



5-0131-0067-5605

WORK ORDER REQUISITION

OP-988 (REV 03/92)

TO PROCUREMENT MANAGEMENT DIVISION	DATE PREPARED 03/02/2026	PROJECT CONTROL NO. CAD -26-022
FROM (SECTION / DEPT / COMPANY) Gender and Development	ACCOUNTING CHARGE APPROPRIATION NO. (IF CAPEX)	PLANNED START UP DATE
PROJECT TITLE Conduct of Film Showing Activities for the 2026 National Women's Month Celebration	PROJECT LOCATION	PROJECT DURATION (IN CALENDAR DAYS)
COST RANGE (PLS. CHECK) <input type="checkbox"/> P1,000 M & below <input type="checkbox"/> P1,001 M - P10,000 M <input type="checkbox"/> P10,001 M above		
PROJECT JUSTIFICATION Film rental for two film screening activities in line with the participation of the Philippine National Oil Company (PNOC) in the celebration of the 2026 National Women's Month.		
SCOPE OF WORK SCOPE/ COVERAGE/ DELIVERABLES 1 <i>The film showing activity for PNOC Employees shall be conducted on and with the following:</i> <i>Date: March 11, 2026</i> <i>Target Film: LAST SUPPER NO. 3 by Veronica Velasco & Jinky Laurel</i> <i>Number of Screening: Two (2) - Morning and Afternoon</i> <i>Other requirement/s: A short talkback after each screening</i> 2 <i>The film screening for the GAD Outreach Program at Kapt. Eddie T. Reyes Integrated School - Taguig shall be conducted with the following:</i> <i>Date: March 18, 2026</i> <i>Target Film: Blue Room (2022) by Ma-an L. Asuncion-Dagñalan</i> <i>Number of Screening: One (1) - Afternoon</i> <i>Other requirement/s: A short talkback after each screening</i> APP Code: 26MO-150 ABC = PHP 70,000.00		
PRINT NAME & SIGN / INDICATE DATE SIGNED		
REQUESTED BY (PROPOSER) Maria Terrisa A. Tripulca	APPROVED BY (PER APPROVALS MANUAL) Ma. Cristina Sheila C. Cabaraban	



March 9, 2026

NOTICE OF AWARD

Subject: WOR No. : GAD-26-022
Project Title: Conduct of Film Showing Activities for the 2026 National Women's Month Celebration

Attention: **MS. KAYE C. TINGA**
President
Cultural Center of the Philippines

Dear Ms. Tinga,

This is to advise **Cultural Center of the Philippines** on the acceptance of its proposal to undertake the aforementioned project in the amount of **Seventy Thousand Pesos (Php 70,000.00)**, in accordance with our Work Order Request dated March 2, 2026.


Delivery Schedule: **March 11 and 18, 2026**

Kindly signify your agreement by signing on the space provided for below and return the other copies to us.

Very truly yours,

MA. CRISTINA SHEILA C. CABARABAN
President and CEO

CONFORME:


MS. KAYE C. TINGA
(Signature over Printed Name)

(Date)



Main Office

PNOC Building 6, Energy Center, Rizal Drive,
Bonifacio Global City, Taguig, Philippines 1634
+632 8729 1662
information@pnoc.com.ph

Industrial Park

Barangay Batangas Das, Marikina City,
Philippines 1805
+634 244 3554 and 35
industrialpark@pnoc.com.ph

Energy Supply Base

Barangay Marikina, Marikina City,
Philippines 4002
+63 917 140 5303
energy@pnoc.com.ph

MEMORANDUM OF AGREEMENT

KNOWN ALL MEN BY THESE PRESENTS:

17 MAR 2026

This Memorandum of Agreement is made this _____, 2026, by and between:

The **CULTURAL CENTER OF THE PHILIPPINES (CCP)**, a government-owned and controlled corporation duly organized and existing under and by virtue of P.D. 15, as amended, with office address at CCP Complex, Roxas Boulevard, Pasay City, represented in this act by **KAYE C. TINGA**, President, hereinafter referred to as the “**CENTER**”

and

PHILIPPINE NATIONAL OIL COMPANY (PNOC), a government-owned and controlled corporation organized and existing under and by virtue of Presidential Decree No. 334, as amended, with office address at the PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, represented herein by its President and CEO, **MA. CRISTINA SHEILA C. CABARABAN**, whom its Board of Directors has authorized, as evidenced by the Secretary’s Certificate attached and marked as “**ANNEX A**” and herein referred to as the “**COMPANY**”

The **CENTER** and **COMPANY** hereinafter collectively referred to as the “**PARTIES**”

WITNESSETH THAT:

WHEREAS, the **CENTER** is mandated, under Presidential Decree No. 15, 1972, to awaken the consciousness of our people to our cultural heritage, and to encourage them to assist in its preservation, promotion, enhancement and development and to cultivate and enhance public interests in, and appreciations of, distinctive Philippine arts in various fields;

WHEREAS, in the performance of its mandate, the **CENTER** creates, produces, and presents excellent and engaging artistic cultural experiences, specifically through its CCP LAKBAY SINE program under the Film, Broadcast, and New Media Division-Production and Exhibition Department (FBNMD-PED), which features *Cinemataya* and *Gawad Alternatibo* films, and classic films by national artists.

WHEREAS, the **CENTER** accepted the request of the **COMPANY** for the **CCP Lakbay Sine@PNOC**, a film appreciation and Gender and Development (GAD) activity for PNOC employees..

WHEREAS, the Film, Broadcast, and New Media Division-Production and Exhibition Department (CCP-FBNMD-PED) is the unit that implements the Center’s year-round film, broadcast, and emerging media events and coordinates with all sectors of the film community to conduct programs and activities geared towards enriching film appreciation.



WHEREAS, the above-mentioned institutions / organizations have agreed to co-present the “**CCP Lakbay Sine@PNOC: 2026 NATIONAL WOMEN’S MONTH CELEBRATION**” herein referred to as the “**PROGRAM.**”

WHEREAS, both **PARTIES** aim to screen and promote Filipino films and film literacy to young Filipino audiences specifically students and educators.

NOW, THEREFORE, the parties hereto mutually agree to undertake, execute and implement the project in close collaboration and coordination with each other subject to the following terms and conditions:

A. The CENTER shall:

1. Curate films from its Cinemalaya collection that will be featured in the program that aligns with the theme of the activity. This includes getting permission and acquisition of the film materials from the filmmakers or producers.
2. Provide broadcast-quality copies (MP4 format) of the selected film/s for use in the following scheduled activities:

Activity 1: Film Screening for PNOC Employees on March 11, 2026, at the PNOC Mini Theater.

Activity 2: GAD Youth Outreach Film Screening Program in Taguig City on March 18, 2026.

3. Facilitate film appreciation and talkback session with the film’s director and/or producer, or with a resource person, whichever is available;
4. Provide write-ups, photos, promotional materials, and other available publicity materials on the films and directors;
5. Communicate with the filmmakers concerned to secure their official permission to feature their participation in talkback sessions;
6. Assign a projectionist and sound technician to handle the technical aspects of the film screenings, ensure the highest standards, and protect the films from any illegal duplication and/or distribution;
7. Assist in local and national publicity and social media announcements, as permitted by the **COMPANY**.

B. The COMPANY shall:

1. Facilitate and coordinate the provision of venue, video projection, and technical/sound equipment for the film screening and talk-back session (See Annex A for the technical specifications);
2. Mobilize the appropriate audience to watch the films and participate in the talk-back session, ensuring that proper advisories applicable for specific films and audience/groups are issued in advance;
3. Shoulder the screening fees and/or honoraria for the filmmakers and/or resource persons which will be paid through the **CENTER**. See ANNEX A for more details. The **CENTER** shall pay the film’s director and/or producer/resource persons their respective appearance and talk-back fees.

4. Acknowledge the **CENTER** as co-presenters of the project in all promotional materials (e.g. posters, flyers, streamers) and publicity campaigns (e.g. press/photo releases, radio/TV plugging, social media, etc.) during the duration of the event. Both parties may use each other's logo for this purpose, provided that prior written consent is obtained from the respective party.
5. Impose all necessary security measures during the film screening to avoid piracy;
6. In compliance with the Intellectual Property Rights Law, request permission from the **CENTER** and/or the filmmakers for any audio-visual documentation of the activities, and for its subsequent use, except as specified by the Fair Use Clause;
7. Warrant that the **PROJECT**, inclusive of the venue and expenses, has the proper authorization from the **COMPANY** Administration and Management.

C. BOTH PARTIES agree:

1. That the “**CCP Lakbay Sine@PNOC: 2026 NATIONAL WOMEN’S MONTH CELEBRATION**” program shall include :

Activity 1: Film Screening on March 11, 2026, to be held at the PNOC Mini Theater, as part of its Gender and Development (GAD) initiative and inter-agency collaboration

Activity 2: GAD Youth Outreach Film Screening Program on March 18, 2026 at the gymnasium of Kapitan Eddie T. Reyes Integrated School (KERIS), Taguig City.

2. Any subsequent change shall be reasonable and subject to mutual agreement of the concerned parties.
3. That this Memorandum of Agreement may be terminated due to the failure of either party to comply with its obligations as stipulated under this agreement;
4. This agreement may be changed, modified, or altered only by an instrument in writing.

D. LIABILITY CLAUSE

1. To indemnify and hold and harmless each other, and each other’s employees, officers, directors, representatives, contractors, agents, servants, attorneys, affiliates, successors, volunteers, and assigns from and against all loss, cost, and expenses arising out of any liability, for injuries or damages to persons or property sustained by or claimed to have been sustained by reason of the other party’s deliberate or negligent acts performed under the terms of this Agreement. Neither

party assumes any responsibility for loss or damage to the property of the **CENTER**, the **COMPANY**, or their agents;

- 2. Neither PARTY shall have any liability to the other party in the event of the venue being closed, in consequence of public calamity, epidemic, fire, an act of God, war, accident, strike, lockout, or any work which interferes with the efficient working of the venue, and in any of the said events, no claim shall be made by either party in respect of any period during which the events shall persist.

E. CONFIDENTIALITY

The **COMPANY** shall hold in full and absolute confidence any and all information concerning technical data, project data, and other confidential information (whether in written, oral, electronic, or other forms) obtained or which comes to his knowledge in connection with or by virtue of this Contract.

F. REPRESENTATIONS AND WARRANTIES

The signatories to this Agreement hereby represent and warrant that they are duly authorized to execute this Agreement.

G. TERMINATION

The **PARTIES** may terminate this Agreement at any time by serving thirty (30) days' written notice of termination to the other party, should there be a breach of the terms and conditions of this agreement.

H. EFFECTIVITY

This Memorandum of Agreement shall be effective from _____ until _____.

I. DISPUTE SETTLEMENT AND VENUE OF ACTION

If any dispute arises in connection with this Contract, the **PARTIES** shall endeavor to resolve the same in the spirit of good faith. In case of legal action, it is agreed that this Contract shall be covered by the laws of the Republic of the Philippines and that the exclusive venue shall be the appropriate court in the City of Pasay.

IN ~~WITNESS WHEREOF~~ **WITNESSES** WHEREOF, the **PARTIES** hereto set their hand at _____ Philippines this _____ day of 11 MAR 2006.

**THE CULTURAL CENTER OF
THE PHILIPPINES**

PHILIPPINE NATIONAL OIL COMPANY

By:



KAYE C. TINGA

President

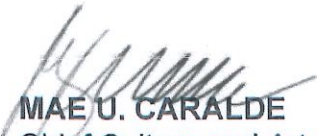
By:



MA. CRISTINA SHEILA C.

CABARABAN
President & CEO

Signed in the presence of:



MAE U. CARALDE

Chief Culture and Arts Officer
Film, Broadcast, and New Media Division
Production and Exhibition Department

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
City of CITY OF MANILA) S.S.

CITY OF MANILA

BEFORE ME, a Notary Public for and in the city of _____,
Philippines, on this day of 11 MAR 2026, 2026, personally
appeared;

Name	I.D. No.	Issued at	Issued on
KAYE C. TINGA			
MA. CRISTINA SHEILA C. CABARABAN	PRC ID No. 0002963		4-25-1995

Both are known to me to be the same persons who executed the foregoing agreement and who acknowledged to me that the same is their free and voluntary act and deed and that of the entities they represent.

WITNESS MY HAND AND SEAL on the date and place first mentioned.

Doc. No. _____
Page No. _____
Book No. _____
Series 2026 _____

ATTY. HENRY D. ADASA NOTARY PUBLIC
 NOTARY PUBLIC, CITY OF MANILA
 COMM. 0977 UNTIL DEC. 31, 2026
 IBP NO. 616749 VALID 2026
 PTR NO. 0952253 VALID 2026
 ROLL NO. 29679; TIN NO. 172-528-620
 MCLE COMP. NO. VIII-0042196/VALID 04/14/2026
 29 TAFT AVENUE, MALATE, MLA



ANNEX A

CCP Lakbay Sine@PNOC: 2026 NATIONAL WOMEN'S MONTH CELEBRATION
FILM LINEUP, SCHEDULE AND FEES

Schedule and Venue		Film title/Director/Runtime/Genre	Screening Fees and/or Honoraria inclusive of administrative fee
2026 WOMEN'S MONTH CELEBRATION (NWMC)			
March 11, 2026 PNOC Mini Theater, BGC 9:30AM-11:30AM 1:30 PM-3:30PM	Full Length	Last Supper #3 by Veronica Velasco and Jinky Laurel	Php 70,000.00
March 18, 2026 KERIS, Taguig City 9:30 AM-11:30AM	Full Length	Blue Room by Ma-an L. Asuncion-Dagñalan	
TOTAL			Php 70,000.00
Technical specifications : Sound system: Stereo Projector/screen: 4000 Ansi Lumens; 1920x 1080 resolution for LED Wall Measurement of screen: at least 9ft x 12 ft or bigger Microphones: at least 2 microphones			



March 10, 2026

MS. KAYE C. TINGA
President
Cultural Center of the Philippines
CCP Complex, Roxas Boulevard, Pasay City

NOTICE TO PROCEED

This is to advise you that your offer for the **Conduct of Film Showing Activity for the 2026 Women's Month Celebration** with Work Order Request Number GAD-26-022 amounting to **Seventy Thousand Pesos (Php 70,000.00)**, has been accepted by the company.

You are hereby directed to proceed with the service upon receipt of this notice, with the delivery schedule set on **March 11 and 18, 2026.**

Very truly yours,


MA. CRISTINA SHEILA C. CABARABAN
President and CEO

CONFORME:

KAYE C. TINGA
President

(Signature over Printed Name)

(Date)



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