VIII-BEP001477; 10-19-2022