



April 16, 2026

**NOTICE OF AWARD**

Subject: RFQ No. : 2026-03-031  
Project Title: **Supply, Delivery and Installation of Rental Units of Multi-Functional Printers for PNOC Offices**

Attention: **Maribeth De Layola**  
Authorized Representative  
Multibiz International Corporation

**Dear Ms. De Layola**

This is to advise **MULTIBIZ INTERNATIONAL CORPORATION** on the acceptance of its quotation to undertake the aforementioned project in the amount of **Seven Hundred Twenty-Three Thousand Six Hundred Pesos (Php 723,600.00)**, in accordance with our Request for Quotation dated March 26, 2026.

Contract Duration:

***The delivery period (including installation & configuration of printers) should be completed within fifteen (15) days upon the acceptance of the Notice to Proceed (NTP). This Contract shall end on December 31, 2026, unless sooner terminated for a valid cause.***

Kindly signify your agreement by signing on the space provided below and return the other copies to us.

Very truly yours,

**MA. CRISTINA SHEILA C. CABARABAN**  
President and CEO

CONFORME:  
  
\_\_\_\_\_  
(Signature over Printed Name)

  
\_\_\_\_\_  
(Date)



**Main Office:**  
PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City Taguig, Philippines 1634  
**Industrial Park:**  
Barangay Batangas Dos, Mariveles Bataan, Philippines 2105

**Main Office:**  
[+632] 8789 7662  
**Industrial Park:**  
[+6347] 244 5884 and 633 4175

**Main Office:**  
information@pnoc.com.ph  
**Industrial Park:**  
pnocindustrialpark@gmail.com



May 11, 2026

**MARIBETH DE LAYOLA**  
Authorized Representative  
MULTIBIZ INTERNATIONAL CORPORATION  
470 Lalaan 2<sup>nd</sup> Silang, Cavite

**NOTICE TO PROCEED**

This is to advise you that your offer for the Supply, Delivery and Installation of Rental Units of Multi-Functional Printers for PNOC Offices with Request for Quotation No. 2026-03-031 amounting to **Seven Hundred Twenty-Three Thousand Six Hundred Pesos (Php 723,600.00)**, has been accepted by the Company.

You are hereby directed to proceed with the same in the following contract duration:

***The delivery period (including installation & configuration of printers) should be completed within fifteen (15) days upon the acceptance of the Notice to Proceed (NTP). This Contract shall end on December 31, 2026, unless sooner terminated for a valid cause.***

Very truly yours,

**MA. CRISTINA SHEILA C. CABARABAN**  
President and CEO

Conforme:

Maribeth de Layola  
Authorized Representative

May 15, 2026  
Date



**Main Office:**  
PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City Taguig, Philippines 1634  
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pnocindustrialpark@gmail.com

**CONTRACT FOR THE SUPPLY, DELIVERY AND INSTALLATION OF  
RENTAL UNITS OF MULTI-FUNCTIONAL PRINTERS FOR PNOC OFFICES**

KNOW ALL MEN BY THESE PRESENTS:

This Contract made the 27<sup>th</sup> day of April 2026 between:

**PHILIPPINE NATIONAL OIL COMPANY (PNOC)**, a government-owned and controlled corporation duly organized and existing under and by virtue of Presidential Decree No. 334, as amended, with principal business address at PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, Metro Manila, represented herein by its President and CEO, **MA. CRISTINA SHEILA C. CABARABAN**, and hereinafter referred to as the "**PNOC**";

-and-

**MULTIBIZ INTERNATIONAL CORPORATION**, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with office address at 470 Lalaan 2<sup>nd</sup> Silang, Cavite, represented herein by its Authorized Representative, **MARIBETH DE LAYOLA**, and hereinafter referred to as "**CONTRACTOR**";

**WITNESSETH:**

**WHEREAS**, the PNOC requested for quotations for certain goods and services particularly the Supply, Delivery and Installation of Rental Units of Multi-Functional Printers for PNOC Offices;

**WHEREAS**, the CONTRACTOR submitted a responsive quotation and was awarded the contract for the procurement in the total amount of **SEVEN HUNDRED TWENTY-THREE THOUSAND SIX HUNDRED PESOS (Php723,600.00)**, hereinafter referred to as the "Contract Price," inclusive of Value Added Tax (VAT) if any, and all applicable taxes, in accordance with the terms and conditions set forth in this Contract. The delivery period (including installation and configuration of printers) should be completed within fifteen (15) days upon acceptance of the Notice to Proceed (NTP). This Contract shall end on December 31, 2026, unless sooner terminated for a valid cause.

**NOW, THEREFORE**, for and in consideration of the foregoing premises, and of the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. Unless otherwise stated, terms and expressions used in this Contract shall have the same meanings as those assigned to them in the Conditions of Contract, which form an integral part of this Contract.
2. The following documents as required by the Implementing Rules and Regulations of Republic Act No. 12009, and as applicable, shall form part and be read and construed as integral parts of this Contract, viz:
  - i) Mayor's/Business Permit;
  - ii) PhilGEPS Registration Number;
  - iii) Latest Income/Business Tax Return;
  - iv) Notarized Omnibus Sworn Statement;
  - v) Price Quotation and Compliance Form;
  - vi) Notice of Award of Contract; and
  - vii) Other contract documents that may be required by existing laws and/or the Procuring Entity in the RFQ, such as but not limited to the Notice to Proceed.
3. In consideration of the Contract Price of **SEVEN HUNDRED TWENTY-THREE THOUSAND SIX HUNDRED PESOS (Php723,600.00)**, or such other sums as may be determined in accordance with the terms of the Contract, the CONTRACTOR agrees to deliver and perform the items and related services for the Supply, Delivery, and Installation of Rental Units of Multi-Functional Printers for PNOC Offices described herein in accordance with the terms and conditions specified in the Contract and its annexed documents.
4. The PNOC agrees to pay the above-mentioned sum to the CONTRACTOR in accordance with the schedule and manner provided in the Bidding Documents and its annexes.
5. Any dispute, difference, or claim arising out of or relating to this Contract, including its existence, validity, interpretation, breach, or termination thereof, may be submitted to arbitration or other form of alternative dispute resolution in accordance with the applicable law, such as Republic Act No. 9285 (Alternative Dispute Resolution Act of 2004) or Executive Order No 1008, series 1985 (Construction Industry Arbitration Law).
6. Liquidated Damages is at least equal to one-tenth (1/10) of one percent (1%) of the cost of unperformed portion for every day of delay until actual delivery of performance.

**IN WITNESS WHEREOF** the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**PHILIPPINE NATIONAL OIL  
COMPANY  
(PNOC)**

**MULTIBIZ INTERNATIONAL  
CORPORATION  
(CONTRACTOR)**

By:

By:

*[Signature]*  
**MA. CRISTINA SHEILA C.  
CABARABAN**  
President & CEO

*[Signature]*  
**MARIBETH DE LAYOLA**  
Authorized Representative

**SIGNED IN THE PRESENCE OF:**

*[Signature]*  
Alma B. Taganac

*[Signature]*  
Herman B. Fernandez

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES }  
**TAGAYTAY CITY** } S.S.

**BEFORE ME**, a Notary Public for and in the above jurisdiction, this \_\_\_\_\_ day of MAY 20 2026, 2026 personally appeared:

<u>Name</u>	<u>Competent Evidence of Identity</u>	<u>Date/Place Issued</u>
<b>PNOC</b>		
by:		
<b>MA. CRISTINA SHEILA C. CABARABAN</b>	PRC ID No. 0002963	09/06/2027 (expiration date)

**MULTIBIZ INTERNATIONAL CORPORATION**

by:		
<b>MARIBETH DE LAYOLA</b>	Driver's License No. N02-19-023854	10/01/2033 (expiration date)

known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their own free and voluntary act and deed as well as the free and voluntary act and deed of the corporations represented herein and that they are authorized to sign the same.

This instrument consisting of four (4) pages, including the page whereon the acknowledgment clause is written, signed by the parties and their instrumental witnesses on each and every page hereof, sealed with my notarial seal, refers to a Contract for the Supply, Delivery and Installation of Rental Units of Multi-Functional Printers for PNOC Offices.

**WITNESS MY HAND AND SEAL** on the date and at the place first above-written.

Doc. No. 325 ;  
Page No. 64 ;  
Book No. 248 ;  
Series of 2026.



*(Signature)*  
**ATTY. VALENTIN C. GUANIO**  
 P Riza Ave., Kaybagal South, Tagaytay City  
 Commission Expires on DECEMBER 31, 2026  
 PTR No. 6620380/January 5, 2026  
 ROLL No. 22908  
 IBP LIFETIME RES. NO. 02892  
 MCLE COMPLIANCE NO. VIII-0024028