



PHILIPPINE NATIONAL OIL COMPANY

PNOC Building VI, Energy Center

Rizal Drive, BGC, Taguig City

Tel. No.: 8789 – 7662

www.philgeps.gov.ph / www.pnoc.com.ph

REQUEST FOR QUOTATION / PROPOSAL

The PHILIPPINE NATIONAL OIL COMPANY (PNOC) through its Bids and Awards Committee (BAC), invites all interested and PhilGEPS-registered suppliers / contractors / consultants to submit quotations / proposals for the following company requirements:

Date : **17 June 2026**
Project Title : **Supply and Delivery of Mechanical Consumables**
Reference No. : **2026-06-069**
Total ABC : **PhP 288,297.00**
Submission Deadline : **29 June 2026 / 09:00 AM**
Place of Delivery : **PNOC-Main Office, BGC, Taguig City
or PNOC-Industrial Park, Batangas Dos,
Mariveles, Bataan**

Accomplished **Price Quotation/Proposal and Compliance Form** together with below listed documentary requirements and information may be submitted via:

**Electronic Mail; Portable Document Format (PDF) copy to email
or address: newprocurement@pnoc.com.ph**

**Physical Submission Sealed envelope to PNOC Procurement
Management Division at the above address**

Documentary Requirements:

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Notarized Omnibus Sworn Statement - Annex "A" (Unnotarized copy may be submitted prior to submission deadline, but the notarized one shall be submitted after award or before payment)
- Price Quotation/Proposal and Compliance Form

The PNOC reserves the right to accept or reject any or all quotations/proposals or parts thereof, to waive formality therein or to accept such or to award any that are considered most advantageous to the company.

For any clarification, you may contact the Procurement Management Division at (02) 8789-7662 or send email to newprocurement@pnoc.com.ph / gsmendoza@pnoc.com.ph.

Thank you.


f: **ATTY. JOSEPHINE CASSANDRA J. CUI**
Chairperson
Bids and Awards Committee

PRICE QUOTATION / PROPOSAL AND COMPLIANCE FORM

Supply and Delivery of Mechanical Consumables

LOT NO.	ITEM NO.	UOM	TECHNICAL SPECIFICATIONS	QTY	BRAND/ MODEL	UNIT PRICE (P)	TOTAL AMOUNT (P)
1	1	pcs	Bearing 6211-2Z-JC3 or any equivalent	2			
	2	pcs	Bearing 6311-2Z-JC3 or any equivalent	14			
	3	pcs	Bearing 5206/C3 or any equivalent	8			
	4	pcs	Bearing 6206/C3 or any equivalent	10			
	5	pcs	Bearing 6306 or any equivalent	4			
	6	pcs	Oil Seal (472258 or any equivalent)	19			
	7	pcs	Oil Seal (NBR 5.5mm or any equivalent) (ID=45mm; OD=65mm)	4			
	8	pcs	Rubber Spider Coupling L-Type (L-150) or as per attached drawing	7			
	9	pcs	Rubber Bellow Mechanical Seal SS304 Carbon/Ceramic Code: EA-560-35 Size: C58x35x10mm set or as per attached drawing	4			
	10	pcs	Mechanical Seal (size: 1-1/2" part no.: 300x1.500NCACE) or as per attached drawing	10			
	11	pcs	Graphite Packing Seal, 10mmx10mm	20			
	12	pcs	O-ring (D=120mm; Thck=5mm) or as per attached drawing	4			
	13	pcs	RTV Silicone Gasket Maker (70-90g)	14			
	14	pcs	Welding Rod 6011 (2-2.5mm)	4			
	15	pcs	Cutting Disk 4 inches (105mm x 1.0mm x 16mm)	50			
	16	pcs	Penetrating Oil 400-500ml	8			
	17	pcs	BPS Male Bronze Brass Faucet Petcock 1/8	10			

TOTAL >>>>>

Total amount of ABC: PhP 288,297.00

Total amount of bid is inclusive of VAT and applicable taxes

Delivery Schedule: Thirty (30) Calendar Days after receipt of Purchase Order (PO)

Delivery Place: PNOC-Main Office, BGC, Taguig City or PNOC Industrial Park, Batangas Dos, Mariveles, Bataan

Awarding: Per lot basis / One (1) lot

TERMS AND CONDITIONS

1. Payment Terms: Government Terms - full payment upon completion of delivery/implementation, or subject to the conditions specified in the Scope of Works/Activities or Terms of Reference.
2. All entries shall be typed or written in a clear legible manner.
3. Bidder shall offer one (1) bid only. Alternative bids shall be rejected.
4. All prices offered herein are valid, binding and effective for THIRTY (30) calendar days upon issuance of this document.
5. As a general rule, price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
6. In case of tie quotations, tie breaking shall be on draw lots or toss coin.
7. In case supplier pro forma quotation is submitted, conditions will be governed by the submitted signed Terms of Reference / Technical Specifications Sheet.
8. During evaluation of quotation/proposal, the project proponent may require additional documents to verify, validate and ascertain the compliance of the supplier/contractor or consultant.
9. Liquidated damages shall be imposed pursuant to Section 71.1.4 of RA 12009.

We undertake, if our Proposal is accepted, to supply/deliver the goods/services in accordance with the specifications and/or delivery schedule.

We agree to abide by this quotation/proposal for a period of thirty (30) calendar days, which is the price's validity period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a Contract or a Purchase Order is executed, this Quotation/Proposal shall be binding upon us. We understand that you are not bound to accept the lowest or any Proposal you may receive.

Signature over Printed Name	:	_____
Designation / Position	:	_____
Name of Organization	:	_____
Address	:	_____ _____
Telephone/Mobile No.	:	_____
Email Address	:	_____
TIN	:	_____
PhilGEPS Registration Number	:	_____

INSTRUCTIONS AND PROCEDURES FOR ONLINE SUBMISSION OF QUOTATIONS/PROPOSALS FOR SMALL-VALUE PROCUREMENT

1. Interested bidders must submit proposal/quotation in a portable document (PDF) format via email address newprocurement@pnoc.com.ph

File format should be:

RFQREFERENCENO_NAME OF THE COMPANY_.pdf
Example: RFQ202401001_XYZCompany_.pdf

Note: RFQ Reference Number is located at the front page of the request for quotation.

Email Format Instructions:

- a. The subject line must indicate the RFQ Reference Number
- b. The email body must include the following details:
 - i. Project Title
 - ii. Name of the company and its authorized representative
 - iii. Contact details such as telephone/mobile number and email address

Proposal/quotation must be in a single PDF file only and must not exceed 25 MB.

2. Bidders will be immediately notified via email of the receipt of the proposal/quotation.
3. Proposal/quotation submitted late based on system timestamp will be automatically disqualified.
4. A bid opening will take place immediately after the deadline through video conferencing. The meeting link will be sent to participating bidders as requested.
5. Upon opening, the BAC shall verify the presence or absence of the specified requirements in the quotation/proposal. All eligible quotations/proposals will undergo further evaluation.
6. The award of contract shall be made to the Lowest Calculated Responsive Quotation or Highest Rated Responsive Bid, which complies with the minimum technical specifications and other terms and conditions. The result will be posted on the website and the official social media sites of PNOC.