



June 01, 2026

NOTICE OF AWARD

Subject: RFQ No. : 2026-05-063
Project Title: **Training Provider/Subject Matter Expert for Various Quality Management System (QMS) Trainings**

Attention: **Melody F. Quinto**
Authorized Representative
JBDC Occupational Health Safety and Environment Consultancy

Dear Ms. Quinto

This is to advise **JBDC OCCUPATIONAL HEALTH SAFETY AND ENVIRONMENT CONSULTANCY** on the acceptance of its quotation to undertake the Lot 1 **(Engagement of Training Provider (TP)/Subject Matter Expert (SME) for Quality Management System (QMS) Awareness Training)** of the aforementioned project in the amount of **Forty Thousand Pesos (Php 40,000.00)**, in accordance with our Request for Quotation dated May 25, 2026.

Contract Duration: **Within June 2026**

Kindly signify your agreement by signing on the space provided below and return the other copies to us.

Very truly yours,

ATTY. AROLF E. SUYOM
Manager
Administrative Services Department

CONFORME:

(Signature over Printed Name)

(Date)



Main Office:
PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City Taguig, Philippines 1634
Industrial Park:
Barangay Batangas Dos, Marveles Bataan, Philippines 2105



Main Office:
[+632] 8789 7662
Industrial Park:
[+6347] 244 5884 and 633 4175



Main Office:
information@pnoc.com.ph
Industrial Park:
pnocindustrialpark@gmail.com



June 01, 2026

NOTICE OF AWARD

Subject: RFQ No. : 2026-05-063
Project Title: **Training Provider/Subject Matter Expert for Various Quality Management System (QMS) Trainings**

Attention: **Mary Jane Wata Du**
Owner/Sole Proprietor
Precons Management Consultancy

Dear Ms. Wata Du

This is to advise **PRECONS MANAGEMENT CONSULTANCY** on the acceptance of its quotation to undertake the Lot 2 (**Engagement of Training Provider (TP)/Subject Matter Expert (SME) for Internal Auditors Quality Management System Training**) of the aforementioned project in the amount of **Sixty-Seven Thousand Four Hundred Ninety-Nine Pesos (Php 67,499.00)**, in accordance with our Request for Quotation dated May 25, 2026.

Contract Duration: **Within June 2026**

Kindly signify your agreement by signing on the space provided below and return the other copies to us.

Very truly yours,

ATTY. AROLF E. SUYOM
Manager
Administrative Services Department

CONFORME:

(Signature over Printed Name)

(Date)





June 10, 2026

MELODY F. QUINTO

Authorized Representative

JBDC OCCUPATIONAL HEALTH SAFETY AND ENVIRONMENT CONSULTANCY

Palaris St., San Carlos City, Pangasinan

NOTICE TO PROCEED

This is to advise you that your offer for the **Lot 1 (Engagement of Training Provider (TP)/Subject Matter Expert (SME) for Quality Management System (QMS) Awareness Training)** with Request for Quotation No. 2026-05-063 amounting to **Forty Thousand Pesos (Php 40,000.00)** has been accepted by the Company.

You are hereby directed to proceed with the same in the following contract duration: **On June 15, 2026**

Very truly yours,

ATTY. AROLF E. SUYOM

Manager

Administrative Services Department

Conforme:

Authorized Representative

June 10, 2026

Date



Main Office:
PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City Taguig, Philippines 1634
Industrial Park:
Barangay Batangas Dos, Mariveles Bataan, Philippines 2105



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information@pnoc.com.ph
Industrial Park:
pnocindustrialpark@gmail.com

**CONTRACT FOR ENGAGEMENT OF TRAINING PROVIDER (TP)/
SUBJECT MATTER EXPERT (SME) FOR THE QUALITY MANAGEMENT
SYSTEM (QMS) AWARENESS TRAINING.**

KNOW ALL MEN BY THESE PRESENTS:

This Contract made the _____ day of _____ 2026 between:

PHILIPPINE NATIONAL OIL COMPANY (PNOC), a government-owned and controlled corporation duly organized and existing under and by virtue of Presidential Decree No. 334, as amended, with principal business address at PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, Metro Manila, represented herein by its Manager, Administrative Services Department, **ATTY. AROLF E. SUYOM**, and hereinafter referred to as the "**PNOC**";

-and-

JBDC OCCUPATIONAL HEALTH SAFETY AND ENVIRONMENT CONSULTANCY, a sole proprietorship duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with office address at Palaris St., San Carlos City, Pangasinan, represented herein by its Authorized Representative, **MELODY F. QUINTO**, and hereinafter referred to as "**CONSULTANT**";

WITNESSETH:

WHEREAS, the PNOC requested for quotations for certain consulting services particularly the Engagement of Training Provider (TP)/Subject Matter Expert (SME) for the Quality Management System (QMS) Awareness Training;

WHEREAS, the CONSULTANT submitted a responsive quotation and was awarded the contract for the procurement in the total amount of **FORTY THOUSAND PESOS (Php40,000.00)**, hereinafter referred to as the "Contract Price," inclusive of Value Added Tax (VAT) if any, and all applicable taxes, in accordance with the terms and conditions set forth in this Contract, with the services to be implemented within June 2026 upon issuance of Notice to Proceed (NTP).

NOW, THEREFORE, for and in consideration of the foregoing premises, and of the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. Unless otherwise stated, terms and expressions used in this Contract shall have the same meanings as those assigned to them in the Conditions of Contract, which form an integral part of this Contract.
2. The following documents as required by the Implementing Rules and Regulations of Republic Act No. 12009, and as applicable, shall form part and be read and construed as integral parts of this Contract, viz:
 - i) Mayor's/Business Permit;
 - ii) PhilGEPS Registration Number;
 - iii) Latest Income/Business Tax Return;
 - iv) Notarized Omnibus Sworn Statement;
 - v) Price Quotation and Compliance Form;
 - vi) Notice of Award of Contract; and
 - vii) Other contract documents that may be required by existing laws and/or the Procuring Entity in the RFQ, such as but not limited to the Notice to Proceed.
3. In consideration of the Contract Price of **FORTY THOUSAND PESOS (Php40,000.00)**, or such other sums as may be determined in accordance with the terms of the Contract, the CONSULTANT agrees to deliver and perform the items and related services for the Engagement of Training Provider (TP)/Subject Matter Expert (SME) for the Quality Management System (QMS) Awareness Training described herein in accordance with the terms and conditions specified in the Contract and its annexed documents.
4. The PNOC agrees to pay the above-mentioned sum to the CONSULTANT in accordance with the schedule and manner provided in the Bidding Documents and its annexes.
5. Any dispute, difference, or claim arising out of or relating to this Contract, including its existence, validity, interpretation, breach, or termination thereof, may be submitted to arbitration or other form of alternative dispute resolution in accordance with the applicable law, such as Republic Act No. 9285 (Alternative Dispute Resolution Act of 2004) or Executive Order No 1008, series 1985 (Construction Industry Arbitration Law).
6. Liquidated Damages is at least equal to one-tenth (1/10) of one percent (1%) of the cost of unperformed portion for every day of delay until actual delivery of performance.

IN WITNESS WHEREOF the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**PHILIPPINE NATIONAL OIL
COMPANY
(PNOC)**

**JBDC OCCUPATIONAL HEALTH
SAFETY AND ENVIRONMENT
CONSULTANCY
(CONSULTANT)**

By:

ATTY. AROLF E. SUYOM
Manager, Administrative Services
Department

By:

MELODY F. QUINTO
Authorized Representative

SIGNED IN THE PRESENCE OF:

SOCIEITA BAGUID

Junie B. Dela Cruz

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES }
CITY OF TAGUIG } S.S.

10 JUN 2026

BEFORE ME, a Notary Public for and in the above jurisdiction, this _____ day of _____, 2026 personally appeared:

Name Competent Evidence of Identity Date/Place Issued

PNOC

by:

ATTY. AROLF E. SUYOM PH ID No. 2879-1890-
7150-2384; Issued 08/17/2022

JBDC OCCUPATIONAL HEALTH SAFETY AND ENVIRONMENT CONSULTANCY

by:

MELODY F. QUINTO Passport No. P4191047C 19. May 2023
DFA Calasiao

known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their own free and voluntary act and deed as well as the free and voluntary act and deed of the corporations represented herein and that they are authorized to sign the same.

This instrument consisting of four (4) pages, including the page whereon the acknowledgment clause is written, signed by the parties and their instrumental witnesses on each and every page hereof, sealed with my notarial seal, refers to a Contract for Engagement of Training Provider (TP)/Subject Matter Expert (SME) for the Quality Management System (QMS) Awareness Training.

WITNESS MY HAND AND SEAL on the date and at the place first above-written.

Doc. No. 249 ;
Page No. 51 ;
Book No. VIII ;
Series of 2026.



CARL PHILIP N. BATUCAN
Appointment No. 4 (2026-2027)
Notary Public for Taguig City
Until 31 December 2027
PNOC Bldg. VI, Energy Center, Rizal Drive
Bonifacio Global City, Taguig
Roll No. 67061
PTR No. 6043073/01-06-2026/Mandaluyong
IBP No. 581950/01-01-2026
MCLE Compliance No. VIII-BEP000168

**CONTRACT FOR ENGAGEMENT OF TRAINING PROVIDER (TP)/
SUBJECT MATTER EXPERT (SME) FOR INTERNAL AUDITORS QUALITY
MANAGEMENT SYSTEM**

KNOW ALL MEN BY THESE PRESENTS:

This Contract made the 17th day of June 2026 between:

PHILIPPINE NATIONAL OIL COMPANY (PNOC), a government-owned and controlled corporation duly organized and existing under and by virtue of Presidential Decree No. 334, as amended, with principal business address at PNOC Building 6, Energy Center, Rizal Drive, Bonifacio Global City, Taguig City, Metro Manila, represented herein by its Manager, Administrative Services Department, **ATTY. AROLF E. SUYOM**, and hereinafter referred to as the "**PNOC**";

-and-

PRECONS MANAGEMENT CONSULTANCY, a sole proprietorship duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with office address at PHC Building, Aparente Street, City Heights, General Santos City, represented herein by its Owner/Sole Proprietor, **MARY JANE WATA DU**, and hereinafter referred to as "**CONSULTANT**";

WITNESSETH:

WHEREAS, the PNOC requested for quotations for certain consulting services particularly the Engagement of Training Provider (TP)/Subject Matter Expert (SME) for Internal Auditors Quality Management System Training;

WHEREAS, the CONSULTANT submitted a responsive quotation and was awarded the contract for the procurement in the total amount of **SIXTY-SEVEN THOUSAND FOUR HUNDRED NINETY-NINE PESOS (Php67,499.00)**, hereinafter referred to as the "Contract Price," inclusive of Value Added Tax (VAT) if any, and all applicable taxes, in accordance with the terms and conditions set forth in this Contract, with the services to be implemented within June 2026 upon issuance of Notice to Proceed (NTP).

NOW, THEREFORE, for and in consideration of the foregoing premises, and of the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. Unless otherwise stated, terms and expressions used in this Contract shall have the same meanings as those assigned to them in the Conditions of Contract, which form an integral part of this Contract.
2. The following documents as required by the Implementing Rules and Regulations of Republic Act No. 12009, and as applicable, shall form part and be read and construed as integral parts of this Contract, viz:
 - i) Mayor's/Business Permit;
 - ii) PhilGEPS Registration Number;
 - iii) Latest Income/Business Tax Return;
 - iv) Notarized Omnibus Sworn Statement;
 - v) Price Quotation and Compliance Form;
 - vi) Notice of Award of Contract; and
 - vii) Other contract documents that may be required by existing laws and/or the Procuring Entity in the RFQ, such as but not limited to the Notice to Proceed.
3. In consideration of the Contract Price of **SIXTY-SEVEN THOUSAND FOUR HUNDRED NINETY-NINE PESOS (Php67,499.00)**, or such other sums as may be determined in accordance with the terms of the Contract, the CONSULTANT agrees to deliver and perform the items and related services for the Engagement of Training Provider (TP)/Subject Matter Expert (SME) for Internal Auditors Quality Management System Training described herein in accordance with the terms and conditions specified in the Contract and its annexed documents.
4. The PNOC agrees to pay the above-mentioned sum to the CONSULTANT in accordance with the schedule and manner provided in the Bidding Documents and its annexes.
5. Any dispute, difference, or claim arising out of or relating to this Contract, including its existence, validity, interpretation, breach, or termination thereof, may be submitted to arbitration or other form of alternative dispute resolution in accordance with the applicable law, such as Republic Act No. 9285 (Alternative Dispute Resolution Act of 2004) or Executive Order No 1008, series 1985 (Construction Industry Arbitration Law).
6. Liquidated Damages is at least equal to one-tenth (1/10) of one percent (1%) of the cost of unperformed portion for every day of delay until actual delivery of performance.

IN WITNESS WHEREOF the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**PHILIPPINE NATIONAL OIL
COMPANY**
(PNOC)

**PRECONS MANAGEMENT
CONSULTANCY**
(CONSULTANT)


By:

By:


ATTY. AROLF E. SUYOM
Manager, Administrative Services
Department


MARY JANE WATA DU
Owner/Sole Proprietor

SIGNED IN THE PRESENCE OF:





ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES }
CITY OF TAGUIG } S.S.

17 JUN 2026

BEFORE ME, a Notary Public for and in the above jurisdiction, this _____ day of _____, 2026 personally appeared:

Name Competent Evidence of Identity Date/Place Issued

PNOC

by:

ATTY. AROLF E. SUYOM *PH ID NO. 2871-1890-7150-2384*

PRECONS MANAGEMENT CONSULTANCY

by:

Mary Jane Wata Du
MARY JANE WATA DU Passport No. P8203370A 03 August 2018
PE ABU DHABI

known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their own free and voluntary act and deed as well as the free and voluntary act and deed of the corporations represented herein and that they are authorized to sign the same.

This instrument consisting of four (4) pages, including the page whereon the acknowledgment clause is written, signed by the parties and their instrumental witnesses on each and every page hereof, sealed with my notarial seal, refers to a Contract for Engagement of Training Provider (TP)/Subject Matter Expert (SME) for Internal Auditors Quality Management System Training.

WITNESS MY HAND AND SEAL on the date and at the place first above-written.

Doc. No. 263 ;
Page No. 54 ;
Book No. VIII ;
Series of 2026.



Carl Philip N. Batucan

CARL PHILIP N. BATUCAN
Appointment No. 4 (2026-2027)
Notary Public for Taguig City
Until 31 December 2027
PNOC Bldg. VI, Energy Center, Rizal Drive
Bonifacio Global City, Taguig
Roll No. 67061
PTR No. 6043073/01-06-2026/Mandaluyong
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MCLE Compliance No. VIII-BEP000168